

ST DOMINIC PARISH COUNCIL

Minutes of the meeting of St Dominic Parish Council held in the Parish Hall, St Dominic on Wednesday 2nd March 2016, commencing at 7.30pm.

Present: Councillors D Potter, Chairman, J Totterdell, Vice Chair, R Kisby, G Wilkins, D Greene, J Wenmoth, E Behennah, G Walker and J Davis.

In Attendance: Mrs L Coles (Clerk), Mrs L Potter and Cllr J Flashman (Cornwall Council)

There were 3 members of the public present.

Item 1. Apologies: No apologies had been received.

Item 2. Declarations of Interest

a) Agenda items. None were declared **-b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation.

Chris Tomlinson, Neighbourhood Watch Co-ordinator, had nothing to report. Cllr Flashman, Cornwall Council, reported that CORMAC has no budget left in this financial year to deal with the potholes in the area. Cllr Flashman also reported briefly on the East Sub Area Planning Committee Meeting of 29th February. Cllr Flashman said that it is hoped to find funding for the Cycle Path from Callington to Saltash but he feels that approaching the Big Lottery is the only way forward. The Clerk reported that she had heard from Cllr Holley, Cornwall Council, that the funds had been raised for the Feasibility Study for the Cycle Path and Cllr Flashman confirmed this.

Cllr Potter read out the crime statistics from the Police Report; 79 crimes were committed across the Saltash area during February, of which one was in St Dominic, a communications offence.

There were no other matters drawn to the attention of the Parish Council.

Item 5. Response to Public Participation

There was no response required.

Item 6. Planning.

- a) To consider and **RESOLVE** Council's response to planning applications received before agenda was finalised: **PA16/00514**. Mr and Mrs N Penney, Southview, St Dominic, Saltash, Cornwall. Proposal to remove 2 dilapidated greenhouse and erection of a garage and a shed. It was felt that this will be an improvement and the use of natural stone and slate is in keeping. Council **RESOLVED** to support the application. **Cllr Totterdell proposed, Cllr Wilkins seconded and all were in favour.**
- b) The Clerk reported that no planning applications had been received after the agenda had been finalised.
- c) Planning decisions from Cornwall Council: **PA15/03118/PREAPP – Closed – advice given/app submitted**. Fine Homes, Land to the West of The Meadows, St Dominic, Cornwall. Pre application advice for residential development of 12 units including provision for affordable housing. **Noted**

PA16/00049 PREAPP – Highways Consultation only. Fine Homes, details of pre application as above. **Closed – advice given. Noted**

PA15/10577 The Truro Diocesan Board of Finance Ltd, land North of Pentire, St Dominic, Saltash, Cornwall. Application for Certificate of Lawfulness for existing use of land as garden/amenity land. **GRANTED (CAADs and LUs only)**

d) There were no other planning matters to discuss.

The Chairman moved Item 13 (d) of the Agenda forward.

Item 13 (d) To discuss provision of land for an extension to the Burial Ground at St Dominic Church. Kevin Borlase spoke on behalf of the Parochial Church Council (PCC). He informed the Parish Council that there are only 25 available burial plots left in the existing Churchyard and there is no remaining space for the burial of Ashes. It is now a matter of priority for the PCC to acquire land for use as an extension to the Churchyard. The PCC has identified two possibilities: 1) to purchase part of the field behind the (leased) Church Car Park, Glebe Land, (coloured blue on the map shown), this would provide approximately 200 burial plots; 2) to buy the aforementioned part of the field plus the scrubland to the rear of the car park, which is already leased to the Church; this scrubland to be used for the burial of Ashes. The PCC will have to purchase this land from the Diocese of Truro, to whom it belongs. Kevin Borlase has sent the necessary plans to Savills, who are the Agents for the Diocese. Once approved by the PCC a purchase offer will be submitted to Savills and Kevin will keep the Parish Council informed of progress. The PCC asked if the Parish Council or Unitary Authority had a duty to provide land within the Parish for burials and the Clerk stated that there was no statutory obligation to do so.

Item 7. To approve the Minutes of the meeting held on the 3rd February 2016.

Cllr Potter wished for an amendment to be made to the Minutes, Page 490, Item 9....the word 'maybe' to be inserted..... *register its interest in developing a plan **maybe** in the future.*

Cllr Greene proposed, Cllr Totterdell seconded and all were in favour that the Chairman should sign the minutes as a true record of that meeting subject to the above amendment.

Item 8. Matters Arising. (Appendix 1 Action Tracker).

Page 492 Item 15(f). Cllr Totterdell reported that a lot of black mulch is needed for the Lay-by. It is not flat enough to put down a membrane and cover with bark chippings; these would wash down. The Working Party will wait and see if any more practical ideas are put forward.

Item 9. Highway Matters.

The Clerk had reported the potholes highlighted at the last meeting to CORMAC and has received a confirmation email from Will Glassup that they are to be added to the programme of works. Cllr Kisby asked for two serious potholes on the road south of North Bohetherick Farm, one between the farm entrance and the other opposite the Chestnut tree at the Lodge, to be reported. There is also an enormous pothole 20 yards short of the junction on the road from Bohetherick to Halton Quay. **Clerk**

Item 10. Footpaths

Cllr Wilkins reported on the success of the Parish Council's application to Tesco Bags of Help for funding for the St Dominica Heritage Trail Project. Voting commenced last Saturday and will run for a week in the Tesco stores in Callington, Launceston, Wadebridge and Padstow.

