

## ST DOMINIC PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 4<sup>th</sup> May 2016, commencing at 7.00pm.**

**Present:** Councillors D Potter, J Totterdell, G Wilkins, D Greene, J Wenmoth, K Chapman E Behennah and J Davis.

**In Attendance:** Mrs L Coles (Clerk) and Mrs L Potter

There were 11 members of the public present.

The Clerk opened the meeting and welcomed all those present.

**Item 1. Election of Chairman.** The Clerk asked for nominations for Chairman. Cllr Potter did not wish to stand for election. Cllr Wilkins was nominated as Chairman, **proposed by Cllr Davis, seconded by Cllr Greene, with all in favour.** Cllr Wilkins accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.

**Item 2. Election of Vice Chairman.** Cllr Totterdell was nominated and was happy to continue as Vice Chair, **proposed by Cllr Behennah, seconded by Cllr Greene, with all in favour.** Cllr Totterdell signed a Declaration of Acceptance of Office, witnessed by the Clerk.

**Item 3. Apologies:** Apologies were received and accepted from Cllr Kisby and Cllr Walker.

**Item 4. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 5. Consideration of Written Dispensations.** None received.

**Item 6. Minutes of the Parish Council Meeting held on Tuesday 12<sup>th</sup> April 2016.** It was **RESOLVED** to approve and sign the minutes of the meeting as being a true record of the proceedings. **Proposed by Cllr Davis, seconded by Cllr Totterdell, with all in favour.** It was agreed to report any matters arising from these Minutes at the Parish Council meeting to be held on the 1<sup>st</sup> June 2016.

**Item 7. Annual Governance Statement.** (copy circulated to Members) It was **RESOLVED** to approve and sign Section 1 of the Annual Report, the Annual Governance Statement, as being true to the Parish Council's procedures. **Proposed by Cllr Wenmoth, seconded by Cllr Potter, with all in favour.** The Chairman and Clerk signed the statement.

**Item 8. Planning.**

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: **PA16/02947** Mr and Mrs N J Penney, South View, St Dominick, Saltash PL12 6TQ. Removal of 2 dilapidated greenhouses and erection of garage. It was **RESOLVED** to support this planning application. **Proposed by Cllr Potter, seconded by Cllr Behennah, with all in favour.**
- b) No Planning decisions had been received from Cornwall Council

**Item 9. General Finance. a) Payments and Receipts for April/May  
Proposed by Cllr Totterdell, seconded by Cllr Potter, with all in favour.**

**RESOLVED to pay:**

- Cheque Number 001042 - Linda Coles, Clerk's salary and expenses for April
  - Cheque Number 001043 - £49.60 The Post Office, HMRC PAYE for Clerk for April
  - Cheque Number 001044 - £100.80 Playsafety Ltd, Annual ROSPA Report.
  - Cheque Number 001045 - £15.00 St Dominic Parish Hall. Hire for PC Meeting
  - Cheque Number 001046 - £15.07 – Cornwall Council, printing of Newsletter
- b) Receipts: None.**

**Item 10. Any Other Business**

Cllr Potter discussed the matter of collection of the Newsletter. The Clerk has a list of dates when it should be collected from Liskeard and, in future, will organise picking it up. **Clerk** Cllr Potter said that at times, in the last two years, there has been a dark cloud over proceedings. Members must try and put aside any differences and support the new Chairman.

**Item 11. Items for the Next Agenda**

1. Allotments – To discuss an increase in the rents
2. Deposit Accounts
3. Footpath report
4. Cllrs Totterdell and Greene gave advance apologies for the next meeting.

**Item 12. Date of Next Meeting.** The next meeting of St Dominic Parish Council will be held on **Wednesday 1<sup>st</sup> June 2016 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 7.30pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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