

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 7th December 2016, commencing at 7.30pm.

Present: Councillors, G Wilkins, Chairman, J Totterdell, Vice Chairperson, D Greene, D Potter, E Behennah, J Wenmoth and J Davis

In Attendance: Mrs L Coles (Clerk), PCSO Tom Cornwell, Devon and Cornwall Police

There was one member of the public present.

Item 1. Apologies.

Apologies were received and accepted from Cllr Walker, Cllr Kisby and Cllr Chapman.

Item 2. Declarations of Interest

a) Agenda items. None were declared **-b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).

Tom Cornwell, PCSO reported that there had been no crimes in the Parish for November and beginning of December. He asked if there were any issues that the Parish Council would like to raise with him, but there were none.

No other matters had been brought to the Parish Council's attention.

Item 5. Response to Public Participation. Not applicable.

For the convenience of the public member present, the Chairman, with the agreement of the Members, brought Item 11 forward.

Item 11. Footpaths. Update on the St Dominica Heritage Trail.

Carolyn Wilkins, member of the public, had produced a report which she circulated. It is possible that Tesco will join the working party for the next Volunteer Day on January 28th, as part of a team building exercise. Pictures of Information Boards were circulated and Carolyn asked if any of the Councillors had any memories that could add to the information history, possibly with photographs. A hand rail for the bridge in Peppers Wood is badly needed but it is thought that the bridge was installed by Cornwall Council and, therefore, permission/advice needs to be sought. Cllr Wilkins will ask Matt Montano, the Footpaths Officer. A budget for the project was handed out showing the costs of the Information Boards, the new toilet and handrails, and the labour for the fingerposts etc and plumbing costs, totalling £4983 (not including VAT). It was **RESOLVED** that these items can be purchased, following the provision of quotes, to a total cost of £4983, plus VAT if applicable (which will be reclaimed), **Cllr Davis proposed, Cllr Totterdell seconded and all were in favour.** The suggestion of the Working Group is to have an annual Volunteers Day to maintain the footpaths. There was some discussion around the ongoing footpath maintenance and partnership working with Cornwall Council. The Clerk will investigate whether a Local Maintenance Partnership is both appropriate and available. **Clerk**

Item 6. Planning.

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: **PA16/10092**. Michael Brown, Upton Vale, Callington, PL17 8AE. Add a porch to entrance of converted stone barn using a timber frame with timber finish windows and a slate roof. After discussion, it was **RESOLVED** to support this planning application, **proposed by Cllr Potter, seconded by Cllr Behennah, six votes in favour with one against.**
- PA16/10864**. Mr Neal Kingdom, National Trust, Morden Farmhouse, Callington, Cornwall PL17 8BY. Listed Building Consent for culvert lining, lowering of external ground levels, installation of a French Drain, DPM installation, removal and replacement of render on the internal walls and repointing. After discussion, it was **RESOLVED** to support this planning application, **proposed by Cllr Davis, seconded by Cllr Wenmoth with all in favour.**
- b) No planning applications had been received after the agenda was finalised.
- c) Planning decisions received from Cornwall Council:
- PA16/08353**. Mr and Mrs R Batten, Luscombe View, St Dominic, Saltash, Cornwall. Proposed Extension. **Approved.**
- PA16/07466**. Scott Couper, Birchenhayes, St Dominic, Cornwall PL12 6RR. Construction of a triple garage with a store room/office above. **Approved with conditions.**
- d) It was **RESOLVED** to adopt the Local Council Pre-Application Protocol, as circulated to the Members, **proposed by Cllr Davis, seconded by Cllr Wilkins, six votes for with one abstention.**
- e) There were no other planning matters to discuss.

Item 7. To RESOLVE to approve the Minutes of the following meeting:

Parish Council Meeting held on the 2nd November 2016. it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Totterdell proposed, Cllr Wenmoth seconded and all were in favour**

Item 8. Matters Arising from the Minutes that are not an agenda item and Action Tracker.

- The Clerk will continue to pursue a reply from the school, regarding the Community Engagement projects initiative. **Clerk**
- The new Grit Bins are now in place. The Clerk will ask CORMAC how to dispose of the old bins. **Clerk**
- **Action Tracker –**
- It was reported that the potholes have now been dealt with. This item can be closed.
- The signage for Vogus Lane and The Cross is still ongoing.

Item 9. St John Ambulance Training Sessions

Cllr Greene said that Steve McEvansonaya, a retired Paramedic, has offered to organise some CPR training, through the Ambulance Service, for the cost of a small donation. Cllr Davis said that it would be better to approach the Devon and Cornwall Ambulance Trust to secure a training programme for the Parish Council. Cllr Davis said that the provision of a defibrillator is virtually useless unless members of the public have training in CPR and that that training is maintained. The first line is CPR to protect the brain, and the application of a defibrillator then enhances the patient's result. Cllr Davis said that he has been approached by a member of the public who is interested in becoming a First Responder. It was agreed that the Parish Council would welcome and support any enthusiastic people who wished to put themselves forward as First Responders. After discussion, it was agreed that the training will be open to

the public and the Clerk will contact Steve McEvansonaya to arrange. **Clerk**

Item 10. Highways

No further matters for discussion.

