

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 5th October 2016, commencing at 7.30pm.

Present: Councillors, J Totterdell, Vice Chairperson, D Greene, D Potter, E Behennah, G Walker, J Wenmoth and K Chapman

In Attendance: Mrs L Coles (Clerk)

There was 1 member of the public present.

In the absence of Cllr Wilkins, Chairman, Cllr J Totterdell, Vice Chairperson, chaired the meeting.

Item 1. Apologies. Apologies were received and accepted from Cllr Wilkins, Cllr Kisby and Cllr Davis. Cllr Chapman extended his apologies for being late to the meeting.

Item 2. Declarations of Interest

a) Agenda items. None were declared -**b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).

Brian Jones thanked the Parish Council for collecting the Newsletter early last month.

Item 5. Response to Public Participation. Responded as above.

Item 6. Planning.

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: None received.
- b) No planning applications had been received after the agenda was finalised.
- c) Planning decisions received from Cornwall Council: None received.
- d) There were no other planning matters to be discussed.

Item 7. To RESOLVE to approve the Minutes of the following meetings:

Parish Council Meeting held on the 7th September 2016. Subject to the following amendment.....*Item 10, page 16, to add 'Cllr Totterdell reported a rotten footpath post at Fursdon Allotments' ...It was agreed that the Chairman should sign the Minutes as being a true record of that meeting. Cllr Wenmoth proposed, Cllr Potter seconded and all were in favour*

Item 8. Matters Arising from the Minutes that are not an agenda item and Action Tracker.

- The Clerk has written to the school but has had no response to date.
- It was reported that the hedges have been cut back, but the potholes have not been dealt with, on the St Mellion side of the road from Halton Quay to the roundabout. The Clerk will chase this action up with CORMAC. **Clerk**
- The Clerk has had no response and will contact CORMAC again re the standing water in Trehill Lane, the drain is in the wrong place. The two potholes between Hunter's

Oak and Pitt Meadow are also still outstanding. **Clerk**

- The Clerk has chased a response from Playsafety re the ROSPA Report on the play equipment by the school. Playsafety have asked the Inspector for a report. **Clerk**
- New Grit Bins. Cllr Walker will measure the existing bin and let the Clerk have the details so that she can order two new ones. Three quotes were discussed. It was **RESOLVED** that the Clerk can purchase two new bins up to a cost of £150 each. **Proposed by Cllr Potter, seconded by Cllr Walker and all were in favour. Clerk**
- The Clerk reported that Cornwall Council Highways has the siting of the 'Welcome to Callington' sign, near the junction of Fullaford Road, in hand.
- **Action Tracker** – Vogus Lane, it was suggested that an obstruction is placed at the bottom of the lane to prevent off roaders from accessing it. The Clerk will contact the National Trust to ask if this is something that it would consider. **Clerk**
- The Clerk will contact Fred Pearce and instruct him to mark the white lines at M&S Haulage. **Clerk**
- There has been no response to the advertisement for the vacant allotments at Fursdon Farm. It was agreed that the advertisement will stay in the next Newsletter. Cllr Potter suggested that the land could be let out as paddocks once the ground was cleared. **Clerk**
- There was some discussion about the lay-by and what will be planted. Cllr Totterdell is getting a working party together and hopes to start soon. Cllr Greene asked to be included.

Item 9. Highways Already covered under Item 8.

Item 10. Footpaths: update on the St Domenica Heritage Trail Cllr Walker reported that the Volunteer Day had been a success with the back of the work being broken, clearing paths and building steps etc. The Clerk and Carolyn Wilkins have looked at the toilets by the church and Carolyn is looking into what is needed to make the facility suitable for disabled use.

Item 11. Recreation Ground. Cllr Walker has repaired the nest swing. The bearings have been purchased for the roundabout and Cllr Walker will carry out the repair in the next week. The Clerk has spoken to John Pote regarding the general repairs to the play equipment. Mr Pote has sourced some suitable plastic with which to fashion guards for the base of all the timber posts, so will not now be using wood. Cllr Potter reported that the gate by the school is being prevented from closing by the stones, that have been knocked from the adjacent Cornish hedge, resting on the post. The hedge needs rebuilding. The Clerk will contact John Pote and ask him if he can repair this. **Clerk**

Item 12. Remembrance Sunday. Cllr Totterdell said that she will contact the Church to organise the Service for Remembrance Sunday, November 13th at 10.50am, and to locate the Poppy Wreath, Crosses and Trough. **Cllr Totterdell** The Clerk will send invitations out to the local organisations to ask if they would like to send a representative to place a Cross as part of the Service, like last year. **Clerk**

Item 13. Reports from other Groups

- a) Parish Hall Management Committee. The Committee has agreed to put a Key Safe on the wall of the Parish Hall. There will be a Pasty and Pudding Lunch on Saturday the 15th October, tickets are on sale at £6 each.
- b) Grants. The Parish Council has received a Grant Application form from the Friends of

St Dominic Church £100 towards the cost of printing the St Dominick Diary. It was **RESOLVED** to award this grant, **proposed by Cllr Greene, seconded by Cllr Wenmoth, with all in favour.** The Clerk informed Brian Jones, who was present, that the cheque will be drawn at the next Parish Council meeting, in November. **Clerk**

Item 14. Correspondence

- a) Letter from Tanya's Courage Trust requesting a donation. After discussion it was agreed that the Clerk will write a letter explaining that the Parish Council is resolved to supporting parish projects only.

