

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Methodist Church School Room, St Dominic, on Thursday 5th October 2017, commencing at 7.30pm.

Present: Councillors, G Wilkins, Chairman, J Totterdell, Vice Chair, D Greene, D Potter, E Behennah, J Wenmoth and S Brady

In Attendance: Mrs L Coles (Clerk)

There were 2 members of the public present.

Item 1. Apologies. Apologies received from Cllr Walker, Cllr Davis and Cllr Flashman (Cornwall Council)

Item 2. Declarations of Interest

a) Agenda items. Cllr Totterdell and Cllr Wenmoth declared an interest in Item 16 f) of the Agenda. They are both members of the Parish Hall Committee.

b) Gifts. None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).

No matters were brought forward by the members of the public. Cllr Behennah reported that there will be a Neighbourhood Watch Meeting on the 18th October at 7.30pm and all residents are welcome to attend.

Item 5. Response to Public Participation.

Not applicable.

Item 6. Planning.

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: None received

b) Planning applications received after the agenda was finalised: None received.

c) Planning decisions received from Cornwall Council: PA17/06190, Retrospective application for the erection of a garden shed at 1 Broad View, Road from Morden Farm to Who'd Have Thought It Inn, St Dominic PL12 6SZ. **Approved with conditions.**

d) Other planning matters. No other planning matters.

Item 7. To RESOLVE to approve the Minutes of the following meeting:

Parish Council Meeting held on the 6th September 2017 it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Greene proposed, Cllr Behennah seconded and all were in favour.**

Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.
Matters arising from the above Minutes: None.

Action Tracker: Granite Sign. The sign has been ordered and permission has been granted by Cornwall Council, Highways, for it to be placed on the grass verge approaching the sharp bend

by M&S Haulage. Cllr Wilkins suggested that a working party should prepare the ground to take the Stone.

Recreation Ground. A quotation has been received from J Pote for the remaining preserving work to the timber play equipment. This is an Agenda Item.

It was reported that Sally Lovejoy has finished undercoating the telephone box.

Item 9. Casual Vacancy.

A vacancy on the Parish Council has arisen due to the resignation of Cllr S Stallard. The Clerk has notified Electoral services and a Notice of the Vacancy will be posted on the Parish Notice Board and in the Parish Newsletter. **Clerk** If an Election is not called for then the vacancy will be advertised after the 26th October. This will be an Agenda item for the next Parish Council meeting.

Item 10. Parish Hall

The Festivities Committee has a lot of equipment that needs to be stored centrally. St Dominica Heritage Trail has spare posts and roundels that also need to be stored. The Parish Hall could also use the container for overspill storage. A discussion followed regarding the purchase of a 20ft storage container. It was agreed that the Clerk will write to the Parish Hall Committee and ask if it is prepared to accommodate a 20ft container behind the hall. **Clerk**

Item 11. Highway Matters

- a) Signs for Vogus Lane and The Cross. A sign 'The Cross leading to Vogus Lane' was discussed. It was suggested that The Cross sign is moved to the right of the bus shelter instead. The Clerk will speak to Paul Allen and request a site visit with Cllr Potter and Cllr Totterdell to try and resolve the issue. **Clerk**
- b) Potholes – It was reported that there are potholes on the road going from Halton Quay to Post Box Corner, just past Jubilee Cottages, which are both sides of the road and vehicles cannot avoid them. Further up the same road, just past Heathfield, there is an enormous pothole, some 2ft 6” wide x up to 1ft deep. A pothole crossing the road by a sunken drain was reported again between Lanoyce Nurseries and Ashton. The surface of the road at the bottom end of Baber Lane has almost disappeared. The Clerk will report these items to Cornwall Council, Highways. **Clerk**

Item 12. Footpaths

- a) The footpath at Peppers Court. It was reported that the Landowners are responsible for cutting back the overgrown hedges. Cllr Wilkins will speak to them. **Cllr Wilkins**
- b) Cllr Wilkins reported that the supply of leaflets for the St Dominica Heritage Trail is getting low and more will need to be printed at a cost of approximately £100. The possibility of sponsors to pay for this was discussed, as was the remainder of the Burcombe money after the Granite Sign has been paid for.

Item 13. Recreation Ground.

