

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 7th September 2016, commencing at 7.30pm.

Present: Councillors G Wilkins, Chairman, J Totterdell, Vice Chairman, D Greene, D Potter, J Davis, E Behennah, K Chapman, G Walker, J Wenmoth and R Kisby

In Attendance: Mrs L Coles (Clerk)

There were 5 members of the public present.

Item 1. Apologies. None.

Item 2. Declarations of Interest

a) Agenda items. None were declared **-b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).

Brian Jones commented on an article published in the recent Parish Newsletter, regarding 'what facilities people of the Parish would like to see'. Mr Jones feels that the village is sufficiently provided for and is concerned about the funding for any proposed projects; he would not like to see an increase in the Precept because of this and does not see the need for a Neighbourhood Development Plan/Parish Plan. Cllr Chapman said that he had visited the local school at the end of last term and had spoken to the Head, who will be providing a written response, but the consensus of opinion appeared to be that the idea of a sports hall/facility for all to enjoy was favoured. The Chairman, Cllr Wilkins, said that he agreed with the idea of the Parish Council asking parishioners what they would like but there would have to be fundraising for any new projects. Cllr Kisby explained that a Neighbourhood Development Plan can be influential on behalf of communities when planning decisions are made.

Carolyn Wilkins gave an update on the Heritage Trails Project. The routes have been planned and the National Trust is heavily involved with the project. The School is using the Autumn Show to produce a logo for the project. The Church has allowed walkers to use its car park. There is a Volunteers Day on Sunday 18th September to develop the trails below Nannie Rowe's Wood, new steps will be put in, paths will be levelled and properly way marked. A Risk assessment has been carried out by the National Trust for this work.

Item 5. Response to Public Participation. Responded as above.

Item 6. Planning.

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:

PA16/07193 Andrew Bellas, Pentire, St Dominic, Cornwall. Installation of two temporary static caravans to be used by the applicant for the duration of the construction works to Pentire. Extension and conversion of garage, re-roofing and creation of new vehicular access to existing residential property. After discussion it was **RESOLVED** to Support this application, it is of a good design and the proposed new access will be much safer and

visual impact of the development is limited. Cllr Davis proposed, Cllr Kisby seconded with all in favour.

PA16/07466. Scott Couper, Birchenhayes, St Dominic, Saltash, Cornwall. Construction of a triple garage with a store room/office above. Following presentation and discussion it was **RESOLVED** to neither support nor object to the planning application but the Parish Council wished the following concerns to be noted by the Case Officer:

- i. The proposed development lies within the curtilage of a listed building, whose setting may be adversely affected by the new development.
- ii. The proposed development is of a strident design and the Parish Council does not consider it to be sympathetic to the nearby listed building.
- iii. If solar panels were to be considered appropriate, the Parish Council would like them to be of the type that are incorporated in the roof rather than supplanted.
- iv. The Parish Council would hope that a Conservation Officer has had the opportunity to scrutinise this application, in view of the listed building situated opposite the proposed development.

Proposed by Cllr Davis, seconded by Cllr Chapman, with all in favour.

PA16/07869. Mr Bock, The Linhay, Gooseford Farm, Road from Ashton to Halton Barton, St Dominic PL12 6RT. Erection of general purpose, agricultural building. Following presentation and discussion the Parish Council **RESOLVED** to neither support nor object to this planning application but wishes the following points to be considered by the Case Officer:

The Parish Council questions whether the proposed development adequately mitigates the visual impact on existing, neighbouring buildings, regarding its location and design, and whether it will blend with the existing landscape.

Proposed by Cllr Davis, seconded by Cllr Kisby, six votes for and four votes against.

- b) No planning applications had been received after the agenda was finalised.
- c) Planning decisions received from Cornwall Council:
 - PA16/04613** 18 Edgcombe Road, St Dominic, PL12 6NU **Approved**
 - PA16/05854**, Luscombe View, St Dominic, Saltash, Cornwall PL12 6SH. **Approved with Conditions.**
 - PA16/02404**, Brindles, St Dominic, Saltash, Cornwall PL12 6ST. **S52/S106 and discharge of condition apps.**
 - PA16/06611**, Birdsong, St Dominic, Saltash Cornwall PL12 6RS. **Approved**
 - PA16/05052**, Land South East of Lower Meadow Rise, St Dominic, PL12 6TR. **Refused**
- d) There were no other planning matters to be discussed.

