

## ST DOMINIC PARISH COUNCIL

**Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 2<sup>nd</sup> November 2016, commencing at 7.30pm.**

**Present:** Councillors, G Wilkins, Chairman, J Totterdell, Vice Chairperson, D Greene, D Potter, E Behennah, R Kisby, J Wenmoth, K Chapman and J Davis

**In Attendance:** Mrs L Coles (Clerk)

There were no members of the public present.

### **Item 1. Apologies.**

Apologies were received and accepted from Cllr Walker.

### **Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

### **Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).**

No members of the public were present and no representations had been brought to the attention of Councillors.

**Item 5. Response to Public Participation.** Not applicable.

### **Item 6. Planning.**

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: **PA16/08353**. Mr and Mrs R Batten, Luscombe View, St Dominic, Saltash, Cornwall. Proposed Extension. The Members had visited the site; it is a modern house and the proposed development is in keeping with the existing building. There will be no visual impact. A discussion followed around the development being situated in an AONB. It was **RESOLVED** to support this planning application, **proposed by Cllr Totterdell, seconded by Cllr Behennah, six votes in favour with three abstentions.**
- b) No planning applications had been received after the agenda was finalised.
- c) Planning decisions received from Cornwall Council:
  - PA16/07193**. A Bellas, Pentire, St Dominic, Saltash Cornwall. Installation of two temporary caravans to be used by the applicant for the duration of the construction works to Pentire. Extension and conversion of garage, re-roofing and creation of new vehicular access to existing residential property. **Approved with conditions.**
  - PA16/07869** The Linhay, Gooseford Farm, Road from Ashton to Halton Barton, St Dominic PL12 6RT. Erection of a general purpose agricultural building. **Approved with conditions.**
- d) The Clerk had circulated details of the forthcoming planning training offered by Cornwall Council and the Members do not wish to attend.

### **Item 7. To RESOLVE to approve the Minutes of the following meeting:**

**Parish Council Meeting held on the 5<sup>th</sup> October 2016.** Subject to the time that the meeting closed being altered to 8.45 from 10.00pm, it was agreed that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Wenmoth proposed, Cllr Totterdell seconded and all were in favour**

**Item 8. Matters Arising from the Minutes that are not an agenda item and Action Tracker.**

- The Clerk has will follow up a reply from the school again, regarding the Community Engagement projects initiative. **Clerk**
- It was reported that the potholes have not been dealt with, on the St Mellion side of the road from Halton Quay to the roundabout and the two potholes between Hunter's Oak and Pitt Meadow are also still outstanding but have been circled with blue paint, which indicates that some action is to be taken. The Clerk has had no response re the standing water in Trehill Lane and it is thought that no further action will be taken.
- The Clerk has received the Report from Playsafety re the ROSPA Report on the play equipment by the school and has submitted a copy to the school.
- New Grit Bins. The Clerk has purchased two new bins, which will be delivered to her address next week. The Clerk will contact Cllr Potter who will collect them and liaise with Cllr Totterdell regarding their installation. **Clerk**
- **Action Tracker** – Vogus Lane, the National Trust will not consider installing a post or obstruction at the bottom of the lane.
- The white lines at M&S Haulage have been painted.
- There has been no response to the advertisement for the vacant allotments at Fursdon Farm. The Clerk has written to the previous tenant to ask him to return the plots to their original condition.
- The lay-by has been planted with some plants.
- The new Key Safe has been installed at the Parish Hall.

**Item 9. St John Ambulance Training Sessions**

Cllr Totterdell said that, following on from the defibrillator discussions of the last meeting, she would like to draw Members' attention to the fact that a few years ago there had been a training session with the St John Ambulance. It was suggested that an article should be put in the Newsletter to see what interest there might be in this. Cllr Chapman said that he will look at Derriford Hospital's training resources re CPR training. Costs will be looked at before this is advertised in the Newsletter. Cllr Totterdell, who would like general first aid training to be covered as well, will liaise with Cllr Chapman and report back to the Parish Council at the next meeting. **Cllrs Totterdell/Chapman**

**Item 10. Highways**

The road closure was noted, from Rivendell, Bartletts to Cotehele Bridge, not Pitt Meadow.

