

## ST DOMINIC PARISH COUNCIL

**Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Methodist Chapel Schoolroom, St Dominic, on Thursday 18<sup>th</sup> May 2017, commencing at 7.21pm.**

**Present:** Councillors, G Wilkins, Chairman, J Totterdell, Vice Chair, D Greene, D Potter, E Behennah, J Wenmoth, G Walker and J Davis

**In Attendance:** Mrs L Coles (Clerk)

There were 5 members of the public present.

**Item 1. Apologies.**

Not applicable

**Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispositions.** None received.

**Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).**

Chris Tomlinson, NW, said that an email alert service is being put together which will link with the Devon and Cornwall Alert System. A chart will be included in the St Dominick Diary with a list of the NW co-ordinators. Chris said that he would encourage people to contact their co-ordinator and establish links. There is also a social media page for St Dominic Neighbourhood Watch. It was agreed that the Clerk will email the alerts that she receives to the Members. **Clerk**

**Item 5. Response to Public Participation.** Not applicable.

**Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:

**PA17/01392.** Mr & Mrs L Davies, Willina Cottage, St Dominic, Saltash, Cornwall PL12 6TD. Proposed extensions and alterations. Discussion followed the presentation of the planning application. The proposal is in keeping with the existing building and appears to be more sympathetic than the previously approved plan. This plan preserves the appearance of the building. It was **RESOLVED** to support this application but to note the possible overlooking of two windows, **Cllr Potter proposed, Cllr Davis seconded and all were in favour.**

**PA17/01393.** Mr & Mrs L Davies, Willina Cottage, St Dominic, Saltash, Cornwall PL12 6TD. Listed Building Consent for proposed extension and alterations. This was discussed with the above application. It was **RESOLVED** to support this application. **Proposed by Cllr Potter, seconded by Cllr Davis, with all in favour.**

**PA17/02979.** Mr Paul Atkins, Hillbrow Barn, Halton Quay, St Dominic PL12 6SL. Proposed private workshop and store. It was felt that this development will have an adverse impact on the AONB, in particular the vista from the road to Halton Quay towards the village of St Dominic. It was **RESOLVED** to object to this planning application. **Proposed by Cllr Potter, seconded by Cllr Walker with all in favour.**

- b) Planning applications received after the agenda was finalised: None received.
- c) Planning decisions received from Cornwall Council: None received.
- d) Other planning matters. The enforcement matter at Gooseford Farm will be discussed at the next Parish Council meeting. **Clerk**

**Item 7. To RESOLVE to approve the Minutes of the following meeting:**

**Parish Council Meeting held on the 5<sup>th</sup> April 2017** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Davis proposed, Cllr Greene seconded and all were in favour with one abstention, Cllr Totterdell had not been present at that meeting.**

**Annual Parish Meeting held on 5<sup>th</sup> April 2017.** It was **RESOLVED** to sign the Minutes as a true record of that meeting, subject to corrections of attendance and apologies, **proposed by Cllr Behennah, seconded by Cllr Wenmoth, 5 in favour with 3 abstentions from those Members who were not present at that meeting.**

**Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.**

**Action Tracker:**

- The Clerk has not yet reopened discussions with the National Trust regarding parking at the allotments. The Clerk will make contact before the next PC meeting. **Clerk**
- The Clerk has arranged CPR Training for 10<sup>th</sup> June at 9.00am at Parish Hall and has a list of ten people who wish to attend. The Clerk will add Cllrs' names to the list. **Clerk**
- The Clerk is still waiting for a response regarding the reported signs at Vogus Lane/The Cross being the wrong way around and will chase Highways. **Clerk** It was also reported that there needs to be a sign to Baber Lane, opposite the Methodist Chapel. The Clerk will also chase this. **Clerk**
- The Clerk has asked Highways for an update on the Callington sign on the A390 and has been told that it is in hand. The Clerk will contact Callington Town Council to see if there is to be any progress with this. **Clerk**
- The reported pothole outside Glesyn has been filled but the gutters at the edge of the road to Burcombe have deteriorated and the road has fallen away. There is also another pothole which needs attention. The Clerk will report these to Highways. **Clerk**
- Recreation Ground – the monthly inspection rota was arranged as follows, Cllrs Walker and Totterdell will cover June, Cllrs Wilkins and Greene will cover July and Cllrs Potter and Wenmoth will cover August.

