

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 7th February 2018, commencing at 7.30pm.

Present: Councillors: G Wilkins, Chairman, Cllr J Totterdell, Vice Chair, D Greene, E Behennah, D Potter, S Brady, D Fry and G Walker,

In Attendance: Mrs L Coles (Clerk)

There were 3 members of the public present.

Item 1. Apologies. Apologies received and accepted from Cllr Davis and Cllr Wenmoth.

Item 2. Declarations of Interest

a) Agenda items. None were declared. **b) Gifts.** None were declared.

Item 3. Consideration of Written Dispensations. None received.

Item 4. Public Participation (including Police Report and Neighbourhood Watch (NW)).

Chris Tomlinson, NW, said that there has been a lot of fraudulent activity online and by telephone and urged the public to be very vigilant. The Neighbourhood Watch is willing to discuss any concerns if contacted by members of the public.

Andrew Bellas reported the litter in the lanes, particularly after the recycling lorry has been. He has been collecting the litter up and regularly fills a bin liner and showed the Council some signs that he has had made up regarding littering. Following discussion, it was agreed to trial the signs for two months at the entrances to the Village to see what the response is. It was **RESOLVED** to purchase 6 signs, **proposed by Cllr Wilkins, seconded by Cllr Brady, with all in favour.** A notice about litter and fly-tipping will be produced by Cllr Walker for the Newsletter. Cllr Walker will liaise with Mr Bellas to put the signs up. Cllr Totterdell will telephone the Litterati and inform them.

Mr Bellas said that he is installing CCTV on his property, which will show part of the highway, and intends joining the Police Register so that, if needed, the police can look at it for the detection of crime.

Item 5. Response to Public Participation.

Responded as above

Item 6. Planning.

- a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: None received.
- b) Planning applications received after the agenda was finalised: None received.
- c) Planning decisions received from Cornwall Council: **PA17/10665.** Squirrel Cottage, St Dominic, PL12 6TE. Formation of two parking bays. **Approved**
PA17/10776. St Dominic school, St Dominic. External works comprising of a new shelter in playground. **Approved with conditions.**
- d) Other planning matters. No other planning matters.

Item 7. To RESOLVE to approve the Minutes of the following meetings:

- a) **Parish Council Meeting held on the 6th December 2017** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Brady proposed, Cllr Potter seconded, with all in favour.**

- b) **Extraordinary Parish Council Meeting held on Friday 12th January 2018** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Totterdell proposed, Cllr Brady seconded, with all in favour.**

Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.

Action Tracker:

Minutes of the 6th December:

- Page 31, Item 4, Cllr Behennah said that she felt disadvantaged because she had not had a formal notification of the time of the Casual Vacancy Interview. The Clerk replied that this had been formalised at the December meeting and was not part of the Agenda/Summons for the Extraordinary meeting held on the 12th January. Cllr Behennah and Cllr Totterdell asked that, as they do not have access to the Internet where the rest of the Council Members do, they are notified by letter or telephone in future.
- Page 31, Item 5. The Clerk has received a reply from Paul Allen, Highways, regarding the stones on the verge of the lay-by at Pentire. These are illegally placed and should be removed immediately, and Highways will be contacting the resident to inform him of this.
- Page 32, Item 9. The Clerk circulated the retyped 'ways to contact your councillor' notice. Further changes were added, the Clerk will amend and pass this on to the Editorial team for the Newsletter. The Clerk will add the Councillors' telephone numbers to the details on the Parish Council website. **Clerk**
- Page 32, Item 9. The sign at Fullaford Road. The Clerk has received a reply from Paul Allen, Highways, stating that the sign will be moved when other scheduled work is carried out later this year and that, in his opinion, visibility is not impaired by its present location. This will be monitored by the Action Tracker.
- Page 32, Item 9. The Clerk reported that she has almost completed the invoicing for the advertising in the Newsletter and has already received some income.
- Page 33, Item 10. The Clerk will send a letter to British Telecom's Head Office regarding parking the mini-bus in the Telephone Exchange Compound, stating that if no reply is received it will be assumed that it is alright for the bus to park there. **Clerk**
- Page 34, Item 17. The Clerk has had no reply from St Mellion International Resort regarding the tidying up of the roundabout. However, the Clerk from St Mellion Parish Council has replied saying that this idea was explored by her council some while ago and it was considered to be non-viable due to the restrictions imposed by Highways and the lack of interest/support from the Resort.

Minutes of the 12th January:

- Page 35, Item 5. The Clerk has reported the litter from the recycling lorry to Cornwall Council.

Item 9. Highway Matters

- a) **Granite Sign Location Update.** Paul Allen, Highways, has approved the new location for the Stone. Cllr Wilkins will liaise with Richard batten about putting it in place.
- b) **Parking in the Parish.** Already covered.
- c) **Other matters.** It was reported that the potholes between Jubilee Cottages and Heathfield, Halton Quay, which have been partially filled have made the surface of the road very uneven and signs should be put up warning motorists, the road surface itself has worn away. **Clerk.** The Pothole near Mount Pleasant in the roundabout side of the lay-by is encroaching onto the ribbon of the road. Clerk to report. **Clerk** Some signage has disappeared at Halton Quay, although the posts are still in situ, namely the direction signs to Callington and Saltash, and the two signs warning that the road is not suitable for HGVs or Long Vehicles, the latter are very important signs. Clerk to report. **Clerk**

Item 10. Footpaths

The fallen tree on the footpath from Radland Mill has been removed.

The Clerk reported that the bottom of the footpath, part of the St Dominica Heritage Trail, on the road from Bartletts to Morden Farm, is so flooded and boggy that it is inaccessible. Cllr Wilkins will speak to Joe Lawrence,

The National Trust, about remedial work.