**Item 11. Footpaths: update on the St Dominica Heritage Trail**

Cllr Wilkins thanked everyone who took part in the Volunteers' Day. They completed some steps from the parking area up to the top of the hill where needed and flattened out an area of Peppers Wood. It is hoped to hold another day on the 28<sup>th</sup> January with the help of Tesco staff members. The changes to the toilet at the Church to make it more elderly accessible is being progressed. There is a meeting on the 6<sup>th</sup> December to start planning the Information Boards. Rev, Chris Painter is happy to design a website for the project which can be linked into the Parish Council website. The Clerk is pursuing the footpaths officer from Cornwall Council to arrange a meeting and is also looking at the costs of the way marker roundels.

**Item 12. Recreation Ground.**

John Pote has carried out the repairs and maintenance to the play equipment in the Recreation Ground. Cllr Wilkins suggested that sealant is put on top of the plastic edges to

make them less harsh, particularly on the corners. Cllr Wilkins said that he would like to Minute thanks to Cllr Walker for the work that he has done on the roundabout. The Disclaimer Notice for the swings is broken and the Clerk is to purchase a new sign. **Clerk**

#### **Item 13. Remembrance Sunday.**

Cllr Totterdell reported that Bill Watson will take the Service and Ann Pollard will play the organ. The Wreath, Crosses and trough are all in the church. The Clerk has sent out the invitations to the various parish groups and has had a number of replies. The Service will be on Sunday 13<sup>th</sup> November at 10.50am.

#### **Item 14. Reports from other Groups**

- a) Parish Hall Management Committee. There was a short meeting held today at which the Treasurer's Report was approved and a decision to replace the lights was made. The recent Pasty and Pud event raised more than £400.

#### **Item 15. Correspondence**

- a) Letter from Jessop Price re Neighbourhood Development Plan. Mr Price has offered to progress an NDP. After some discussion, it was agreed that the Clerk will reply to Mr Price and inform him of the protocols and procedure. **Clerk**

#### **Item 16. General Finance. a) Payments and Receipts for October Proposed by Cllr Davis, seconded by Cllr Greene, with all in favour.**

##### **RESOLVED to pay:**

- Cheque Number 001075 - Linda Coles, Clerk's salary and expenses for October
  - Cheque Number 001076 - £56.00 The Post Office, HMRC PAYE for Clerk for Oct
  - Cheque Number 001077 - £26.76 – Cornwall Council, printing of Newsletter
  - Cheque Number 001078 - £100.00- Friends of St Dominick Church, grant awarded.
  - Cheque Number 001079 - £237.60 – Equip4Work, L Coles purchase of 2 Grit Bins
- b) Receipts:** Allotment Rents: £505.67
- c) It was **RESOLVED** that the Chairman signed the bank reconciliations for September, **proposed by Cllr Potter and seconded by Cllr Wilkins with all in favour.**
  - d) Draft Budget and Precept. The Clerk had circulated a copy of the draft budget and precept proposals to all members for discussion and resolution at the December meeting. **Noted**
  - e) Burcombe Donation. A discussion followed regarding the previously agreed amount of £450 for the planting at the lay-by. Cllr Greene said that she does not feel that this amount is needed, however, she would like to purchase two more Christmas Trees to use for the lights at Christmas. It was **RESOLVED** to reduce the amount awarded to £150.00, **proposed by Cllr Greene, seconded by Cllr Potter, three votes in favour and four abstentions.** It was suggested that the remaining £600 is used towards the cost of a sign for St Dominic.

#### **Item 16. Any Other Business**

Cllr Greene said that the Christmas Lights will be turned on on Saturday 26<sup>th</sup> November at 6.30pm. there will be a Lantern Procession from the Church.

Cllr Greene explained the concept of a Community Living Advent Calendar in the Church and asked if Members of the Parish Council would be willing to donate items to fill a bag. The bags will be placed in the windows of the Church, three in each of the eight windows.

Cllr Wilkins said that he had put up some 'No Parking' signs at the Church.

**Item 17. Items for the Next Agenda**

- To discuss the proposed Granite sign for St Dominic
- The future of the willow structures and tree planting in the Recreation Ground
- The seats and picnic tables in the Recreation Ground
- The Living Advent Calendar

**Item 18. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on **Wednesday 7<sup>th</sup> December 2016 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.30pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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