**Matters arising from the Minutes:**

- Page 1. Cllr Wilkins has attempted to speak to Serendipity regarding the signs but the people have been unavailable. However, he reported that the signs have not been up when he has passed through Ashton. It was agreed to let this matter drop. The Clerk will contact the resident and ask them to contact the Parish Council if the sign appears again. **Clerk**
- Page 4. Cllr Wilkins reported that he is in the process of disposing of the redundant Grit Bins.
- Page 4. Cllr Wilkins extended the Parish Council's thanks to Hilary Davis for her work on the Willow Structures which are beginning to take shape again.

**Item 9. Highway Matters**

Cllr Greene said that there is funding available for infrastructure which helps tourism and felt that perhaps some of this would be helpful in resolving the problems at the corner by M&S Haulage. Cllr Greene presented two ideas, the first would be to move some of the Cornish

hedge to make the bend straighter, rebuilding it to give more passing room on the corner. The second idea would be to have 'Give Way' lines painted on the road to decrease the speed of traffic at the corner. It was agreed that the preferred idea would be the second one and the Clerk was instructed to contact Highways to get a view. **Clerk**

#### **Item 10. Granite Sign for St Dominic**

The Clerk and Cllr Wilkins visited Bearah Tor Quarry and a piece of Granite was chosen for the sign. Cllr Wilkins passed a photo around and the different options for the lettering was explained. It was **RESOLVED** that the purchase of the sign should go ahead. **Proposed by Cllr Walker, seconded by Cllr Greene with all in favour.** Locations for the Sign were discussed and the Clerk will contact Adrian Drake, Highways, to ask what the process is for placing the stone on a verge. **Clerk**

**With the permission of the Members, Cllr Wilkins brought Item 12 forward for the convenience of the members of the Public.**

#### **Item 12. Footpaths: update on the St Dominica Heritage Trail**

Carolyn Wilkins gave an update on the recent Launch Day, Sunday 14<sup>th</sup> May, with a Power Point Presentation, including photographs. The day was well attended. The video for the Trail is almost complete. Cllr Greene gave a great big thank you to Carolyn for all of her hard work in delivering this project.

#### **Item 11. CPR Training and Defibrillator Funding**

CPR Training already covered. The Clerk reported that the funding from BHF for defibrillators has ended for the present but she has registered an interest should it become available again. There was discussion around CPR training being more important than purchasing a defibrillator. The Clerk said that Tesco Groundworks had suggested that funding could be applied for through its scheme, however the latest round ends on 31<sup>st</sup> May. This item will be looked at again in July/August when there is more time and an application would be more likely to succeed.

**Item 13. Recreation Ground.** It was reported that one of the bars on ramp to the Zip Wire is splitting. The Clerk will look and see what action needs to be taken. **Clerk.** The Clerk passed the folder, including Inspection sheets and a copy of the 2017 ROSPA Report, to the Cllrs who are undertaking the inspections in June. The Report includes information about the goal posts. The Clerk will report this to the Football Club. **Clerk**

#### **Item 14. Reports from other Groups**

- a) Parish Hall Management Committee. The plans are going ahead for the new disabled toilet. The committee is trying to find ideas for repositioning the heating unit which is very noisy.

#### **Item 15. Correspondence**

- a) Email from Rebecca Coombes regarding bonfires. Cllr Totterdell will contact Rebecca Coombes with a view to contacting the perpetrators. It was agreed that this is a neighbour issue and not one for the Parish Council. The Clerk will email Rebecca and suggest that she contacts the Environment Agency if there are any more problems. **Clerk**

- b) Email from St Mellion Parish Council re update on safe passageway between Callington and Saltash. **Noted**

