

ST DOMINIC PARISH COUNCIL

Minutes of the meeting of St Dominic Parish Council held in the Parish Hall, St Dominic on Wednesday 4th November 2015, commencing at 7.00pm.

Present: Councillors D Potter, Chairman, B Behennah, Greene, J Wenmoth, J Davis, R Kisby, G Wilkins and K Chapman.

In Attendance: Mrs L Coles (Clerk), Steve Foster, Cornwall Council, and Mrs L Potter.

There were 3 members of the public present.

Item 1. Apologies: Apologies were received and accepted from Cllrs G Walker and J Totterdell.

Item 2. Declarations of Interest

a) Agenda items. None were declared. **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Neighbourhood Development Plan. Steve Foster, Community Area Manager, Cornwall Council said that there are three steps that the Parish Council can take next:

- (i) Look at the Cornwall Council's toolkit on its website
- (ii) Talk to neighbouring Parish Councils who are at varying stages of putting a Plan together
- (iii) Look at a completed Neighbourhood Development Plan, St Eval being one.

Steve Foster gave an overview of the steps to take until a plan is complete. The Parish Council should ask Cornwall Council to designate the area to which the plan applies. Clerk will contact. **Clerk** The Parish Council can apply to Locality, Lottery Awards for All and the Community Chest for funding. When starting up the Parish Council needs to make sure that it and the community are happy to take it forward. An Action Plan will have to be drawn up and a Group of dedicated people organised, with Terms of Reference, to carry out the actions required. Discussion followed. Steve will email the guidelines to the Clerk to be distributed to the Members. The Chairman thanked him for attending the meeting. Steve Foster left the meeting.

Item 5. Public Participation.

Cllr Potter read out the crime statistics from the Saltash Police Report; a total of 58 crimes across the area, none of which were committed in St Dominic Parish.

There were no matters brought forward by the members of the public.

Item 6. Response to Public Participation

There was no response required.

Item 7. Planning. To consider and **RESOLVE** Council's response to planning applications received:

- a) **PA15/09547**, Mr Andrew Coombe, Coombe Park, road from Westcott Lodge to West Brendon, St Dominic, Cornwall. Conversion and change of use of a redundant barn to new dwelling with garage and associated landscaping. After discussion it was

RESOLVED to support this planning application. There are no objections from near neighbours. The Landscaping scheme will encourage bio diversity and local wildlife. A survey has been carried out regarding the bats but the number falls below the threshold and so there is low level mitigation; bat nesting boxes will be situated on the existing building. Taking into consideration the Caradon Local Plan (2007) and the NPPF the Parish Council feels that this is a sensitive development of a redundant building, is in character with the local area and adds housing stock to the Parish.

Proposed by Cllr Davis, seconded by Cllr Chapman with all in favour.

- b) The Clerk reported that a Pre Application had been received: **PA15/03097** Mrs Kate Lawson, advice for construction of two dwellings on land, south east of Lower Meadow Rise, St Dominic, Saltash, PL12 6TR. **This was noted.**
- c) The Clerk reported that there had been no planning responses from Cornwall Council.
- d) **PA15/03288**, Richard Batten, B & C Concrete Ltd, Burcombe. It was **RESOLVED** that Cllr Potter will attend the East Sub-Area Planning Committee meeting at Bodmin and speak in support of this application, which has been called in to Committee. **Cllr Greene proposed, Cllr Wilkins seconded and all were in favour.**

Item 8. To approve the Minutes of the meeting held on the 7th October 2015.

Cllr Davis proposed, Cllr Behennah seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting.

Item 9. Matters Arising.

Page 475, Item 15, Cllr Potter moved the bench away from the slide but it has been moved back again.

Cllr Wilkins asked if alternative banking arrangements had been looked at. The Clerk is still dealing with this. **Clerk**

Item 10. Grants Policy.

The Clerk had circulated the amended policy to the members, as agreed at the meeting held on the 7th October. It was **RESOLVED** to adopt the policy, with amendments, **Cllr Wenmoth proposed, Cllr Davis seconded and all were in favour.**

Item 11. Highway Matters.

Cllr Potter reported that the white lines are back on the bend by M & S Haulage. CORMAC has still not erected the 'sharp bend' sign that was promised.

Cllr Behennah reported that the water on the road opposite Dovecote, in Trehill Road, has cleared. The Grit Bins have been checked and are full. Cllr Greene pointed out that the Ice Committee is a member short.

