

## ST DOMINIC PARISH COUNCIL

### **Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 1<sup>st</sup> March 2017, commencing at 7.30pm.**

**Present:** Councillors, G Wilkins, Chairman, J Totterdell, Vice Chairperson, D Greene, D Potter, R Kisby, G Walker, J Wenmoth, J Davis and K Chapman

**In Attendance:** Mrs L Coles (Clerk), Mark Smith, Portreeve for Callington

There was one member of the public present.

#### **Item 1. Apologies.**

Apologies were received and accepted from Cllr Behennah.

#### **Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

#### **Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).**

Mark Smith spoke about the mining for tin at Redmoor, Kelly Bray, and gave details of the lode etc. There will be the prospect of employment for up to 200 local people. He will attend a future Parish Council meeting and give an update. Mark invited the Parish Council to a meeting where there will be an opportunity to speak to the mining consultant, to be held at Callington Town Hall on March 28<sup>th</sup> at 6pm.

**Item 5. Response to Public Participation.** Not applicable.

**For the convenience of the public member present, the Chairman, with the agreement of the Members, brought Item 11 forward.**

#### **Item 11. Footpaths. Update on the St Dominica Heritage Trail.**

Carolyn Wilkins, member of the public, gave a Power Point Presentation update on the St Dominica Heritage Trail Project. All the finance for the project must be completed by the end of March. The logo for the project was displayed and Carolyn gave an update on what has been achieved so far: the Roundels for the posts have been ordered; finalising the Interpretation Boards; the school have been involved; the finger posts are being put in, some of which have been provided by Cornwall Council; the bridge rails are planned; the writing of the information is ongoing; the Parish Council website is to be enhanced to include a page for the St Dominica Heritage Trail with links to maps, information etc., the new toilet is to be installed at the church; gates have been purchased; the launch is planned for the end of April but details of the planned Church service, as part of the combined launch, are still awaited. Tesco, the National Trust and Tamar Valley AONB have all been involved and the project is within budget. Carolyn displayed a sample of the Church Information Board. The walking map for the Trail's Interpretation Board still requires a little more work and some photographs were shown that will be included. Carolyn will circulate the map to the Members by email. Cllr Wilkins circulated a copy of the budget for the project and talked it through, giving details of the bridge rails, and the money ring-fenced

for the launch, the website, administration of the project, printed leaflets etc. The projected cost has now risen to £9649, and Cllr Wilkins asked the Parish Council to agree the extra costs and permit the Chairman and Clerk to purchase the items listed in the revised budget, following the provision of quotes, to a total cost of £9649, plus VAT if applicable (which will be reclaimed). It was **RESOLVED** to approve the increased costs and expenditure by the Chairman and Clerk, **Cllr Davis proposed, Cllr Wenmoth seconded and all were in favour.** Carolyn Wilkins said that there is an issue with the position of a key finger post, which the Landowner does not want anywhere near their property; a concern was raised about public liability insurance cover, which the Clerk clarified. Carolyn showed a photograph and a diagram of the proposed options for the site for the post. After discussion, it was agreed that the Clerk will email the details to Highways and ask for an opinion. **Clerk** Cllr Davis reported that the finger post that had been put in opposite the entrance to his property had been removed but he is happy for the roundels to be put on the post of his property's sign.

#### **Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:

**PA17/00703.** Mr Bernard Roser, St Dominic Church, St Dominic, Saltash, Cornwall. Change of use of agricultural land to a churchyard extension for burials and internment of ashes. Following discussion in which no questions were raised, it was **RESOLVED** to support this application, **Cllr Kisby proposed, Cllr Wenmoth seconded and all were in favour.**

**PA17/01025.** Mr John Behennah, Brindles, St Dominic, Saltash, Cornwall PL12 6ST. Non-material amendment to Application PA15/08182, dated 12<sup>th</sup> November 2015, for the erection of a bungalow and garage, namely to move the workshop to the rear of the garage from the side of the garage. This was discussed. The moving of the workshop to the rear of the property will reduce the visual impact from the highway. It was **RESOLVED** to support this application. **Proposed by Cllr Wenmoth, seconded by Cllr Potter, with all in favour.**

b) Planning applications received after the agenda was finalised:

