

## ST DOMINIC PARISH COUNCIL

**Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 1<sup>st</sup> February 2017, commencing at 7.30pm.**

**Present:** Councillors, G Wilkins, Chairman, J Totterdell, Vice Chairperson, D Greene, D Potter, E Behennah, R Kisby and K Chapman

**In Attendance:** Mrs L Coles (Clerk)

There was one member of the public present.

**Item 1. Apologies.**

Apologies were received and accepted from Cllr Walker, Cllr Wenmoth and Cllr Davis.

**Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

**Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).**

There was nothing to report.

**Item 5. Response to Public Participation.** Not applicable.

**For the convenience of the public member present, the Chairman, with the agreement of the Members, brought Item 10 forward.**

**Item 10. Footpaths. Update on the St Dominica Heritage Trail.**

Carolyn Wilkins, member of the public, gave a Power Point Presentation update on the St Dominica Heritage Trail Project. There is a third Volunteer Day planned for March. The Information and Notice Boards have been ordered. Carolyn thanked Cllr Potter for his donation of photographs and said that there has been a gradual gathering of stories, history and information about the walks and the information guide notes are still ongoing. The Website has been started and the Clerk will organise a link to the Parish Council website. **Clerk** Planning has been started for the launch of the project and community engagement has been extremely good. Carolyn handed round some examples of the Roundels that will be used and showed the proposed logo to the Members. Photographs of the proposed locations for the Information and Notice Boards were also shown. The budget for the project was discussed, following a handout, which suggests a total spend of £8740 (not including VAT). It was **RESOLVED** to adopt the budget and for the Chairman and Clerk to purchase the items listed therein, following the provision of quotes, to a total cost of £8740, plus VAT if applicable (which will be reclaimed), **Cllr Totterdell proposed, Cllr Greene seconded and all were in favour.** Cllr Chapman suggested marketing the footpath network as a cross country running facility. Carolyn Wilkins said that the Walking for Health Group, Tamar Valley AONB, are very keen to be involved. Cllr Kisby reminded Carolyn about his son's offer of a promotional video. Cllr Chapman also suggested using media students at Callington College for promotional material. The rails for the bridge at Peppers Wood were discussed. Local intelligence suggests that the bridge was installed by the Parish Council

some years ago, although it is situated on private land. Cllr Totterdell said that there had been handrails but these had been vandalised and were not replaced at the time. It was **RESOLVED** to purchase new handrails for the bridge in Peppers Wood. **Proposed by Cllr Greene, seconded by Cllr Totterdell with all in favour.**

#### **Item 6. Planning.**

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:  
**PA16/11913.** Morgan Davies, Willina Cottage, St Dominic, Saltash, Cornwall. Listed Building Consent for various works. The application for this matter is sketchy and it would appear from the Planning Portal that Cornwall Council has requested more information. The floor that is being taken out is not heritage flooring, it is new tiles that were put down by the previous owner. It was agreed that without further information the Parish Council is not able to make a judgement and therefore it was **RESOLVED** to neither support nor object to this application. **Proposed by Cllr Kisby, seconded by Cllr Potter, with all in favour.**
- b) Planning applications received after the agenda was finalised:  
**PA17/00703,** Mr Bernard Roser, St Dominic PCC, St Dominic Church, St Dominic, Saltash, Cornwall. Change of use of agricultural land to a churchyard extension for burials and interment of ashes. The Clerk reported this application which will be discussed at the March meeting.
- c) Planning decisions received from Cornwall Council:  
**PA16/10092.** Michael Brown, Upton Vale, Callington, PL17 8AE. Add a porch to entrance of converted stone barn using a timber frame with timber finish windows and a slate roof. **APPROVED with Conditions.**  
**PA16/10864.** Mr Neal Kingdom, National Trust, Morden Farmhouse, Callington, Cornwall PL17 8BY. Listed Building Consent for culvert lining, lowering of external ground levels, installation of a French Drain, DPM installation, removal and replacement of render on the internal walls and repointing. **APPROVED with Conditions.**
- d) There were no other planning matters to discuss.