Item 12. Car Parking at the Allotments. The Clerk reported that she has contacted Iain Beaumont, National Trust, and this was to be an agenda item at their next meeting.

Item 13. Footpaths.

Councillor Wilkins reported that the Public Footpath sign at the bottom of Trehill Road has rotted out and is leaning against the hedge. The Clerk will notify Cornwall Council. **Clerk**

There are overhanging branches in Vogus Lane and these need to be cut back to give better access and Cllr Wilkins suggested that a working party tidies up the site. The Parish Council has tried to ascertain the ownership of the lane in the past but has been unable to identify

to whom it belongs. It was reported that Vogus Lane is regularly used as a track by 4x4 vehicles and scrambler bikes and the overgrown vegetation can act as a deterrent. Discussion followed. Cllr Wilkins would like to have some walks around the village way marked by advertising in the Telephone Kiosk and on the Parish website. It was agreed that this was a good idea and Cllr Potter asked Cllr Wilkins to carry out a survey of the footpaths and stiles and send the information to the Clerk. **Cllr Wilkins**

Item 14. Recreation Ground.

There has been no response to the Clerk's request for two more quotations for the repairs to the play equipment. The Clerk was asked to speak to Callington Town Council to request details of the contractors that it uses to carry out repairs to its play equipment. **Clerk**

Item 15. Reports.

- a) **Parish Hall Management Committee.** A successful Pasty and Pud event was held on the 24th October and the next fundraising event will be the Choir. Future project will be raising money to refurbish the toilets.
- b) **St Dominic Community Festivity and Projects Group.** On Saturday the 28th November the Annual Christmas Lights switch on will be at 6.30pm, followed by a Lantern Procession in which children will carry the lanterns that they have made and Carols will be sung. Cllr Wilkins suggested organising an apple-pressing event in the Parish Hall. Cllr Greene said that the Parish already has this arrangement in hand through a local person. Discussion followed.
- c) **Grants and Donations.** No requests have been received.
- d) **Community Network Meeting.** The Clerk reported that the next meeting will be held on Thursday 26th November, 6.30pm, at St Dominic Methodist Church Hall.

Item 16 Remembrance Sunday Service Arrangements.

The Clerk reported that she has purchased the wooden crosses and made arrangements for the trough to be put in the Church for the service. There will be approximately 20 attendees from the invited organisations and the school.

Item 17. Correspondence

- a) Tamar Valley AONB, Big Pathwatch Project. **Noted**
- b) Andy Harwood, Urban and Rural Planning Associates Ltd. It was agreed that this will be an agenda item for the next Parish Council meeting when Andy Harwood will speak to the Parish regarding plans for development.
- c) St Mellion PC. It was **RESOLVED** that, on behalf of the Parish Council, the Clerk will send a formal letter of support for the Cycle Path. **Clerk**

Item 18 General Finance. a) Payments and Receipts for October

Proposed by Councillor Behennah, seconded by Councillor Greene with all in favour.

RESOLVED to pay:

- Cheque number 001017 - Linda Coles, Clerk's salary and expenses for October
- Cheque number 001018 - £47.00 The Post Office, HMRC PAYE for Clerk for Oct

b) Receipts: None to report

c) Bank Reconciliations were approved and signed for October.

d) Draft Budget for consideration. This was circulated to the Members and will be discussed fully at the next Parish Council meeting when the Precept will be agreed for 2016/2017.

e) The Remembrance Day Crosses were purchased by the Clerk for a donation of £43. It was agreed that this will be reimbursed by the Members individually.

f) Technology for Paperless Planning. The Clerk had obtained some quotes for equipment and these were passed around the table. Cllr Potter will contact a local person to ask for advice on the best purchase. **Cllr Potter**

Item 19. Any Other Business.

Cllr Potter said that, with regard to the Neighbourhood Development Plan, Jessop Price is willing to sit on the committee. Cllr Potter suggested that the Parish Council meets in January to discuss this more fully. It was agreed to have a meeting on Wednesday 6th January 2016 with the NDP as the only agenda item.

Lorna Potter asked the Clerk about the payments for advertising in the Parish Newsletter. The Clerk reported that there were only three outstanding.

Item 20. Items for the next Agenda.

Setting of the Precept. **Clerk**

Item 21. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on Wednesday 2nd December 2015 at 7.30pm in St Dominic Parish Hall.

There being no further business the Chairman closed the meeting at 9.55pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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