**PA17/01599.** Mrs R Vincent, 1 Church View, St Dominic PL12 6TH. First Floor Extension. This was reported, and details circulated to Members, for discussion at the April meeting.

c) Planning decisions received from Cornwall Council:

**PA16/11913.** Willina Cottage, St Dominic, Saltash, Cornwall PL12 6TD. Listed Building Consent for various internal works. **APPROVED.**

**PA16/11940.** M Brown, Upton Vale, Callington Cornwall PL17 8AE. Prior approval for a proposed change of use of agricultural building to dwelling and associated operational development. **WITHDRAWN.**

d) There were no other planning matters to discuss.

#### **Item 7. To RESOLVE to approve the Minutes of the following meeting:**

**Parish Council Meeting held on the 1<sup>st</sup> February 2017** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Potter proposed, Cllr Totterdell seconded and all were in favour**

#### **Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.**

- Page 32 item 8, the Clerk has contacted the British Heart Foundation and the next funding for defibrillators starts in April 2017. The Clerk will apply in April. **Clerk**
- Page 32 item 8, the Clerk has spoken to Steve McEvansonaya regarding CPR training. He is willing to do the training, with a paramedic colleague, in return for a donation to

the British Heart Foundation. It was decided that Saturday 6<sup>th</sup> May will be the date of the training and Cllr Potter will find out if the hall is available. The Clerk will find out if this date suits Steve McEvansonaya. **Clerk** The Clerk will advertise the training on the Notice Board and in the Newsletter. **Clerk**

- Page 32 item 8. The Clerk has emailed Pipers for clarification of the size of the stone and requested the photographs that were to be included with the quote but has received no reply. Cllr Totterdell said that she has been made aware of a piece of granite that could be available to the Parish Council for engraving etc. She will look at it and see if it is suitable.
- Page 33 item 9. The Clerk has reported the signs at Vogus Lane/The Cross being the wrong way around and will continue to chase Highways on this matter. **Clerk**
- Page 33 item 9. The Clerk has asked Highways for an update on the Callington sign on the A388 and will pursue. **Clerk**
- Page 33 item 13, Cllr Totterdell has contacted Rebecca Coombe about help at the Lay-By. Maintenance will be needed every month in the summer and Rebecca is keen to offer her services.
- Page 34 item 15. Elections – The Clerk explained the timing of the May meeting and, thus, it was agreed to hold the Annual Parish Meeting on the 5<sup>th</sup> April, commencing at 7pm, followed by the Parish Council meeting. The Clerk will issue the invitations to the Annual Parish meeting. **Clerk** The Annual Parish Council meeting will be held on either the 16<sup>th</sup> or 18<sup>th</sup> May, depending on hall availability. The Clerk will determine the date of the Annual Parish Council meeting in May and advertise accordingly. **Clerk**
- **Action Tracker –**
- Cllr Wilkins reported that the remedial work to the gaiters around the posts of the play equipment has been completed.

**Item 9. Model Standing Orders.** The proposed merge and amendment to Standing Orders 14 and 15 was discussed. It was **RESOLVED** to adopt these changes to Standing Orders. **Proposed by Cllr Totterdell, seconded by Cllr Walker, with all in favour.** Clerk to make changes. **Clerk**

#### **Item 10. Highway Matters**

A pothole outside Glesyn, near Lanoyce Nurseries on the road to Ashton, was reported. The Clerk will report to Highways. **Clerk**

#### **Item 11. Footpaths: update on the St Dominica Heritage Trail**

Already covered after Item 5.

**Item 12. Recreation Ground.** Hilary Davis has kindly carried out some repairs to the willow structures but would like help on Saturday 4<sup>th</sup> March to sort out the igloo. A Working Party was discussed and those who can will attend and help Hilary. Cllr Potter will make sure that the gate is open for Cllr Davis to collect the arisings.

**Cllr Totterdell gave apologies and left the meeting.**

**Item 13. Projects for the next Financial Year.** Cllr Chapman suggested engaging a company to produce a Neighbourhood Plan. The Clerk said that any Plan had to be driven by the Parish Council with full public consultation. It was pointed out that this subject has been discussed on several occasions in the past and that the Parish Council had agreed to keep the matter under review for the future.