Shoppers will be given a token to vote for their choice of project. There are three projects to vote for and the award will be £12k for the highest votes, £10k for second highest and £8k for the third. The Parish Council will be notified once the votes are counted about the amount of funding it will receive for its project. The budget will be controlled by the Parish Council and the funds have to be spent before the 31st March 2017.

Item 11. Recreation Ground

The Clerk reported that Outdoor Play has carried out the repair to the Zip-Wire but has received a report that the roundabout needs serious work and it has been suggested that it would be cheaper to purchase a new piece of equipment. The Clerk will contact the original supplier of the roundabout and ask for remedial action to be taken on the basis that the equipment is not fit for purpose. **Clerk**

The Clerk reported a letter received from St Dominick Football Club requesting permission to lay concrete bases in Lovell's Park for the dug-outs. Discussion followed. In the summer the dug-outs are removed to the rear of the Changing Rooms and this would leave two concrete strips exposed in the field. Cllr Kisby proposed support for the bases to be laid, there was no seconder and therefore this motion failed. **Cllr Wilkins proposed that permission is not granted for the concrete bases, this was seconded by Cllr Walker, with 8 votes for. Motion carried.** The Clerk will write to the Football Club, and the National Trust as the Landlord, and inform them of the Parish Council's decision. **Clerk**

Item 12. Working Party for the Lay-by.

This item had already been discussed.

Item 13. Reports:

- a) **Parish Hall Management Committee.** Cllr Totterdell said that the Big Breakfast had raised a total of £336. The next big fundraising event will be the St Piran's Day event on the 5th March. Quotes are being looked at for new fencing around the hall.
- b) **Grants.** Nothing to report
- c) **Community Network Meeting.** The next meeting is in April.
- d) **Extension to Burial Ground at St Dominic Church.** This item had already been discussed.

Item 14. Correspondence.

- a) Email from Steve Foster regarding the Local Devolution Fund and asking if the Parish Council supports the proposal put forward by Cllr Steph McWilliam, Cllr J Flashman and Cllr A Long for the funding to be spent on developing walks, linking the Heritage Sites of the area with the AONB, signage and information boards etc. The Parish Council agreed its support and the Clerk will reply accordingly. **Clerk**

Item 15 General Finance. a) Payments and Receipts for February

Proposed by Cllr Totterdell, seconded by Cllr Kisby, with all in favour.

RESOLVED to pay:

- Cheque number 001028 - Linda Coles, Clerk's salary and expenses for February
- Cheque number 001029 - £53.40 The Post Office, HMRC PAYE for Clerk for Feb
- Cheque number 001030 - £11.25 SheviocK Parish Council Clerk's training event.
- Cheque Number 001031 - £45.00 St Dominic Parish Hall. Hire for PC Meetings

b) Receipts: No receipts

c) Bank Reconciliations were approved and signed for February.

d) It was **RESOLVED** to purchase the equipment needed for Paperless Planning from Torpoint Computers Ltd at a cost of £585. **Cllr Wilkins proposed, Cllr Davis seconded and all were in favour.**

Item 16. Any Other Business

Cllr Wilkins reported that he has looked at interest bearing savings accounts, some detail of which was given. The Clerk has made some contact but this will be further investigated by her and Cllr Wilkins for the next PC Meeting.

Cllr Kisby referred to the item of correspondence and said that the proposed project should dovetail with the Parish Council's St Dominica Heritage Trail Project.

Cllr Greene said that the Village Shop needs to be supported more by local people.

Cllr Greene reminded the Parish Council that there will be a free Easter Egg Hunt on Saturday the 26th March.

Cllr Potter reported that the website is not being used to advertise local events and this should be encouraged. He has received a suggestion that the Telephone Kiosk is used for a Swap-Shop. Debbie Abel has reported that she has not received an invoice for her advert in the Newsletter for 2015/16. Clerk to investigate.

There is a rumour that the National Trust is to install a Pay and Display at the car park at Cotehele Quay.

Pursuant to The Public Bodies (Admissions to Meetings) Act 1960, members of the press and public were asked to leave the meeting whilst the Parish Council transacted the following business in Closed Session

Item 17. CLOSED SESSION

- a) The Clerk's working hours and NJC Spinal Pay Scale. The Clerk left the meeting whilst the Parish Council discussed this item. It was agreed to increase the Clerk's contractual hours to 25 per calendar month in line with NALC Guidelines and to increase her Pay Scale to Spinal Point 20 in line with the NJC Pay Scale, with effect from April 1st 2016.

Item 18. Items for the Next Agenda

Finance: To discuss interest bearing bank accounts.

Item 18. Date of Next Meeting. PLEASE NOTE CHANGE OF VENUE

The next meeting of St Dominic Parish Council will be held on **Tuesday 12th April 2016 at 7.30pm in St Dominic Methodist Sunday Schoolroom.**

There being no further business the Chairman closed the meeting at 9.40pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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