

ST DOMINIC PARISH COUNCIL

Minutes of the meeting of St Dominic Parish Council held in the Parish Hall, St Dominic on Thursday 10th September 2015, commencing at 7.00pm.

Present: Councillors D Potter, Chairman, J Totterdell, Vice Chairman, B Behennah, D Greene, J Wenmoth, G Walker, K Chapman, J Davis and R Kisby.

In Attendance: Mrs L Coles (Clerk), Cornwall Councillors Mrs Derris Watson and Jim Flashman and Mrs L Potter.

There were 3 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Councillor G Wilkins.

Item 2. Declarations of Interest a) Agenda items. None **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Neighbourhood Development Plan. Derris Watson, Cornwall Councillor, gave a summation of what is required for a Neighbourhood Development Plan. Commitment is essential; one totally committed person is needed to drive it forward and an equally committed team of people are required to assist that person. Consultation is key and details were given of how St Cleer Parish achieved this. Derris said that the total cost of the Plan was £1290, of which £1250 was a grant from Locality (these grants are still available); the printing was done by BT Cornwall and Cornwall Council pays for the costs of the inspection of the Plan and the Referendum. The Cornwall Local Plan is an over-arching document within which is an allocation of housing for each area but underneath this there is no land use allocation and no development boundaries. The NDP would enable the Parish to set out its preference for sites to be developed, the amount of housing and to define the development boundary. Derris said that St Dominic Parish Council is welcome to use any of the St Cleer documents and these can be viewed at www.bodminmoorplans.net. The Plan has to show that it complies with the National Planning Policy Framework and the emerging Cornwall Council Local Plan to ensure that it is a legal document. If, at the end of all of the consultations and after a referendum, the NDP is approved then Cornwall Council will adopt it and it becomes a supplementary planning document, to be considered when planning applications for the Parish are submitted for consideration. Derris said that she is willing to support and advise the Parish Council during the process, should it decide to go ahead. There was much discussion and Derris answered questions from the Members and the Public. It was pointed out that Developers could look to those Parishes without a plan because it could potentially be easier for them to build what they want, the numbers that they want and use sites that might not be where parishioners would like to see development.

Derris Watson was thanked for attending the meeting, providing the information and leading the discussion on the NDP. Derris then left the meeting.

The Clerk will submit an expression of interest, on behalf of the Parish Council, for grant funding from Locality for the NDP. **Clerk**

Item 5. Public Participation.

Councillor Flashman, Cornwall Council, reported that Ann Trevarton has been replaced at CORMAC and he talked about the problems at Clapper Bridge.
Neighbourhood Watch – Chris Tomlinson said that he had nothing to report at this meeting.

Item 6. Response to Public Participation

There was no response required.

Item 7. Planning. To consider and **RESOLVE** Council's response to planning applications received:

- a) The Clerk reported that no planning applications had been received before the agenda had been finalised.
- b) The Clerk reported that there were no planning applications received after the agenda had been published.
- c) The Clerk reported that there had been no planning responses from Cornwall Council.
- d) There were no other planning matters for consideration.

Item 8. To approve the Minutes of the meeting held on the 12th August 2015.

.Councillor Wenmoth proposed, Councillor Behennah seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Item 9. Matters Arising.

There were no matters arising to report that were not agenda items or on the Action Tracker.

Item 10. Policies.

The Clerk had circulated a copy of a Grants Policy. It was decided that Members will look at this in detail prior to the next Parish Council meeting. The Clerk handed round copies of Financial Regulations, up to date Standing Orders and the Code of Conduct (as amended 2014). These three are to be adopted at the next Parish Council meeting.

Item 11. Highway Matters.

Nothing new to report.

Item 12. Car Parking at the Allotments. Councillor Chapman handed around a plan of the proposed car park. The Clerk will contact Iain Beaumont, National Trust, to discuss the plan with him in view of the past proposals regarding permissive footpaths to the Estate. **Clerk**

Item 13. Footpaths.

Councillor Wilkins had asked for this item to be put on the agenda but was not present at the meeting. Cllr Flashman said that the Parish Council should look into the ownership and responsibility for the parish footpaths, in relation to its Public Liability Insurance. **Clerk**

Item 14. Landfill Funding and Ideas for Future Projects.

This item has not progressed since the last meeting.