Item 11. Footpaths: update on the St Dominica Heritage Trail

Already covered after Item 5.

Item 12. The Granite Sign for St Dominic.

Cllr Totterdell has spoken to Ian Piper, a local Stone Mason. A discussion followed about the size of stone that would be needed, how to source it, and the wording. It was agreed that the wording will be 'Welcome to St Dominic'. Cllr Totterdell will ask Mr Piper for a quote. **Cllr Totterdell**

Item 13. The Living Advent Calendar

Cllr Greene reported that the project is going very well and she thanked all those who had donated to the Parish Council's bag, which will be placed in the window tomorrow, the 8th December. The final bag will be placed in a window at the Christingle Service on the 24th December.

Item 14. Recreation Ground.

- a) The future of the Willow Structures and tree planting. Cllr Wilkins will contact Joe Lawrence, National Trust regarding the trees. The Clerk had received a Report from Hilary Davis, with photographs, about the state of the Willow Structures. Cllr Wilkins read the Report to the Members, which listed four options for the Parish Council to consider. After discussion, it was agreed that Option 4 was the one preferred, that of topping the largest plants at 1.5m, to allow them to sprout lower down, thus giving the opportunity to repair. Hilary Davis has said that, should the Parish Council choose Option 4, she is willing, with assistance, to undertake the topping of the structures. It was **RESOLVED** that the Clerk will write and thank Hilary for her Report and very kind offer, **proposed by Cllr Greene, seconded by Cllr Wenmoth with all in favour. Clerk**
- b) Seats and Picnic Tables. Cllr Wilkins said that he has observed that the seats and picnic tables need to be cleaned off and it was agreed to look at them again in the spring. This will be a future agenda item for the March meeting. Cllr Davis circulated photographs of examples where the plastic gaiters need to be fitted more snugly around the timber posts of the play equipment. The Clerk will contact Mr Pote to ask him to take remedial action to make the plastic gaiters flush to the posts and at the same time asking him to soften the edges of all of the gaiters, paying particular attention to the corners. **Clerk**

Item 15. Reports from other Groups

- a) Parish Hall Management Committee. Cllr Wenmoth reported that she and Eunice Hodge will share the Chairmanship of the Committee. The recent Liskerret Choir evening raised £315.20. The next fundraiser will be the Big Breakfast on the 28th January 2017, a joint venture with St Dominic W I.

Item 16. Correspondence

- a) Email from Cornwall Rural Housing association re new Voluntary Board Members. It was agreed that if Members wished to apply they should do so as individuals.

- b) Email from Andrew Bellas offering Camellia bushes for the lay-by. It was agreed that the bushes are too big and would look out of place. The Clerk will reply and thank Mr Bellas for his offer. **Clerk**

Item 17. General Finance. a) Payments and Receipts for November

Proposed by Cllr Davis, seconded by Cllr Totterdell, with all in favour.

RESOLVED to pay:

- Cheque Number 001080 - Linda Coles, Clerk's salary and expenses for November
 - Cheque Number 001081 - £50.00 The Post Office, HMRC PAYE for Clerk for Nov
 - Cheque Number 001082 - £13.38 – Cornwall Council, printing of Newsletter Oct.
 - Cheque Number 001083 - £31.00- St Dominic Parish Hall Hire of Hall for meetings.
 - Cheque Number 001084 - £2047.92 – Truro sawmills Ltd, Fingerposts for Heritage Trail Project
 - Cheque Number 001085 - £880.00 – J Pote, repairs to play equipment £760.00 and grass cutting £120.00
 - Cheque Number 001086 - £150.00 – JT Pearce, white lining outside M&S Haulage
 - Cheque Number 001087 - £26.27 – G Wilkins, 'No Parking' signs for the church wall
 - Cheque Number 001088 - £16.89 – G Walker, repairs to roundabout
 - Cheque Number 001089 - £120.00 – J Pote, Grass Cutting at Recreation Ground
 - Cheque Number 001090 - £13.38 – Cornwall Council, Printing of Newsletter Nov.
- b) Receipts:** Allotment Rents: £120.00
- c) It was RESOLVED** that the Chairman should sign the bank reconciliations for October, **proposed by Cllr Davis and seconded by Cllr Wenmoth with all in favour.**
- d) Budget and Precept.** The Clerk had circulated a copy of the draft budget and precept proposals to all members, for discussion. It was **RESOLVED** to increase the Precept for 2017/18 by 3% to £11,240.39, **proposed by Cllr Wilkins, seconded by Cllr Davis with all in favour.**

Item 18. Any Other Business

Cllr Greene and Cllr Behennah had attended the funeral of George Swain, a former Parish Councillor, at which it was said how much working with St Dominic Parish Council had meant to him.

Item 19. Items for the Next Agenda

- There were no items put forward

Item 20. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on **Wednesday 1st February 2017 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.55pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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