Item 15. General Finance. a) Payments and Receipts for September Proposed by Cllr Walker, seconded by Cllr Behennah, with all in favour.

RESOLVED to pay:

- Cheque Number 001065 - Linda Coles, Clerk's salary and expenses for September
 - Cheque Number 001066 - £50.00 The Post Office, HMRC PAYE for Clerk for Sept
 - Cheque Number 001067 - £660.00 – Graham Wilkins, repairs to Roundabout
 - Cheque Number 001068 - £120.00- Grant Thornton, External Audit Fee
 - Cheque Number 001069 - £360.00 – J Pote, Grass cutting Invoice: 04
 - Cheque Number 001070 - £768.00 – National Trust Inv RR443003
 - Cheque Number 001071 – £71.40 - National Trust Inv RR443004
 - Cheque Number 001072 - £80.40 - WesternWeb Ltd, Annual Renewal of Web Space
 - Cheque Number 001073 - £300.00 – St Dominic PCC, grant for Churchyard
 - Cheque Number 001074 - £240.00 – J Pote, Grass Cutting Invoice: 37
- b) **Receipts:** Cornwall Council Precept 2nd payment £5456.50
Cornwall Council CTS Grant 2nd payment £264.63
- c) It was **RESOLVED** that the Chairman signed the bank reconciliations for August, **proposed by Cllr Walker and seconded by Cllr Behennah with all in favour.**
- d) Interest bearing deposit accounts. The Clerk has contacted Aldermore Bank with a view to opening a deposit account for the Parish Council. Unfortunately, this bank does not cater for Parish Councils, only personal accounts or businesses registered at Companies House. It was agreed that this item will not be pursued any further.
- e) It was **RESOLVED** to allow the Chairman and Clerk to purchase the necessary wooden markers for the Heritage Trail project, following receipt of three quotations. **Proposed by Cllr Greene, seconded by Cllr Behennah with all in favour.**
- f) It was **RESOLVED** to pay £150 for the marking of the white lines at M&S Haulage. **Proposed by Cllr Potter, seconded by Cllr Wenmoth with all in favour.**
- g) It was **RESOLVED** to pay Callington Town Council for the weedspraying at the same rate as last year, £90, **proposed by Cllr Potter, seconded by Cllr Wenmoth with all in favour.** It is expected that this will be carried out week beginning 10th October.

Item 16. Any Other Business

Cllr Greene paid tribute to Lorna Potter who has retired as the roving reporter for the Newsletter.

Cllr Wenmoth reported that Kay Pearce could not get the Minutes of the last meeting on the website. The Clerk will investigate. **Clerk**

Cllr Wenmoth said that more 'No Parking' signage is needed at the Church. People are parking between the signs that are already there!

Cllr Potter asked how the Clerk's time and administration will be recorded against the Footpath Project. The Clerk explained that there is a budget within the funding of the project for this and it will all be accounted for.

Cllr Potter said that the signage for The Cross and Vogus Lane is still the wrong way around. The Cross sign needs to be at the top of the lane and Vogus Lane sign needs to be where The Cross sign is. **Clerk**

Cllr Potter reported that the Pub had raised £2600 towards the cost of a Defibrillator at its recent event day, but this is £500 short of the amount needed. FLEET are to supply the defibrillator and Cllr Potter asked if the Parish Council could consider using the Burcombe money to make up the shortfall. The £195 annual maintenance costs will be met by the Pub. Cllr Chapman explained the details of the funding from Heartswell CIC for defibrillators and a discussion followed about having another defibrillator in the village. This would be at an initial cost of £500 from the Parish Council. The Clerk suggested the Community Chest fund for this. This is to be discussed further at the next meeting.

Cllr Behennah said that the Annual meeting of the Neighbourhood Watch will be on the 19th October at the Methodist Chapel.

It was agreed to minute the condolences of the Parish Council to the family of Di Axtell, a former Parish Clerk and Chairman of the Village Hall Committee. The Clerk will send a letter on behalf of the Parish Council. **Clerk**

Item 17. Items for the Next Agenda

The Burcombe Money and Defibrillators
A Granite Sign for the Village.

Item 18. Date of Next Meeting. The next meeting of St Dominic Parish Council will be held on **Wednesday 2nd November 2016 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 10.00pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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