Cllr Potter suggested that the Parish Council funds someone to be trained to fill potholes. The Clerk will discuss this with Highways and look at the costs and implications involved. **Clerk** There was some discussion around a sports facility.

Cllr Greene suggested extending the Parish Hall to create a stage area. It was agreed to look at a budget from the Parish Council to fund the hire of staging initially, to help to establish the extent of use and whether there is a need to extend the building and purchase a stage. It was agreed to fund a lighting system for stage productions. Prices will be obtained for this and a budget put together. **Clerk**

Cllr Kisby said that it would be an idea to use Parish Council funds to consider making the Parish Hall more energy efficient.

**Cllr Chapman left the meeting.**

#### **Item 14. Reports from other Groups**

- a) Parish Hall Management Committee. Cllr Wenmoth reported that the new lights had been installed at a cost of £888, which included PAT testing for the hall. The next event will be St Piran's Day, this coming Sunday, 5<sup>th</sup> March.

#### **Item 15. Correspondence**

- a) Email from Cornwall Council re Notice of Intention to Adopt Part II of the Local Government (Miscellaneous Provisions) Act 1976. **Noted**
- b) Letter from John Pote re completion of work at the Recreation Ground. **Noted**
- c) Letter from iSight Cornwall requesting a contribution to funding. The Clerk will respond that the Parish Council supports local charities and projects only. **Clerk**

#### **Item 16. General Finance. a) Payments and Receipts for February. Proposed by Cllr Davis, seconded by Cllr Walker, with all in favour.**

**RESOLVED to pay:**

- Cheque Number 001096 - Linda Coles, Clerk's salary and expenses for February.
  - Cheque Number 001097 - £58.00 The Post Office, HMRC PAYE for Clerk for Feb
  - Cheque Number 001098 - £64.97 (L Coles) Curry's PC World, External Hard Drive for Archives and Mouse for Laptop
  - Cheque Number 001099 - £15.50 - St Dominic Parish Hall Hire of Hall for meeting.
  - Cheque Number 001100 - £152.55 – G Wilkins, various invoices for St Dominica Heritage Trail Project.
- b) **Receipts:** None
  - c) It was **RESOLVED** that the Chairman should sign the bank reconciliations for January, **proposed by Cllr Wilkins and seconded by Cllr Kisby with all in favour.**
  - d) To **RESOLVE** additional expenditure for the St Dominica Heritage Trail Project, not already approved at a previous meeting. **Covered under Item 11.**
  - e) Grant Funding – CLA Grant, Solar Farm Grant, Community Chest Grant. It was agreed to review this item once projects have been identified.

#### **Item 17. Any Other Business**

Elections – the Clerk said that she will collect the Nomination Packs for Councillors but that individuals will need to return their packs in person to Cornwall Council, at Liskeard.

Cllr Kisby, sadly, announced his resignation from the Parish Council, with immediate effect, because he is moving to Devon. Cllr Kisby said that it had been a real pleasure and a

privilege to meet everybody and be counted as a colleague. The Chairman thanked Cllr Kisby for his valued contribution and said that his presence will be missed on the Parish Council. Cllr Wilkins said that he would like the Parish Council to consider supporting the Litterati by covering the costs of travel expenses to and from Moorswater to collect the necessary equipment. Cllr Greene asked that the Parish Council's thanks to the Litterati is recorded in the Minutes.

Cllr Wilkins reported that logs had been stolen from a poly tunnel and another resident had his harvest of leeks stolen just before Christmas. The property opposite Vine Cottage had suffered a burglary and there were reports of diesel being stolen in the Parish. Cllr Wenmoth reported three way markers pulled up in the Recreation Ground.

**Item 18. Items for the Next Agenda**

- To discuss support for the Litterati

**Item 19. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on **Wednesday 5<sup>th</sup> April 2017 commencing at 7.30pm** in the Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.02pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

**Clerk's Contact: Mrs Linda Coles, The Firs, Lower Metherell, Callington, Cornwall PL17 8BJ**

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