A report was circulated and discussed. The Disclaimer Notice is in hand (**Clerk**). Some of the gaiters do not have mastic on them and are quite sharp. Cllr Wilkins will isolate which posts and gaiters need attention and will speak to John Pote. (**Cllr Wilkins**) Cllr Brady will attend to the repair of the post on the Assault Course. (**Cllr Brady**) Cllr Wilkins will ask John Pote to repair the rear panel of the tractor. The Picnic Shelter is not rigid, Cllr Wilkins will look at this. (**Cllr Wilkins**) Cllr Brady has removed the way markers that were laying on the field. It was agreed to monitor the rubber compound surface adjacent to the School. The picnic tables and

benches require pressure washing. It was agreed to look at this in the Spring. A quote for the remainder of the preserving work on the wooden play equipment and shelter has been received from John Pote, approximately £400. It was **RESOLVED** to instruct Mr Pote to carry out this work, **proposed by Cllr Totterdell, seconded by Cllr Behennah with all in favour**. Cllr Wilkins will inform Mr Pote. **(Cllr Wilkins)**

Cllrs Totterdell and Walker will carry out the checks in October, Cllrs Potter and Wenmoth will check in November, Cllrs Greene and Wilkins will cover December and Cllrs Brady and Davis will do the checks in January.

Item 14. Reports from other Groups

- a) Parish Hall Management Committee. A meeting was held on the 14th September and a new Treasurer and Minutes Secretary were appointed. There has been no response from the ducting engineer. The Pasty and Pud evening will be held on the 14th October in the Parish Hall, tickets are £7.

Item 15. Correspondence.

- a) Email from Councillor Stallard re resignation from the Parish Council. **Already covered.**
- b) Email from CALC re the Conference at County Hall on the 14th October. **Noted**

Item 16. General Finance. a) Payments and Receipts for September.

Proposed by Cllr Potter, seconded by Cllr Brady, with all in favour.

RESOLVED to pay:

- Cheque Number 001167 - Linda Coles, Clerk's salary and expenses for September
 - Cheque Number 001168 - £73.00 -The Post Office, HMRC PAYE for Clerk for Sept
 - Cheque Number 001169 – £11.27 -Cornwall Council re Aug Newsletter
 - Cheque Number 001170 - £759 – J Pote, Grass Cutting Recreation Ground in August and September and maintenance to play equipment.
 - Cheque Number 001171- £80.40 – WesternWeb Ltd, renewal of web space etc.
 - Cheque Number 001172 - £15.50 -St Dominic Parish Hall, Hall Hire for meeting
 - Cheque Number 001173 - £8.49 – G Wilkins, repairs to play equipment.
 - Cheque Number 001174 - £816.69- Came and Company Annual Parish Insurance.
 - Cheque Number 001175 - £120.00 – Grant Thornton UK LLP, External Audit 2016/17
 - Cheque Number 001176 – £839.40 – The National Trust, rent for Fursdon Farm and Lovells Park.
- b) **Receipts:** Cornwall Council Precept and CTS Grant £5818.80
 - c) Bank Statements and reconciliations for September were circulated and it was **RESOLVED** to sign them as correct. **Proposed by Cllr Totterdell, seconded by Cllr Greene with all in favour.**
 - d) The quote from J Pote already covered.
 - e) Grant Application received from St Dominic PCC. It was **RESOLVED** to award the grant of £500, **Cllr Brady proposed, Cllr Totterdell seconded with all in favour**. The clerk will notify the PCC and the cheque will be raised for the next PC meeting. **Clerk**
 - f) Cllr Totterdell and Cllr Wenmoth, having both declared an interest, left the room whilst this item was discussed. Grant Application received from St Dominic Parish Hall Committee for two years grant aid, last year's not being collected, totalling £1000. It was **RESOLVED** to make a grant of £1000, **proposed by Cllr Greene, seconded by Cllr Behennah with all in favour**. The cheque will be raised for payment

at the November PC Meeting. **Clerk** (Cllrs Totterdell and Wenmoth returned to the meeting)

Item 17. Any Other Business

Cllr Wenmoth said that during a wedding the other day vehicles were parked along the Church wall, despite notices asking them not to.

Cllr Brady will circulate the new contact details of the printers of the Parish newsletter. It was noted that the Parish Council report was not included in the October edition nor was the report of the Annual Show.

Cllr Potter asked for Advertising in the Parish Newsletter to be an Agenda Item for the next PC meeting.

Remembrance Sunday, 12th November. The Clerk will contact Clare Lee and ask if the poppies are fit for use this year and ask who will take the Service. **Clerk**

Cllr Greene said that a Parishioner has expressed anger about the lay-by with the stones around it at Pentire. He will outline the protocol for issues being raised by the public.

Cllr Potter said that Sarah Mason, CALC, spoke very well at the training given last evening.

The Clerk will send her thanks from the Parish Council. **Clerk**

All the salt and grit bins have been checked and are fit for use.

Item 18. Items for the Next Agenda

- Casual Vacancy
- Storage container at the Parish Hall
- Advertising in the Parish Newsletter
- Purchase of Display Cabinet

Item 19. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on **Wednesday 1st November 2017 commencing at 7.30pm** at St Dominic Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.18pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

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