#### **Item 7. To RESOLVE to approve the Minutes of the following meeting:**

**Parish Council Meeting held on the 7<sup>th</sup> December 2016.** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Potter proposed, Cllr Greene seconded and all were in favour**

#### **Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.**

- Page 28 item 8, the Clerk will chase Cornwall Council for information on how to dispose of the old bins. **Clerk**
- Page 28 item 9, the Clerk will pursue British Heart Foundation funding for a defibrillator. **Clerk** The Clerk will also pursue Steve McEvansonaya and speak to Cllr Chapman regarding CPR training. **Clerk** Cllr Totterdell said that she has been approached by seven members of the public who are keen to attend a training day.
- Page 29 item 12, Cllr Totterdell read out the details of the quote received from Pipers for the granite sign. The Clerk will email Pipers for clarification of the size of the stone and request the photographs that were to be included with the quote. **Clerk**
- Page 29 item 13, Cllr Greene reported that the Living Advent Calendar had been a success and it has been requested again for this year.
- Page 29 item 14, the Clerk has written to Hilary Davis regarding the work on the Willow

Structures. The Clerk has also written to John Pote regarding the remedial work to the gaiters around the posts of the play equipment. Cllr Wilkins reported that this work has been started.

- **Action Tracker –**
- Cllr Totterdell said that the planting in the Lay-By is ongoing.

#### **Item 9. Highway Matters**

The Clerk will chase Highways regarding the signage for The Cross and Vogus Lane being the wrong way around. **Clerk** Cllr Potter asked what progress was being made regarding the Callington signs near Florence Road on the A388. The Clerk will contact Adrian Drake, Cornwall Council, and request an update. **Clerk**

#### **Item 10. Footpaths: update on the St Dominica Heritage Trail**

Already covered after Item 5.

#### **Item 11. Recreation Ground.**

There was nothing to report. It was agreed that Cllrs Wilkins and Greene will carry out the February inspections, Cllrs Potter and Kisby will cover March and Cllrs Wenmoth and Davis will inspect the area in April.

#### **Item 12. Reports from other Groups**

- a) Parish Hall Management Committee. Cllr Totterdell reported that the Big Breakfast raised approximately £760, which sum will be shared equally between the Parish Hall Committee and St Dominic WI. The next event will be St Piran's Day, to be held on Sunday 5<sup>th</sup> March; all are welcome and tickets are available now. The Committee also received a donation of £365 from two ladies that held a Craft Day event in the Parish Hall before Christmas.

#### **Item 13. Correspondence**

- a) Email from Cornwall Council confirming receipt of Precept Return 2017/2018.  
**Noted**
- b) Email from Rebecca Coombes re help for the lay-by. Cllr Totterdell will telephone Rebecca. **Cllr Totterdell**
- c) The Clerk reported receipt of a letter from Ted and Sarah Coryton, Pentillie Estate, which informed the Council that they are stepping aside and passing the ownership to Oli, Rooney and Sammie and setting out the detail of who will now be responsible for which parts of the Estate. **Noted**

#### **Item 14. General Finance. a) Payments and Receipts for December/January Proposed by Cllr Totterdell, seconded by Cllr Potter, with all in favour.**

##### **RESOLVED to pay:**

- Cheque Number 001091 - Linda Coles, Clerk's salary and expenses for December 2016 and January 2017
  - Cheque Number 001092 - £50.00 The Post Office, HMRC PAYE for Clerk for Dec
  - Cheque Number 001093 - £50.00 The Post Office, HMRC PAYE for Clerk for Jan
  - Cheque Number 001094 - £11.27 – Cornwall Council, printing of Newsletter.
  - Cheque Number 001095 - £15.50 - St Dominic Parish Hall Hire of Hall for meeting.
- b) Receipts: None**

- c) It was **RESOLVED** that the Chairman should sign the bank reconciliations for November and December, **proposed by Cllr Chapman and seconded by Cllr Wilkins with all in favour.**

**Item 15. Any Other Business**

The Clerk said that the timetable for the forthcoming Local Elections is in hand. It is proposed to move the May meeting of the Parish Council to the second Wednesday of the Month, 10<sup>th</sup> May, following the elections which will be held on the 4<sup>th</sup> May. Cllr Wilkins said that the Pentillie Estate has given its permission for the Information Board at Halton Quay but it has suggested a litter bin is installed, the maintenance and emptying of which to be the responsibility of the Parish Council. The Clerk said that bins situated on private land cannot be added to Cornwall Council's schedule for emptying.

**Item 16. Items for the Next Agenda**

- Projects for the next Financial Year
- Grant Funding – CLA Grant, Solar Farm Grant, Community Chest Grant

**Item 17. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on **Wednesday 1<sup>st</sup> March 2017 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.02pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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