Item 7. To RESOLVE to approve the Minutes of the following meetings:

- a) **Parish Council Meeting held on the 6th July 2016.** Subject to the following changes:
Page 10, Item 4. Remove the wording *'the sewer runs across the land'* and insert *"re sewerage"*. Page 12, Item 12...BMX track, insert the words... *"They have confirmed that BMX tracks are always classified as 'High Risk' and that this is the sole reason for the overall HIGH risk rating"*, **Cllr Totterdell proposed, Cllr Potter seconded and all were in favour** that the Chairman should sign the Minutes as being a true record of that meeting.
- b) **The Extraordinary Planning meeting of the Parish Council held on the 10th August 2016.** It was **RESOLVED** to sign the minutes as a true record of that meeting. **Cllr Totterdell proposed and Cllr Potter seconded, with all in favour.**

Item 8. Matters Arising from the Minutes that are not an agenda item and Action Tracker.

- The Clerk will chase a response to Cllr Chapman's visit to the school. **Clerk**
- Cllr Wilkins is still progressing the gate near Coombe Park, which may now be funded from the footpath project. **Cllr Wilkins**
- The Clerk will follow up the cutting of the hedges on the St Mellion side of the road from Halton Quay to the roundabout. **Clerk**
- The Clerk will put up a sign re dog fouling. **Clerk**
- The Clerk will contact CORMAC again re the standing water in Trehill Lane, the drain is in the wrong place. **Clerk**
- The Clerk will chase a response from Playsafety re ROSPA Report on the play equipment by the school. **Clerk**
- The Clerk will source quotes for the new grit bins and salt. **Clerk**
- The Clerk will follow up a response regarding the 'Welcome to Callington' sign near the junction of Fullerford Road. **Clerk**

Item 9. Highways The Clerk will chase progress on the potholes already reported to CORMAC and inform Highways about the pothole outside Stone Cross. The Clerk will also chase CORMAC for a definitive response about repainting the white lines by M&S Haulage. **Clerk**

Item 10. Footpaths: update on the St Domenica Heritage Trail Cllr Wilkins said that he is aware that many of the footpath posts are 'rotting out' and these will be replaced as part of the footpaths project.

Item 11. Recreation Ground. The Clerk has received a quote from Park Leisure, the company that provided the roundabout, for its repairs. Cllr Walker will measure the roundabout and let the Clerk have the details so that the parts can be ordered. Cllr Walker will also look at how the replacement parts have to be fitted with a view to carrying out the repair. **Cllr Walker** It was **RESOLVED** that the Clerk can order the replacement parts, **proposed by Cllr Wilkins, seconded by Cllr Totterdell, with all in favour. Clerk** It was agreed that the Clerk will contact John Pote about the repairs needed to the Nest Swing. **Clerk** Cllr Wilkins said that he has received a report about a wasp nest in the willow structure and he has put up a sign to warn people. It was agreed that the wasps will die off in the autumn.

Item 12. St Dominic Lay-By. Cllr Totterdell said that she would like to try and make the lay-by into a semi wild flower area. Cllr Totterdell and Carolyn Wilkins have looked at this idea and are in the process of gathering plants. Emailed ideas from Rebecca Coombes were discussed.

Item 13. Newsletter. It was agreed that the Parish Council will revert to the old system of collecting the newsletter. Whichever Councillors are doing the Recreation Ground and Bus Shelter Duty for that month will collect the newsletter.

