

## ST DOMINIC PARISH COUNCIL

### Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 2<sup>nd</sup> May 2018, commencing at 7.12pm.

**Present:** Councillors: G Wilkins, Chairman, Cllr S Brady, Vice Chair, E Behennah, D Potter, D Fry, G Walker, J Totterdell and J Wenmoth

**In Attendance:** Mrs L Coles (Clerk)

There was 1 member of the public present.

**Item 1. Apologies.** Apologies received and accepted from Cllr Davis and Cllr Greene.

#### **Item 2. Declarations of Interest**

**a) Agenda items.** None were declared.

**b) Gifts.** None were declared.

**Item 3. Consideration of Written Dispensations.** None received.

**Item 4. Public Participation (including Neighbourhood Watch (NW)).** Cllr Wenmoth reported on the Neighbourhood Watch. The AGM was held on the 18<sup>th</sup> April at which it was discussed whether the NW is fit for purpose because most of the crimes appear to be cyber crime and it is a question of passing on the messages that are received online. There is a Seminar at St Mellion tomorrow evening for the NW. It is thought that the new GDPR legislation could make the group unworkable. Cllr Brady said that there is a need to consider the NW areas and the impact on insurance cover for households. Cllr Wenmoth said that most of the group are willing to carry on.

Cllr Wilkins said that he has noticed some vandalism in the village. The glass of the Parish Council Notice Board has been shattered and needs replacing. The Clerk will contact a local glazier. There is a pane of glass broken in the telephone box as well. **Clerk**

**Item 5. Response to Public Participation.** Not applicable.

#### **Item 6. Planning.**

a) To consider and **RESOLVE** Council's response to planning applications received before the agenda was finalised: None received

b) Planning applications received after the agenda was finalised: None received.

c) Planning decisions received from Cornwall Council: **PA18/00001**. Kelly Park, St Dominick, PL12 6SQ. Erection of new outbuilding to house a horse lorry, caravan, trailers, tractor and implements. **Approved with conditions**

**PA18/02738**. Burcombe Farm, St Dominic PL12 6SH. Prior Notification for the erection of a implement and fodder store. **Prior notification not required.**

d) Other planning matters. **PA17/07597**. Upton Vale, Callington, Cornwall PL17 8AE. Cornwall Council decision: planning permission required. An appeal has been made in respect of this decision to DCLG. Following discussion, it was **RESOLVED** to support Cornwall Council's decision and send a letter to The Planning Inspectorate notifying them. **Proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour. Clerk**

#### **Item 7. To RESOLVE to approve the Minutes of the following meetings:**

a) Annual Parish Meeting held on 4<sup>th</sup> April 2018. It was **RESOLVED** to accept the Minutes as a true record of that meeting. **Proposed by Cllr Potter, seconded by Cllr Wenmoth with all in favour. Cllrs Fry and**

**Walker abstained because they were not present at this meeting.**

- b) Parish Council Meeting held on the 4<sup>th</sup> April 2018** it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting subject to the following amendment: Page 3, Item 13 a) *“the committee and it has been noted”*. **Cllr Brady proposed, Cllr Potter seconded, all in favour with two abstentions from Cllr Walker and Cllr Fry who had not been present at that meeting.**

#### **Item 8. Matters Arising from the Minutes, that are not an agenda item, and Action Tracker.**

##### **Action Tracker:**

- Bus Shelter. A working Party will meet on Sunday 20<sup>th</sup> May at 10.00am to tidy the shrubbery. The Clerk will progress an application to Jewsons for materials to repaint the bus shelter. **Clerk**
- Cllr Potter and Cllr Brady are to be added to AT for the Recreation Ground Inspections in July.
- Telephone Kiosk- Cllr Brady will collect the paint kit from Sally Lovejoy.

##### **Minutes of the 4th April Parish Council meeting:**

- Page 1, Item 4. The Clerk has written to the Environment Agency regarding the salmon fishing and asked for scientific evidence and an extension to the deadline for consultation.
- Page 1, Item 6. The Clerk has asked for dates and times for a public meeting. Clerk will chase. **Clerk**
- The Clerk has written and reminded Andrew Bellas to remove the stones from the lay-by at Pentire. Cllr Potter said that Cornwall Council should be the ones to ask him to remove the stones. The Clerk will write to Highways. **Clerk**
- Page 2 Item 10 (b) The Clerk has emailed photographs of the rotten signpost to Highways.
- Page 2, Item 12. Cllr Wilkins has installed a new shackle on the nest swing and Cllr Walker will put the other shackle on next week. **Cllr Walker**
- Page 2, item 12. The Clerk has written to the National Trust, as Landlord for Lovells Park, and asked about the repair to the wall.
- Page 3, Item 14. The Chairman cannot attend the Civic Ceremony at Callington and the Clerk will write and extend his apologies. **Clerk**

#### **Item 9. Highway Matters**

- a) Memory Tree at the Lay-By.** This item was deferred until the next Parish Council meeting.
- b)** Cllr Totterdell reported that parking opposite the Chapel is still a problem. Cllr Fry will speak to those concerned and reinforce the message.
- c)** Cllr Behennah asked about the chippings around the Welcome Stone, Cllr Wilkins has put these in place.

