

## ST DOMINIC PARISH COUNCIL

### **Minutes of the meeting of the Annual Parish Council Meeting for St Dominic Parish Council held in the Parish Hall, St Dominic on Wednesday 6<sup>th</sup> May 2015, commencing at 7.00pm.**

**Present:** Councillors D Potter, J Davis, B Behennah, D Greene, J Totterdell, K Chapman, J Wenmoth, G Walker, G Wilkins and R Kisby.

**In Attendance:** Mrs L Coles (Clerk), Councillor J Flashman (Cornwall), and Mrs L Potter.

There were 5 members of the public present.

The Clerk opened the meeting and welcomed everyone.

#### **Item 1. Election of Chairman and Declaration of Acceptance of Office.**

The Clerk invited nominations for the position of Chairman.

**Councillor Davis proposed Councillor Potter for Chairman and this was seconded by Councillor Greene, with all in favour.** Councillor Potter accepted the Chairmanship and signed a Declaration of Acceptance of Office.

#### **Item 2. Election of Vice-Chairman and Declaration of Acceptance of Office.**

**Councillor Behennah proposed Councillor Totterdell for Vice-Chair and this was seconded by Councillor Greene, with all in favour.** Councillor Totterdell accepted and signed a Declaration of Acceptance of Office.

**Item 3. Apologies:** No apologies.

#### **Item 4. Minutes of the APCM held on the 7<sup>th</sup> May 2014.**

It was confirmed that the Minutes of the Annual Parish Council Meeting held on the 7<sup>th</sup> May 2014 were a true record of that meeting. **Councillor Davis proposed, Councillor Wenmoth seconded and all those who had been present at the meeting were in favour.**

#### **Item 5. Annual Accounts**

- a) To approve and sign the 2014-2015 Accounts. Copies were circulated to the Members for approval at the next Parish Council meeting.
- b) To approve and sign the supporting accounts notes. If applicable these will be available to Members for the next Parish Council meeting.
- c) To approve and sign the bank reconciliation for submission with the Annual Return 2015. Copies were circulated to Members and will be approved at the next Parish Council meeting.
- d) To complete, approve and sign the Annual Return 2014/15. This was not available for signing because the Internal auditor is not visiting the Parish until the 12<sup>th</sup> June to complete the audit.

#### **Item 6. Planning,**

There were no planning matters for consideration.

**Item 7. General Finance:**

- a) It was **RESOLVED** to pay the following payments for April/May:
  - Chq 000979 Playsafety Limited, Annual ROSPA Report £99.60
  - Chq 000980 J Pote, Grass Cutting at recreation Ground £120.00
  - Chq 000981 St Dominic Methodist Church, Hire of School Room £20.00
  - Chq 000982 St Dominic Parish Hall, Hire of Hall for PC Meetings £30.00
  - Chq 000983 L Coles, Parish Clerk's April Salary and Expenses
  - Chq 000984 The Post Office, HMRC April PAYE (Clerk) £51.40

**Councillor Greene proposed, Councillor Behennah seconded and all were in favour.**

**Item 8. Any Other Business.**

Councillor Flashman congratulated the Chair and Vice Chair on their appointments. Councillor Flashman informed the Parish Council that it could make a grant application to his Community Chest Fund if it identified a project.

**Item 9. Items for Inclusion on the next Agenda.**

Councillor Wilkins reported a bough hanging over a stile on one of the footpaths. This will be an agenda item for the next parish Council meeting. The Clerk will invite Western Web to the next Parish Council meeting to discuss the new Website.

**Item 10. Date of the next Parish Council Meeting.**

The next Parish Council Meeting will be held on the 3<sup>rd</sup> June 2015 commencing at 7.30pm.

There being no further business the Chairman closed the meeting at 7.30pm

Signed.....Dated.....  
Chairman, St Dominic Parish Council