Item 15. Recreation Ground.

The Clerk reported that the insurance company has said that minor repairs can be carried out by Members, providing the Parish Council is satisfied that the persons offering to undertake the work are competent to do so. The Clerk handed the recently received quote from Outdoor Play, for the repairs to the play equipment, to the Chairman who read out the details to the Members. It was agreed that the Clerk should get two more quotes for the work. **Clerk** The removal of the slide on the Toddler Play tower was discussed but it was agreed that no further action will be taken at the present time. It was **AGREED** that Members will carry out some of the repairs needed in conjunction with the recent ROSPA report and the report from Outdoor Play. The Clerk will contact the ROSPA Inspector and ask what remedies are needed, in the interim, to the posts that have been damaged by the strimmer. **Clerk**

Item 16. Safety Equipment at Halton Quay

The Clerk has been told by Andy Brigden, Cornwall Council, that the PRE Safety equipment is to be removed as part of the cut-backs by Cornwall Council. A Life Buoy has been supplied to the Pentillie Estate, and also a weekly inspection list, and Mr T Coryton has been made aware that this check must be carried out, as it is the Estate's responsibility to maintain safety at the Quay. The Clerk was asked to contact Cornwall Council regarding the sign that is not giving the correct information. **Clerk**

Item 17. Reports.

- a) **Parish Hall Management Committee.** Nothing to report.
- b) **St Dominic Community Festivity and Projects Group.** Nothing to report.
- c) **Grants and Donations.** No requests have been received.
- d) **Community Network Meeting.** Nothing to report s there has not been a meeting.

Item 18. Correspondence

- a) Email from Rebecca Vincent requesting a defibrillator for the Parish. This was discussed and it was suggested that the Clerk contacts the Ambulance Service, in the first instance, for advice. **Clerk**
- b) Email from St Mellion Parish Council to giving details of the time and venue for the meeting regarding the proposed Cycle Path. The Clerk will email details to Councillors Potter and Chapman. **Clerk**

Item 19 General Finance. a) Payments and Receipts for August

Proposed by Councillor Behennah, seconded by Councillor Greene, with all in favour.

RESOLVED to pay:

- Cheque number 001002 – £120.00 Grant Thornton Annual Return 2015
- Cheque number 001003 - £240.00 J Pote Grass Cutting, Invoice 78
- Cheque number 001004 – £29.49 G Wilkins. Repairs to play equipment
- Cheque number 001005 – £500.00 St Dominick Parish Hall Grant
- Cheque number 001006 - Linda Coles, Clerk's salary and expenses for August
- Cheque number 001007 - £46.00 The Post Office, HMRC PAYE for Clerk for August

b) Receipts: No Receipts

c) The Clerk handed round a copy of three quotes for the Parish Insurance, renewal due 1st October, as produced by the Broker, Came Insurance. It was **RESOLVED to** accept the quote from Hiscox. **Proposed by Councillor Chapman, seconded by Councillor Kisby and all were in favour.** The Clerk will inform Came. **Clerk**

Item 20. Any Other Business.

Councillor Totterdell said that she has got the daffodil bulbs and suggested that the grass on the bank is sprayed off because it is very coarse. It was agreed that this is a good suggestion. The Clerk said that, regarding Councillor Greene’s idea of placing a cross on the bank at the lay-by, for Remembrance Sunday, she had recently seen a display in a sand-filled garden trough in a Remembrance Garden, and wondered if this would be a better idea for the lay-by or it could be put in the Churchyard by the Memorial.

Councillor Wenmoth asked about vehicular access at Radland. Councillor Totterdell said that **Cornwall Councils Legal Department had stated that, with regard to a recent planning application, there was no vehicular access across the Bridle Path, with the exception of Radland Mill. (Amended as per Minute Item 7, 07/10/15)**

Councillor Potter has been approached by the Football Club and been asked for permission to put a memorial plaque for Michael Striplin on one of the benches in the Recreation Ground.

Councillor Potter reported that a decision on B and C Concrete, Burcombe, is likely to be reached on the 12th October 2015.

Item 21. Items for the next Agenda.

SWW. Tankers are going down the lanes again and the drains smell.

Item 22. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on Wednesday 7th October 2015 at 7.30pm.

There being no further business the Chairman closed the meeting at 9.40pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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