

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 1st November 2017, commencing at 7.30pm.

Present: Councillors, G Wilkins, Chairman, J Totterdell, Vice Chair, D Greene, E Behennah, J Wenmoth, S Brady, G Walker and J Davis

In Attendance: Mrs L Coles (Clerk)

There was 1 member of the public present.

Item 1. Apologies. Apologies received and accepted from Cllr Potter.

Item 2. Declarations of Interest

a) Agenda items. Cllr Totterdell and Cllr Wenmoth declared a non-pecuniary interest in Item 13, they are both members of the Hall Committee. **-b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Casual Vacancy. The Clerk will advertise the Vacancy on the website, the Notice Board and in the Post Office. An advert will also be placed in the Newsletter. It was agreed that the deadline date for applications will be 15th December, with interviews to be held on Friday 12th January, time and venue to be confirmed. **Proposed by Cllr Greene, seconded by Cllr Brady with all in favour.** The Clerk will send a copy of the advert to Cllr Wilkins for the Notice Board at Halton Quay and Cllr Greene for the St Dominic Facebook page. **Clerk**

Item 5. Public Participation (including Police Report and Neighbourhood Watch (NW)).

There were no issues raised

Item 6. Response to Public Participation.

Not applicable

Item 7. Planning.

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: None received.
- b) Planning applications received after the agenda was finalised: **PA17/02940 PREAPP.** Pre-application advice for subdivision of existing barn to form 2 dwellings and retain rest for agricultural purposes The Barn, Welltown, Callington, PL17 8AE. **Notification only.**
- c) Planning decisions received from Cornwall Council: **PA16/10761** Submission of details to discharge conditions 2 and 3 in respect of decision notice PA15/03288 – Burcombe Farm, Burraton, Saltash, Cornwall PL12 6SH. **Discharged.**
- d) Other planning matters. No other planning matters.

Item 8. To RESOLVE to approve the Minutes of the following meeting:

Parish Council Meeting held on the 5th October 2017 it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting subject to the following amendment...page 26, Item 17, layby by Pentire, *Cllr Greene not Cllr Potter*, reported resident's concern. **Cllr Wenmoth proposed, Cllr Behennah seconded and all were in favour.**

**Item 9. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.
Action Tracker:**

The Clerk will chase Paul Allen re the meeting about the signs at The Cross and Vogus Lane.
Clerk

The sign for the BMX Track will be ready early next week for collection. **Clerk**

Cllr Flashman has not reported back and so it was agreed that the Clerk will take up the matter of the Callington sign at Fullaford Road and progress. **Clerk**

The potholes reported have been filled in. Baber Lane is still an outstanding item and the Clerk will chase up. **Clerk**

Matters arising from the above Minutes:

Cllr Wilkins has spoken to John Pote about the posts and gaiters that need attention in the Recreation Ground.

Page 24, item 13. The picnic shelter is very rickety, and it was suggested that larger metal brackets are used to make it more stable and installing anchorage bolts. Cllr Wilkins will make enquiries about having these made up. **Cllr Wilkins**

The weatherproofing to the timber play equipment has now been completed.

Page 26, item 17, stones in the layby. There was some discussion about the protocol regarding Parishioners raising issues. The Clerk will draft a document for the Newsletter giving details of ways to contact the Parish Council, for discussion at the next meeting. **Clerk** Regarding the issue of the stones at the layby by Pentire it was pointed out that adverse possession would not be possible because the public has access to the layby. Cllr Greene will report this to the Parishioner who raised the issue.

Item 10. Highway Matters Already covered.

Item 11. Footpaths

Cllr Wilkins said that the door on the Notice Board at Halton Quay is swollen and he will sand it down when the drier weather comes. It was agreed that Saturday the 3rd February will be the date for assembling the bird boxes purchased as part of the St Dominica Heritage Trail. Invitations will be extended to families in the Parish to come along, make up a box and take it home for use. The Festivities Committee has agreed to cover the cost of hiring the Parish Hall for this event and Cllr Brady will contact Tesco to see if a voucher towards refreshments can be made available.

Cllr Wilkins has not yet had an opportunity to speak to the landowners at Peppers Court regarding the overgrown bushes etc.

The final version of the video for the St Dominica Heritage Trail is now available. The Clerk will speak to the Website providers to see how it can be loaded on to the Parish Council website. The Clerk will report back to Carolyn Wilkins. **Clerk**

Item 12. Recreation Ground.

The way markers that were laying in the Recreation Ground have been removed. The matter of weekly inspections was raised, and it was agreed that the Clerk will ask the Insurers what the stipulation is for inspections of the play equipment. **Clerk.**

Item 13. Storage Container at the Parish Hall

Following the last Parish Council meeting the Clerk had sent a letter to the hall committee asking for permission to place a storage container in the car park of the Parish Hall. The Committee has replied that it has not yet made a decision and further discussion is required.

