

## ST DOMINIC PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 1<sup>st</sup> June 2016, commencing at 7.30pm.**

**Present:** Councillors G Wilkins, J Wenmoth, J Davis, E Behennah and K Chapman

**In Attendance:** Mrs L Coles (Clerk) and Mrs L Potter

There were 4 members of the public present.

**Item 1. Apologies.** Apologies were received and accepted from Cllr Kisby, Cllr Walker, Cllr Totterdell, Cllr Greene and Cllr Potter.

### **Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

**Item 4. Public Participation.** Lorna Potter asked about expenditure of the funds that had been set aside, from the Burcombe donation, for the improvement at the lay-by. There has been no progress on this. There were no other matters raised.

**Item 5. Response to Public Participation.** Responded as above.

### **Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:

**PA16/04492** Mr Andrew Coombe, Coombe Park, Westcott Lodge to West Brendon, St Dominic, Cornwall PL12 6TB. Non material amendment for revised design of porch to main entrance to barn, revised position/type of roof light to barn, revised positions of garage doors and revised location of septic tank in respect of decision notice PA15/09547. Cllr Davis said that the building was Victorian and of historic interest and, whereas the original design of the porch was sympathetic, the revised design appears to detract from the preservation of the original features of the barn. The Agent for the applicant said that the materials to be used would be natural and will blend in completely with the rest of the conversion. Cllr Davis proposed a Motion that the Parish Council neither supports nor objects to this application. There was no seconder and so this Motion failed. Cllr Chapman proposed a Motion to support the application, seconded by Cllr Behennah. It was **RESOLVED to support Application PA16/04492, proposed by Cllr Chapman, seconded by Cllr Behennah, four votes for and one against.**

**PA16/04613** Mr Jon Coot, 18 Edgecumbe Road, St Dominic, PL12 6NU. Single storey extension to rear of existing dwelling to create additional bedroom, storage and garden room. This is a small extension to an existing property and will have no significant impact on immediate neighbours. There is no threat or risk of overlooking and there are minimal windows on the elevations. After discussion it was **RESOLVED to support Application PA16/04613, Cllr Davis proposed, Cllr Wenmoth seconded and all were in favour.**

b) No planning applications had been received after the agenda was finalised.

c) No Planning decisions had been received from Cornwall Council

d) There were no other planning matters to be discussed.

**Item 7. To RESOLVE to approve the Minutes of the Annual Parish Council Meeting held on the 4<sup>th</sup> May 2016. Cllr Davis proposed, Cllr Wenmoth seconded and all were in favour** that the Chairman should sign the Minutes as being a true record of that meeting.

**Item 8. Matters Arising from the Minutes that are not an agenda item and Action Tracker.**

- The Clerk will contact the supplier of the roundabout. **Clerk**
- The Clerk will contact the Countryside Officer regarding the rotted out signposts at the bottom of Trehill Lane, by Radland Mill and near Watergate Cottage. **Clerk**
- Litter pick equipment. The Clerk has contacted CORY who will not allow the Parish Council to purchase the equipment through them. The Clerk was instructed to write to the Litterati and explain the position with CORY. The Clerk is willing to collect the equipment from the Moorswater Depot and arrange the collection of the rubbish sacks with CORY for future litter picks. **Clerk** A donation has been offered by Scott Cooper, a resident of Halton Quay, and it was suggested that the Clerk contacts him to thank him for his very kind offer and to ask if the Parish Council can go back to him if there are further problems. **Clerk**
- Telephone Kiosk- Cllr Wilkins will speak to Sally Lovejoy about the painting of the kiosk at St Dominic. The Clerk will let the residents at Bohetherick know where to purchase the paint from for the Bohetherick kiosk.
- Cllr Chapman raised the issue of Vogus Lane, about which there was some discussion. The Clerk will contact Cornwall Council and ask how a lane can be downgraded to a footpath/bridleway. **Clerk**