The USB stick containing the video for the Trail, handed to the Clerk by Cllr Wilkins, will be forwarded to WesternWeb to load on to the website. **Clerk.**

The Bird Box event at the Parish Hall on Saturday 3rd February was very successful. The RSPB attended and gave a talk about birds.

Item 11. Recreation Ground.

It was reported that the matting on the launch platform for the Zip-Wire is beginning to wear. The picnic tables need a good clean off. (Action Tracker). The Clerk will contact the Insurers and ask about the required frequency of inspections. **Clerk**

Cllr Walker and Cllr Fry will carry out the February inspection, Cllr Totterdell and Cllr Potter will cover March and Cllr Greene and Cllr Wilkins will do April.

Item 12. Horse Riders in the Parish.

Cllr Greene has spoken to one landowner about providing a gallop facility in the Parish. This was discussed, and it was agreed that the proposal is not viable because of its prohibitive costs.

Item 13. St Dominic Parish Hall

- a) **Funding Opportunity and Ideas.** Cllr Greene gave details of the criteria for this funding opportunity. Cllr Greene circulated plans and gave details of the proposed hall extension with parking and a plan for creating parking at the bottom of Lovells Park. A discussion followed, and Cllr Potter pointed out that the hall is not run by the Parish Council but has its own committee, which should be consulted before any further discussion takes place. Cllr Totterdell suggested that a presentation is given to the Parish Hall Committee. Cllr Greene and Cllr Wilkins will discuss this further, outside of this Council meeting, and will attend the Parish Hall Committee meeting on the 28th February. Cllr Wilkins asked Cllr Totterdell if this item could be included in the hall Committee's agenda, with a ten minute slot for a presentation.
- b) **The Christmas Tree.** Cllr Greene said that it is becoming increasingly difficult to source a tree of the right size for the Parish Hall and that possibly in three years' time it will be impossible. It was suggested that a tree is planted within the curtilage of the Parish Hall which can then be used each Christmas.

Item 14. Reports from other Groups

- a) **Parish Hall Management Committee.** The Parish Hall Committee has discussed the Storage Container at its recent meeting and this idea has been turned down on the grounds of lack of space in the car park. The Committee needs to appoint a new Treasurer. Some of the tables in the hall need replacing. The Big Breakfast provided 165 meals and raised in the region of £750, which will be shared between the Parish Hall and the WI. The next fundraiser is St Piran's Day on 5th March, tickets £16.50
- b) **Community Network Area Meeting**
The Clerk reported on the recent meeting at Callington. Paul Allen, Highways, gave details of his team and how roads are categorised. There is a new reporting system for road maintenance and he suggested that Clerks use this in future. Edwina Hannaford spoke about strengthening the CNAs and the funding for small highway's work, a pot of £52k to each network area and a free TRO per annum. This will improve signage, yellow lines etc and is targeted to the smaller parishes not the towns. A paper on strengthening the Community Network Areas, will be put to the Parish Council for feedback at the May meeting. The implications of the Electoral Boundary Review were discussed, and Cornwall Council is putting forward its suggestions. It is likely that St Dominick will be included in the Callington/Kelly Bray Ward.

Item 15. Correspondence.

- a) Notification of external auditor appointment. **Noted**

- b) Electoral Boundary Review – email from Linkinhorne Parish Council. **Noted**
- c) Cornwall Council – changes to car park charges proposal. **Noted** and Clerk to complete form. **Clerk**
- d) Louise Coogan – Job Centre link for website. Clerk to reply that it is not suitable for the PC website. **Clerk**

Item 16. General Finance. a) Payments and Receipts for December and January.

Proposed by Cllr Greene, seconded by Cllr Totterdell, with all in favour.

RESOLVED to pay:

- Cheque Number 001194 - Linda Coles, Clerk's salary and expenses December and January.
- Cheque Number 001195 - £56.20 -HMRC Direct, PAYE for Clerk for December
- Cheque Number 001196 - £78.80 – HMRC Direct, PAYE for Clerk for January
- Cheque Number 001197 – £31.00 - St Dominic Parish Hall, Hire of Hall for PC Meetings, November and December.
- Cheque Number 001198 - £11.27 - Cornwall Council printing of Dec Newsletter
- Cheque Number 001199 - £120.00- J Pote, Grass cutting November invoice

b) Receipts: None

- c) Bank Statements and reconciliations for December and January were circulated and it was **RESOLVED** to sign 19/12/17 as correct. **Proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour.** It was **RESOLVED** to sign 31/01/18 as correct. **Proposed by Cllr Totterdell, seconded by Cllr Walker with all in favour.**
- d) Purchase of Display cabinet for the Parish Hall. This item was deferred.
- e) Grant Application from the Friends of St Dominick Church. It was **RESOLVED** to award a grant of £100 to the Friends of St Dominick Church towards the printing of the Diary. **Proposed by Cllr Behennah, seconded by Cllr Walker with all in favour.**

Item 17. Any Other Business

No matters brought forward

Item 18. Items for the Next Agenda

- Memory Tree for the Lay-by
-

Item 19. Date of Next Meeting.

The next meeting of St Dominic Parish Council will be held on **Wednesday 7th March 2018 commencing at 7.30pm** in St Dominic Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 10.10pm.

Signed.....Dated.....
Chairman, St Dominic Parish Council

Clerk's Contact: Mrs Linda Coles, The Firs, Lower Metherell, Callington, Cornwall PL17 8BJ

Telephone: 01579 350962; Mobile: 07977416812; Email: stdompc@yahoo.co.uk

Website Details: www.stdominicpc.org.uk