Item 14. Reports from other Groups

- a) Parish Hall Management Committee. There has been no meeting in August but it was reported that the Parish Clerk cannot have a key to the Parish Hall. Cllr Chapman suggested that the Parish Hall Committee is asked what it can do too expedite the move of the key safe to the front of the Parish Hall building or allowing a 4th key on the insurance, for the Clerk's use. Cllr Totterdell will take this back to the Committee. **Cllr Totterdell.**
- b) Grants. The Parish Council has received a Grant Application form from the Parochial

Church Council for £300 towards grass cutting in the graveyard. It was **RESOLVED** to award this grant, **proposed by Cllr Walker, seconded by Cllr Greene, with all in favour.** The Clerk will inform the PCC and the cheque will be drawn at the next Parish Council meeting, in October. **Clerk**

Item 15. Correspondence

- a) Letter from Emma's Florist regarding relinquishing the tenancy at the allotments. The Clerk was instructed to write to Paul Quick and ask that the Eucalyptus trees are removed and the ground returned to its original state. **Clerk** The Clerk has written to the other tenants asking if anyone would like one or both of these plots but has not had any take up. The Plots will be advertised in the Parish Newsletter. **Clerk**
- b) Email from Rebecca Coombes re lay-by. Already discussed under item 12.
- c) Email from Lorna Potter re member of community's suggestion of a 'Welcome to St Dominic' sign. The Clerk will research the cost of a granite sign. **Clerk**
- d) Email from Cllr Potter re idea for expenditure of Burcombe donation on a defibrillator. Cllr Chapman will look into grant funding from a Plymouth based charity for this. **Cllr Chapman**
- e) Letter from the Friends of St Dominic Church re a grant for the Diary. The Clerk has given Brian Jones a copy of the Parish Council Grant Policy together with an application form for completion and return.
- f) The Clerk reported that she had received a request from the PCC for a letter of support from the Parish Council for the repairs to the Church roof. It was agreed that the Clerk can send a letter on behalf of the Council. **Clerk**

Item 16. General Finance. a) Payments and Receipts for July/August Proposed by Cllr Totterdell, seconded by Cllr Potter, with all in favour.

RESOLVED to pay:

- Cheque Number 001057 - Linda Coles, Clerk's salary and expenses for July/August
 - Cheque Number 001058 - £50.00 The Post Office, HMRC PAYE for Clerk for July
 - Cheque Number 001059 - £54.00 The Post Office, HMRC PAYE for Clerk for August
 - Cheque Number 001060 - £24.40 – Graham Wilkins, repairs to Recreation Ground
 - Cheque Number 001061 - £45.00- St Dominic Parish Hall. Hire of hall
 - Cheque Number 001062 - £240.00 – J Pote, Grass cutting Invoice: 79
 - Cheque Number 001063 - £3.40 – CALC, Good Employer Guide
 - Cheque Number 001064 – £802.11- Came & Company, Annual Parish Insurance
- b) Receipts:** Tesco Groundworks Grant £7500.00
Allotment rents: £731.26
- c) It was **RESOLVED** that the Chairman signed the bank reconciliations for July, **proposed by Cllr Totterdell and seconded by Cllr Potter with all in favour.**
 - d) Interest bearing deposit accounts. It was **RESOLVED** that the Clerk opens an Instant Access deposit account with Aldermore and prepares a cheque for £20,000, to be signed at the next Parish Council meeting to complete its opening. **Cllr Davis proposed, Cllr Potter seconded, seven votes for, 1 against and 2 abstentions. Clerk**
 - e) The Clerk reported the completion of the Audit for 2015/16.

Item 16. Any Other Business

The Clerk will change the Chairman details on the website. **Clerk**

Cllr Kisby said that his son is willing to produce a small musical promotional video for the St Dominica Heritage Trail.

Andrew Bellas offered some Camellias for planting in the lay-by.

It was agreed that Andrew Bellas can continue to cut the grass at the top of the lay-by near his property and around the benches. The Parish Council thanked him for this work.

Item 17. Items for the Next Agenda

There were no items for inclusion.

Item 18. Date of Next Meeting. The next meeting of St Dominic Parish Council will be held on **Wednesday 5th October 2016 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 10.00pm.

Signed.....Dated.....

Chairman, St Dominic Parish Council

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