

## ST DOMINIC PARISH COUNCIL

### Minutes of the meeting of St Dominic Parish Council held in the Parish Hall, St Dominic on Wednesday 3rd February 2016, commencing at 7.30pm.

**Present:** Councillors D Potter, Chairman, J Totterdell, Vice Chair, R Kisby, G Wilkins, D Greene, J Wenmoth, E Behennah and J Davis.

**In Attendance:** Mrs L Coles (Clerk) and Mrs L Potter

There was 1 member of the public present.

**Item 1. Apologies:** Apologies were received and accepted from Cllr K Chapman and Cllr G Walker

#### **Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

#### **Item 4. Public Participation.**

Chris Tomlinson, Neighbourhood Watch Co-ordinator, reported that the Police and Crimes Commissioner Elections are to be held in May. In his monthly report Tony Hogg, the current Police and Crimes Commissioner, has produced a 5 point plan, part of which is a suggestion of a £3.37 rise in Council Tax in favour of the police.

There were no other matters drawn to the attention of the Parish Council.

#### **Item 5. Response to Public Participation**

There was no response required.

#### **Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before agenda was finalised: **PA15/11262**. Mrs Sue Snowball, Halton Quay Cottage, Halton Quay, Saltash, Cornwall. Listed Building consent for replacement windows and doors. It was agreed that the existing openings will be retained and a traditional design of windows will be used and the appearance of the building will not be altered. It was **RESOLVED** to support the application. **Cllr Davis proposed, Cllr Wilkins seconded and all were in favour.**

**PA15/03118/PREAPP – Closed – advice given/app submitted.** Fine Homes, Land to the West of The Meadows, St Dominic, Cornwall. Pre application advice for residential development of 12 units including provision for affordable housing. **Noted**

**PA16/00049 PREAPP – Highways Consultation only.** Fine Homes, details of pre application as above. **Noted**

b) The Clerk reported that planning application **PA16/00514** had been received after the agenda had been finalised. Mr and Mrs N Penney, Southview, St Dominic, Saltash, Cornwall. Proposal to remove 2 dilapidated greenhouse and erection of a garage and a shed. An extension has been applied for but the Clerk will inform the Parish Council if an extraordinary meeting has to be held. **Clerk**

c) No planning decisions had been received from Cornwall Council.

- d) The Clerk reported that there is a Public Consultation on the Schedule of Further Significant Changes to the Draft Local Plan.
- e) The Clerk will email a copy of the response composed on behalf of Town and Parish Councils to the changes to the NPPF, to the Members. **Clerk**
- f) There was a discussion about the identified sites for housing in St Dominic, as reported on the Cornwall Council Planning Portal in the detail of the Fine Homes planning pre-application.

**Item 7. To approve the Minutes of the meeting held on the 6<sup>th</sup> January 2016.**

**Cllr Wenmoth proposed, Cllr Totterdell seconded and all were in favour** that the Chairman should sign the minutes as a true record of that meeting.

**Item 8. Matters Arising.** (Appendix 1 Action Tracker).

There were no matters arising that were not agenda items.

**Item 9. Neighbourhood Development Plan.**

The Clerk reported that she had contacted Cornwall Council to register the interest of the Parish Council in developing a Neighbourhood Plan. The first steps that were recommended have already been completed by the Parish Council. Cornwall Council is sending through details of how to proceed to the next stage. It was agreed that at this point in time the Parish Council would only wish to register its interest in developing a plan *maybe* in the future. It was noted that there is a lack of volunteers to help the Parish Council form a Committee to take this forward.

**Item 10. Highway Matters.**

It was reported that the potholes from the hairpin bend at Halton Quay to Pillhead Corner are so large that you have to drive in the hedge to avoid them, particularly on the way to the village, after the Burcombe turning, there are 2/3 very large ones. There is a large pothole at Birdsong Bungalow on the road to Tipwell Rock. It was reported that all of the potholes aforementioned are in the trackway for vehicles and are so severe that they have the potential to cause burst tyres. On the Calstock side of Boars Bridge the road surface has disappeared and outside Morden Farm the road surface is disappearing into holes. The surface of the road between Hunters Oak and the Who'd Have Thought It Inn was also reported as having disappeared. There is standing water on the road outside Dovecote, Trehill Lane, and it was reported that the drains have blocked again. The Clerk will report these matters to Highways. **Clerk**

**Item 11. Footpaths**

Cllr Wilkins has noticed that there is a tree down in Peppers Wood and it is across the path. Cllr Totterdell will ask the resident if Cllr Wilkins, on behalf of the Parish Council, can dispose of the tree with his chain saw. **Cllr Totterdell**

