

## ST DOMINIC PARISH COUNCIL

### Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 6<sup>th</sup> September 2017, commencing at 7.30pm.

**Present:** Councillors, G Wilkins, Chairman, J Totterdell, Vice Chair, D Greene, D Potter, E Behennah, J Wenmoth, S Brady, G Walker and J Davis

**In Attendance:** Mrs L Coles (Clerk) and Cllr J Flashman, Cornwall Council

There were 3 members of the public present.

**Item 1. Apologies.** Apologies received from Cllr Stallard

**Item 2. Declarations of Interest**

**a) Agenda items.** None were declared **-b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispositions.** None received.

**Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).**

Chris Tomlinson, NW, said that there had been a bit of trouble at the allotments a few months ago but things have been quiet recently. There was no Police report available. Mr Lindsey, Baber House, spoke about items in the Parish Newsletter. He said that he and his immediate neighbours do not have an issue with parking in Baber Lane etc. and there is no perceived blocking of emergency vehicles. He spoke about speeding vehicles through the village. Mr Lindsey would also like to know what the regulations are for lighting bonfires. The Clerk will ask Cornwall Council. **Clerk**

Cllr Flashman spoke about the Dark Sky Award for Bodmin Moor and the Planetarium at Minions, information from which is going worldwide.

Cllr Potter asked Cllr Flashman about the possibility of having a 40mph limit imposed from Viverdon Roundabout towards M&S Haulage and whether he had been notified regarding the sign at Fullaford Road, Callington. Cllr Flashman will take these matters up with Adrian Drake, Highways. Cllr Potter also asked about the planning application for a garden shed (see Below Minute Item 6), what the definition of a shed is, and why it needs planning permission.

**Item 5. Response to Public Participation.**

Cllr Totterdell responded to the question on bonfires.

Cllr Wilkins said that some areas have Speed Watch Groups, which are community led, and perhaps the Parish Council could look at supporting this.

**Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised:

**PA17/06190.** Raymond Lowden, 1 Broad View, Road from Morden Farm to The Who'd Have Thought It Inn, St Dominic, PL12 6SZ. Erection of garden shed. The shed is on National Trust property and there is an indication on the application form that they have been notified. It is in a Conservation area. There is no Design and Access Statement so no detail of the use of the shed was evident. Discussion followed. Cllr Davis proposed a

motion to neither support nor object to the application but there was no seconder and so the motion failed. **Cllr Potter proposed** a motion to support the application for use as a garden shed, **Cllr Wenmoth seconded and all were in favour**. It was **RESOLVED** to support this application as a garden shed.

- b) Planning applications received after the agenda was finalised: None received.
- c) Planning decisions received from Cornwall Council: None received.
- d) Other planning matters. No other planning matters.

**Item 7. To RESOLVE to approve the Minutes of the following meeting:**

**Parish Council Meeting held on the 5<sup>th</sup> July 2017** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Potter proposed, Cllr Wenmoth seconded and all were in favour**.

**Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker. Matters arising from the above Minutes:**

The Clerk will confirm the time and venue for the Councillor training on the 4<sup>th</sup> October. **Clerk** The Parish Council meeting will move to Thursday 5<sup>th</sup> October commencing at 7.30pm in St Dominic Methodist Chapel Schoolroom.

Page 16, Item 8. Cllr Wilkins had put an article about parking in the village (approved by the Members) in the Parish Newsletter. The Parish Council has the option to pay for enforcement. A discussion followed and it was agreed to monitor the situation.

Page 17, Item 13. Cllr Wilkins has replaced one of the rotten posts on the play equipment but, due to the time taken, has asked John Pote to replace the second one. Cllr Flashman said that there is Community Chest money available and it was agreed that the Clerk will apply. **Clerk**

Page 17, Item 14. The Clerk was asked to put the storage container for the Parish Hall on the October Agenda. **Clerk**

**Action Tracker:**

Granite Sign. The Clerk was asked to order the Stone and have it stored until permission is granted for it to be placed on the verge. **Clerk**

**Item 9. Co-option of Councillors.**

The Clerk had circulated the draft procedure put together by the Working Group. It was agreed to call it 'Guidelines' and add the wording to a)... *"whilst following the appropriate procedure as advised by the Parish Clerk"*. It was **RESOLVED** to adopt the Guidelines, subject to the amendment, **proposed by Cllr Davis, seconded by Cllr Walker with all in favour**.

**Item 10. Highway Matters**

- a) Bend at M&S Haulage. The reply from Adrian Drake was read out and Cllr Flashman will meet with him and discuss the matter further.
- b) Signs for Vogus Lane and The Cross. The Parish Council will consider paying for a new sign at its next meeting. This will be an agenda item. **Clerk**

**Item 11. Footpaths**

The footpath at Peppers Court will be an agenda item for the next Parish Council meeting. **Clerk**

**Item 12. Recreation Ground.**

The problem with the wooden play equipment is at ground level. It was agreed to ask John Pote what he recommends and the costs of finishing off the preserving maintenance on the

remaining play equipment.