**Item 16. General Finance. a) Payments and Receipts for April.**

**Proposed by Cllr Totterdell, seconded by Cllr Davis, with all in favour.**

**RESOLVED to pay:**

- Cheque Number 001115 - Linda Coles, Clerk's salary and expenses for April
  - Cheque Number 001116 - £74.40 -The Post Office, HMRC PAYE for Clerk for March
  - Cheque Number 001117 - £109.20- Playsafety Ltd re ROSPA Report
  - Cheque Number 001118 - £240.00 – J Pote, Grass Cutting
  - Cheque Number 001119 - £286.58 – CALC, Annual Membership Subscription
  - Cheque Number 001120 – £22.54 -Cornwall Council re Feb & March Newsletter
  - Cheque Number 001121- £15.50 - St Dominic Parish Hall Hire of Hall for meeting.
  - Cheque Number 001122 - £40.00 – Sheviock Parish Council, Clerk's SLCC subs.
  - Cheque Number 001123 - £1422.52 – G Wilkins, various invoices for St Dominica Heritage Trail Project.
- b) **Receipts:** HMRC VAT Reclaim 2016/17, £973.56. Cornwall Council Precept, £5620.20, Cornwall Council CTS Grant, £198.62 and Transparency Fund Grant £367.08.
- c) It was **RESOLVED** that the Chairman should sign the bank reconciliations for April **proposed by Cllr Wilkins and seconded by Cllr Walker with all in favour.** Cllr Wilkins produced a report showing a chart of income and expenditure for 2016/17 and circulated. This will be discussed at the next meeting. **Clerk**

**Item 17. Any Other Business**

Cllr Potter has received complaints about funding individual organisations' mileage costs. The Parish Council should be aware that there are other organisations in the village that volunteer services. This will be an Agenda item for the next meeting. **Clerk**

Cllr Wenmoth reported that the Parish Newsletter was late being collected last month. This was discussed and it was agreed that whoever is on the Recreation Ground Rota will telephone the printers and arrange to collect when ready.

A Parishioner has expressed concern about the lay-by at Pentire, which have been noted by the Parish Council. The adjacent landowner has tidied it and placed large stones on the surrounding verge of the lay-by. Recently, two large vehicles have had to be towed off the grass by a local farmer and the stones have been placed to prevent further parking on the verge. The lay-by is not suitable for large lorries and the landowner is trying to do a service for the community but will remove the stones if this is the consensus. It is not his intention to lay claim to the land. The Parish Council feels that the lay-by is looking very tidy.

Cllr Wilkins reminded the Members about returning their Expenses Returns to Cornwall Council.

Cllr Wilkins has looked at making the payments online and has contacted Lloyds Bank for details. He is also willing to become a bank signatory. Item for the next agenda. **Clerk**  
Future projects – an item for the next agenda. **Clerk**

Reports of the PC meetings for the Newsletter – an item for the next agenda. **Clerk**

It was agreed that the Clerk will send a letter thanking Keith Chapman for his services as a Councillor to St Dominic Parish Council and express the wish to co-opt him onto future projects committees. **Clerk**

**Item 18. Casual Vacancies**

There were two candidates for the two places on the Parish Council. Sharon Brady gave a presentation on why she would like to become a Councillor and a brief synopsis of her previous life experience.

Sharon Stallard gave a presentation on why she would like to become a Councillor and a brief synopsis of her previous life experience.

The candidates and the member of the public left the meeting whilst Council discussed the applicants. There was discussion about the appropriateness of the process adopted at the meeting but, under the circumstances, it was resolved to co-opt both candidates. They were recalled to the room and Councillors asked some questions of both followed by a secret ballot.

The Clerk handed round ballot papers for both candidates and collated the results of the vote. Sharon Brady and Sharon Stallard were duly co-opted onto St Dominic Parish Council and both signed Declarations of Acceptance of Office, witnessed by the Clerk, who handed them New Councillors Packs.

**Item 19. Items for the Next Agenda (carried forward from the 5<sup>th</sup> April meeting)**

- M and S Junction
- The purchase of a display cabinet
- Allotment income and expenditure
- Parish News Advertisements.
- New stone wall by Cleave Farm, Bartletts to Cotehele road.

**Item 20. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on **Wednesday 7<sup>th</sup> June 2017 commencing at 7.30pm** in St Dominic Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 10.30pm.

Signed.....Dated.....  
Chairman, St Dominic Parish Council

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