**Item 9. Highways** This item had already been covered.

**Item 10. Footpaths: update on the St Domenica Heritage Trail** Cllr Wilkins reported that the routes have now been finalised and these mainly follow the existing path network; the loops will remain within the Parish. The Clerk will arrange a meeting to discuss the Landowner's permission with Andrew Lawes, National Trust. **Clerk** There has been a meeting of the History Group and Cllr Wilkins asked those present for any photographs, stories etc. about the use of the footpaths in years gone by that could be used as part of the notes about the Heritage Trail. Walk notes for the paths have been drafted and Cllr Wilkins asked if any members were able to walk some of the routes and make observations. The gate between Coombe Park and Ashton is tied to the granite posts with baler twine, making it difficult to access the public footpath. Cllr Wilkins will speak to the landowner concerned. **Cllr Wilkins** There was further discussion about the Information Boards and their location, the publicising of the walking notes and car parking for walkers.

**Item 11. Recreation Ground** The Clerk will email a copy of the recent ROSPA Report to Cllrs, Wilkins, Chapman and Davis. **Clerk**

**Item 12. Allotments** There is concern that the amount of income received from the rents for the allotments at Fursdon Farm is less than the Parish Council is charged for the use of the land by the National Trust. There is also no allowance for the Clerk's administration time or office expenses. After discussion it was **RESOLVED** to increase the rent for the Allotments at Fursdon Farm by 20%. **Proposed by Cllr Davis, seconded by Cllr Chapman with all in favour.** The Clerk will serve notice to the tenants about the rise in rent. **Clerk**

### Item 13. Reports from other Groups

- a) Parish Hall Management Committee. Cllr Wenmoth said that the main drive at the present time is renewing and putting the perimeter fence to rights. Architects are in the process of drawing up the plans for the disabled toilet.
- b) Grants. Nothing to report.
- c) Community Network Area. The next CNA meeting is on the 27<sup>th</sup> June.

### Item 14. Correspondence

- a) Letter from St Dominic PCC inviting the Parish Council to a Civic Service on June 12<sup>th</sup>. The Clerk will reply to the PCC confirming attendance. **Clerk**

### Item 15. General Finance. a) Payments and Receipts for May Proposed by Cllr Davis, seconded by Cllr Chapman, with all in favour.

#### RESOLVED to pay:

- Cheque Number 001047 - Linda Coles, Clerk's salary and expenses for May
  - Cheque Number 001048 - £50.40 The Post Office, HMRC PAYE for Clerk for May
  - Cheque Number 001049 - £15.07 – Cornwall Council, printing of Newsletter
  - Cheque Number 001050 - £10.00 St Dominic Methodist Church. Hire for PC Meeting
  - Cheque Number 001051 - £200 – CL Finance Assoc., Internal Audit Fee for 2015/16.
- b) **Receipts:** None.
  - c) It was **RESOLVED** that the Chairman signed the bank reconciliations for April, **proposed by Cllr Davis and seconded by Cllr Chapman with all in favour.**
  - d) It was **RESOLVED** to approve and sign the Annual Return, Section 2 Annual Account Statement 2016. **Proposed by Cllr Davis, seconded by Cllr Wenmoth with all in favour.** The Clerk will submit the Return to Grant Thornton, External Auditors. **Clerk**
  - e) The Clerk reported that the NJC Pay Scales had been increased, with effect from April 1<sup>st</sup> 2016, and, as per the terms of her Contract of Employment, her hourly rate has increased by 7p.
  - f) Interest bearing deposit accounts. This will be progressed by the Clerk and the Chairman for the next Parish Council meeting. **Clerk/Chairman**

### Item 16. Any Other Business

There was no other business to discuss.

### Item 17. Items for the Next Agenda

1. Neighbourhood Watch – to be a standing item on future agendas under item 4.
2. Public Engagement – the public view on what people would like to see from the Parish Council.

**Item 18. Date of Next Meeting.** The next meeting of St Dominic Parish Council will be held on **Wednesday 6<sup>th</sup> July 2016 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.13pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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