Cllrs Brady and Davis will complete the checks for September. Cllrs Totterdell and Walker will carry out the checks in October.

#### **Item 13. Website, Facebook and Newsletter**

Cllr Stallard was not present at the meeting and so this item is deferred to next month. **Clerk**

#### **Item 14. Reports from other Groups**

- a) Parish Hall Management Committee. The hall was redecorated in August. The committee have been unable to contact the Contract Engineer about the ducting; this is ongoing. There will be a Pasty and Pud Event on the 7<sup>th</sup> October, tickets are £7. The Parish Hall Committee would like to apply for a grant towards the maintenance of the hall for the last two years. No application was submitted for 2016. The Clerk has given an application form to the Committee and this will be completed for 2016/17 for consideration at the next meeting of the Parish Council.
- b) Community Network Area Meeting. The Clerk attended the last CNA meeting and reported that amongst the items discussed were the following: a representative from the Office of the Police and Crime Commissioner will be attending the next Panel meeting. The Community Infrastructure Levy was discussed. A Director of Cornwall Council will be assigned to each Panel to give better links with Cornwall Council in Truro.

#### **Item 15. Correspondence.**

- a) Email from Cornwall Council re Bodmin Moor being designated an International Dark Sky Landscape. **Noted**
- b) Email from S Weaver regarding the Footpath signs at the bottom of Vogus Lane. **Noted**
- c) Email from Lewis Eynon regarding the telephone kiosk at Bohetherick. The Clerk will reply that the paint will be collected by Cllr Wilkins from Sally Lovejoy and given to LE for the Bohetherick Kiosk. **Cllr Wilkins**

#### **Item 16. General Finance. a) Payments and Receipts for July/August.**

**Proposed by Cllr Potter, seconded by Cllr Brady, with all in favour.**

**RESOLVED to pay:**

- Cheque Number 001134 - Linda Coles, Clerk's salary and expenses for July/August
  - Cheque Number 001135 - £52.40 -The Post Office, HMRC PAYE for Clerk for July
  - Cheque Number 001136 - £52.40 – The Post Office, HMRC PAYE for Clerk for August
  - Cheque Number 001137 – £57.46 -Cornwall Council re June Newsletter & insert
  - Cheque Number 001138 - £1010.00 – J Pote, Grass Cutting Recreation Ground in June and July and maintenance to play equipment
  - Cheque Number 001139- £24.00 – WesternWeb Ltd, renewal of domain name.
  - Cheque Number 001140 - £62.00 -St Dominic Parish Hall, Hall Hire for meetings
  - Cheque Number 001166 - £200.00 – Donation to British Heart Foundation re CPR Training Day.
- b) **Receipts:** Allotment Rents £740.45. Tesco Grant for SDHT £2500.00
  - c) Bank Statements and reconciliations for July and August were circulated and it was **RESOLVED** to sign them as correct. **Proposed by Cllr Potter, seconded by Cllr Brady with all in favour.**

- d) Purchase of a Display Cabinet. This item will be deferred to the November meeting. **Clerk**
- e) Annual Parish Insurance quote. It was **RESOLVED** to accept the quote from Inspire at £816.69. **Proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour.** Clerk to notify. **Clerk**
- f) Clerk's GDPR training at Callington at a cost of £51 +VAT. It was **RESOLVED** to pay for this training, **Cllr Greene proposed, Cllr Totterdell seconded with all in favour.**
- g) The Clerk reported that the Annual Audit has been completed with no issues. A completion of Audit will now be published on the Website. **Clerk**

**Item 17. Any Other Business**

Cllr Brady reported the problem of fly-tipping in the Parish. Noted  
 Cllr Totterdell has spoken to the Market Gardeners regarding bonfires.  
 Cllr Wilkins reported that a Parishioner has slipped on the slimy road outside Dovecote. The Clerk will report this to Highways. **Clerk**

**Item 18. Items for the Next Agenda**

- Storage container for the Parish Hall
- New sign for Vogus Lane and The Cross
- Footpath at Peppers Court
- Website, Facebook and Newsletter
- Purchase of Display Cabinet for November Agenda

**Item 19. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on **Thursday 5<sup>th</sup> October 2017 commencing at 7.30pm** in The Schoolroom, St Dominic Methodist Chapel, St Dominic.

There being no further business the Chairman closed the meeting at 9.45pm.

Signed.....Dated.....  
 Chairman, St Dominic Parish Council

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