#### **Item 10. Footpaths** Nothing to report.

**Item 11. Recreation Ground.** The Clerk reported the rules regarding how often inspection of the play equipment should be carried out. The 45-gallon drum with concrete has been removed. Cllr Wilkins said that the roundabout needs greasing again and he and Cllr Walker will attend to this.

#### **Item 12. Reports from other Groups**

- a) Parish Hall Management Committee.** It was reported that the Chairman of the Committee is getting £500 from the Community Chest to replace three damaged tables. There have been no applications for the position of Treasurer yet. The plans are going ahead for the extension for the disabled toilet.
- b) Briefing from Clerk re GDPR.** The Clerk is attending further training tomorrow, the 3<sup>rd</sup> May, and will report to the next meeting. CALC is in discussion with Simon Mansell, Cornwall Council about the legal obligations for Parish Councils. This will remain an agenda item for future meetings. **Clerk**
- c) Advertisers** – At the recent meeting it was agreed to increase the costs of advertising from £10 to £12 per annum for the Directory. It was **RESOLVED** to accept this proposal, **proposed by Cllr Fry, seconded by Cllr Brady with all in favour.** It was **RESOLVED** that the cost of a box advert will remain at £25 per

year with a guarantee that the advert will feature in a minimum of 8 editions of the Newsletter. Individual adverts will cost £5 per edition, **proposed by Cllr Potter, seconded by Cllr Brady with all in favour.** The size of the box adverts will be standardised. The Clerk will email the Editorial Team of the Newsletter and ask for the new rates to be advertised in the June edition of the Newsletter. **Clerk**

**Item 13. Correspondence.**

- a) Details of Calor Gas Funding. Passed to the Parish Hall Committee.

**Item 14. General Finance. a) Payments and Receipts for April.**

**Proposed by Cllr Totterdell, seconded by Cllr Fry, with all in favour.**

**RESOLVED to pay:**

- Cheque Number 001218 - Linda Coles, Clerk's salary and expenses April.
  - Cheque Number 001219 - £80.20 -HMRC Direct, PAYE for Clerk for April
  - Cheque Number 001220 - £110.26- Third Millennium Consultants, repair to play equipment
  - Cheque Number 001221 - £109.20 – Playsafety Ltd, ROSPA Report 2018
  - Cheque Number 001222 - £240.00 - J Pote, grass cutting at the Recreation Ground
- b) Receipts:** £5760.70 1<sup>st</sup> payment of Precept, £156.74 1<sup>st</sup> payment of CTS Grant.
- c) Bank Statements and reconciliations up to 30<sup>th</sup> April 2018 were approved for signing. It was RESOLVED to sign them as correct. Proposed by Cllr Brady, seconded by Cllr Fry with all in favour.**

**Item 15. Any Other Business.** Cllr Wilkins would like to put the telephone kiosk back on the agenda so that a decision can be made regarding its future use.

Cllr Potter said that, regarding the Annual Parish Meeting, the number of attendees has dropped in recent years and he would like to suggest that this meeting is held on a separate night and a real event is made of it. Cllr Brady asked about training for Councillors. The Clerk will look at what is available. **Clerk**

Cllr Totterdell said that the Dog Bin at Baber Court is being used for general rubbish. The Clerk will contact BIFFA. **Clerk**

Cllr Wenmoth said that cast iron finger posts had been a subject reported on Spotlight. The Clerk will try and find out what was said. **Clerk**

**Item 16. Items for the Next Agenda.**

- Telephone Kiosk
- Memory tree at the Lay-by
- Advertisers in the Newsletter
- GDPR

**Item 17. Date of Next Meeting.**

The next meeting of St Dominic Parish Council will be held on Wednesday 6<sup>th</sup> June 2018 commencing at 7.30pm in St Dominic Parish Hall, St Dominic.

There being no further business the Chairman closed the meeting at 9.22pm.

Signed.....Dated.....

Chairman, St Dominic Parish Council

**Clerk's Contact: Mrs Linda Coles, The Firs, Lower Metherell, Callington, Cornwall PL17 8BJ**

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*Copies of these Minutes and those of all Parish Council meetings can be found on the Parish Council website:*  
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