Cllr Wilkins also reported that a funding bid had been submitted to Tesco Groundworks. Cllr Davis said that at the recent Community Network meeting it was announced that there is £22k available for devolution projects and partnership working to develop permissive paths and ideas need to be submitted before the next meeting. Cllr Wilkins suggested opening the footpath between Cotehele and Halton Quay. The Clerk will investigate the partnership working. **Clerk**

### **Item 12. Recreation Ground**

The Clerk reported that she has instructed Outdoor Play to carry out the remedial works to the zip-wire, the roundabout and the tractor. If Outdoor Play do not carry out this work in the near future the Clerk will contact Calstock Parish Council and ask who it uses to repair its play equipment. **Clerk** Cllr Wilkins asked for a working party to be formed to paint preservative on the exposed tops of the wooden play and adventure structures. Cllr Wenmoth reported slight damage to the walkway; a bolt has become exposed on the second post, and also some damage to the Multiplay by the School to the inside of one of the green hardboards.

Cllrs Potter and Greene will carry out the inspections in February, Cllrs Wilkins and Totterdell will cover March and Cllrs Davis and Kisby will do April.

### **Item 13. Reports:**

- a) **Parish Hall Management Committee.** Cllr Totterdell said that the Big Breakfast had not been as well supported as in previous years. The next big fundraising event will be the St Piran's Day event on the 5<sup>th</sup> March. Cllr Wenmoth reported that the Hall is facing a large bill because a heating engineer had to be called in to look at the heating. A vent in the kitchen had been closed off and this caused overheating.
- b) **St Dominic Community Festivity and Projects Group.** Cllr Greene asked for this item to be removed from future agendas as it is a stand-alone group. **Clerk to note.**
- c) **Grants.** The Clerk reported that the bid to the Transparency Fund had been successful and the Parish Council will be receiving a sum of £921.72. This was towards the cost of the new website, her training and additional working hours for the maintenance of the website until March 2016. In April the Clerk will apply to the fund for her hours of maintenance for the following year.
- d) **Community Network Meeting.** Cllr Davis reported that the main topics of discussion had been the Air Quality Plan for Gunnislake and Neighbourhood Development Plan updates.

**Item 14. Correspondence.** None had been received.

### **Item 15 General Finance. a) Payments and Receipts for January**

**Proposed by Cllr Totterdell, seconded by Cllr Behannah, with all in favour.**

#### **RESOLVED to pay:**

- Cheque number 001025 - Linda Coles, Clerk's salary and expenses for January
- Cheque number 001026 - £46.00 The Post Office, HMRC PAYE for Clerk for Jan
- Cheque number 001027 - £43.77 BT Global, printing of Newsletter.

**b) Receipts:** Allotment rents £224.55; Donation from Burcombe Haulage £750; Claim of refund of VAT £425.52 and Transparency Fund Grant £921.72

**c) Bank Reconciliations** were approved and signed for January.

**d) It was RESOLVED to pay £11.25 for the Clerk to attend training provided by the SLCC at China Fleet, Saltash, on 9<sup>th</sup> March. Cllr Wenmoth proposed, Cllr Totterdell seconded and all were in favour.**

**e) Telephone Kiosk at Bohetherick.** The Clerk reported that this has now been adopted by the Parish Council and she has received the contract. The Clerk is still investigating the provision of a paint kit for the kiosk and will contact the National Trust regarding the ground infill that is required. **Clerk**

**f) Burcombe Haulage Charity Event Donation.** Cllr Green reported that ideas for the money had been put forward at the recent AGM of the Festivities Group:

- i. A Parish Notice Board for Ashton and one for Bohetherick
- ii. Staging blocks for the Parish Hall
- iii. Litter Pick Equipment
- iv. A slipway at Halton Quay

Cllr Greene and Cllr Totterdell had progressed the idea of planting the bank at the lay-by and had priced up the plants and groundcover at a total of £500. There was discussion around this and it was **RESOLVED** to spend this amount of money on refurbishing the lay-by, **proposed by Cllr Wilkins, seconded by Cllr Greene, 6 votes for and 2 abstentions.**

**Item 16. Any Other Business**

There were no items of information or interest raised.

**Item 17. Items for the next Agenda.**

A Working Party for the Lay-by.

**Item 18. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on Wednesday 2<sup>nd</sup> March 2016 at 7.30pm in St Dominic Parish Hall.

There being no further business the Chairman closed the meeting at 9.10pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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