In the meantime, the Clerk will find out what, if any, planning permissions are needed. **Clerk**

Item 14. Advertising in the Parish Newsletter

There was some discussion about the billing for the adverts in the Newsletter. The Clerk will make a concerted effort in invoicing the advertisers. Cllr Greene suggested that a sub-committee was formed to meet with the Editorial team to discuss the way forward with the Newsletter. (Cllr Greene, Cllr Brady, the Clerk and possibly Cllr Potter) **Clerk**

Item 15. Remembrance Sunday Service

The Clerk has issued the invitations to the various groups and parish organisations and to date has received 12 replies confirming attendance. The wreath and the crosses have been checked and are fit for use. The Service will start at 10.50am on Sunday 12th November. Cllr Walker will attend in Naval Uniform.

Item 16. Reports from other Groups

- a) Parish Hall Management Committee. The Pasty and Pud Event raised £465. There has been a meeting regarding the ducting for the heating at which it was pointed out that nothing can be done about the noise that the system makes. This will be discussed at the next meeting of the Parish Hall Committee. The next meeting will be the AGM and the Parish Council is invited to attend. The next fundraiser will be the Carol Concert on December 3rd, £5 per ticket. The Polperro Fisherman's Choir will be in attendance and tickets are available from committee members.

Item 17. Correspondence.

- a) Letter from Cornwall Council Legal with leaflet showing what services can be provided. **Noted**
- b) Letter from the Boundary Commission re Consultation. The Clerk will display the poster on the Parish Notice Board and will attend the meeting on 13th November at Liskeard re Electoral Review. **Clerk**
- c) Email re Localism Summit. Clerk will attend on 29th November and feedback. **Clerk**
- d) Update on safe Passageway between Callington and Saltash. Notification of public meeting to be held on 20th November at St Mellion International Resort. Clerk to display invitation on Parish Notice Board. **Clerk**

Item 18. General Finance. a) Payments and Receipts for October.

Proposed by Cllr Wilkins, seconded by Cllr Brady, with all in favour.

RESOLVED to pay:

- Cheque Number 001177 - Linda Coles, Clerk's salary and expenses October
- Cheque Number 001178 - £73.00 -The Post Office, HMRC PAYE for Clerk for Oct
- Cheque Number 001179 - £10.00 – St Dominic Methodist Church, Hall hire for Oct meeting.
- Cheque Number 001180 – £500.00 -St Dominic PCC Grant for Churchyard
- Cheque Number 001181 - £1000.00 -St Dominic Parish Hall, Grant for Hall
- Cheque Number 001182 - £11.27 – Cornwall Council printing of Sept Newsletter

b) Receipts: Bank Interest £1.43

- c) Bank Statements and reconciliations for October were circulated and it was **RESOLVED** to sign them as correct. **Proposed by Cllr Davis, seconded by Cllr Brady with all in favour.**

- d) Purchase of a Display Cabinet. Following discussion, the Clerk will write and ask the Parish Hall Committee to consider the placing of a display cabinet in the Parish Hall if purchased by the Parish Council. Cllr Greene has some items that need to be displayed as part of the Village's history. This item will be deferred to the February 2018 meeting. **Clerk**
- e) The Clerk circulated a copy of the draft Budget and Precept proposals to the Members. This item will be discussed fully at the December meeting.

Item 19. Any Other Business

Cllr Behennah mentioned the problems with parking in the Parish, particularly at the school. It was reported that the Granite Stone is in the process of being cut, the Stone Mason has had some problems which have led to its delay.

Cllr Greene said that the Church is doing a Living Advent Calendar again this year and asked for donations to a bag for the Parish Council. Members should bring their items to the next meeting. The Charities this year will be two Care Homes in Callington and the Callington Foodbank.

It was reported that the bushes around the bus shelter need the tops cutting. Cllr Totterdell will look and see what needs doing and will report back to the Parish Council. It was also noted that the bus shelter will need painting in the spring and will be added to the Action Tracker. **Clerk**

Cllr Wenmoth reported that the date for the December Parish Council meeting has been printed wrongly in the Parish Diary. The Clerk will send a list of dates of PC meetings to the Newsletter Editorial Team. **Clerk**

Item 20. Items for the Next Agenda

- Parking in the Parish (to include discussing Mini Bus parking)
- Priority signs at M&S Haulage
- Budget and Precept
- Purchase of Display Cabinet for February Agenda

Item 21. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on **Wednesday 6th December 2017 commencing at 7.30pm** in St Dominic Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.15pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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