

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 1st August 2018, commencing at 7.00pm.

Present: Councillors: G Wilkins, Chairman, Cllr S Brady, Vice Chair, D Potter, D Fry, G Walker, J Totterdell, E Behennah, J Davis and J Wenmoth

In Attendance: Mrs L Coles (Clerk),

There were 2 members of the public present.

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr D Greene	
2	Declarations of Interest a) Agenda Items. None received b) Gifts. None received.	
3	Written requests for Consideration of Dispensation. None received	
4	Public Participation. No matters were brought forward for the Council's attention	
5	Response to Public Participation. Not applicable	
6	Planning a) Consideration of applications received before the Agenda was published. None received b) Report of planning applications received after the Agenda was published: None received c) To report planning decisions received from Cornwall Council. PA18/03858. Greenhill St Dominic PL12 6TD. Convert the loft into two en suite bedrooms by raising the ridge height by 1000mm. adding two dormers on the front and one on the back. Approved with conditions. PA18/03645. Burcombe Farm, St Dominic, Saltash, PL12 6SH. Conversion of barn to offices. Approved with conditions d) Other Planning Matters. Cllr Wilkins read out the response from Dorothy Trudgeon, Customer Relations, Cornwall Council. A discussion followed, and it was RESOLVED that a further letter will be sent (drafted by Cllr Davis), proposed by Cllr Davis, seconded by Cllr Brady seven votes for and two abstentions.	Clerk
7	To Approve the Draft Minutes of the following Meetings: a) 4th July 2018, Parish Council Meeting. It was RESOLVED that the Chairman sign these Minutes as a true record of that meeting. Proposed by Cllr Brady, seconded by Cllr Potter with all in favour. b) 12th July 2018, Extraordinary Meeting of the Parish Council. It was RESOLVED that the Chairman sign these Minutes as a true record of that meeting. Proposed by Cllr Wenmoth, seconded by Cllr Potter, all in favour with the exception of Cllr Davis who had not been present at this meeting.	
8	Matters Arising from the above Minutes and the Action Tracker a) Minutes of 4th July meeting: Page 12, Item 4. The Clerk will order the Dog Signs.	Clerk

	<p>Page 12, Item 6. Cllr Davis asked for clarification on how letters submitted to the Parish Council are handled. Item for the September meeting.</p> <p>Page 13. Wet 'n' Forget. Cllr Greene not present at the meeting</p> <p>Page 14, Item 11. It was suggested that the CPR Training day is held in November. the Clerk will make the arrangements and contact Steve McEvansonaya.</p> <p>Page 14, Item 12. Litter signs are being dealt with by Cllr walker.</p> <p>Page 14 Expression of Interest Form. It was agreed that the Clerk will ask for more 'Slow Down' signage on the M&S Corner, it is not practical to ask for major road work changes. The Clerk will advise Paul Allen, Cornwall Council Highways, of the near misses and history of accidents at this site.</p> <p>Page 14, Item 13. Cllr Behennah pointed out that the fencing wire by the stile had not been put there by the Farmer. The Clerk will write to the National Trust and ask about it because it is on its land. Dogs cannot get under the stile and the step on the other side is not safe. The Clerk will ask if the NT will consider installing a Kissing Gate and make it dog user friendly.</p> <p>Cllr Wilkins has sent a list and a map of the work required on the footpaths to John Pote and asked for a quote.</p> <p>Page 14, item 14. The Clerk has submitted an application to Tesco Bags for Life for funding of the Toddler swings, for which she has two quotes, the third not having been received.</p> <p>Cllr Fry has spoken to someone who is willing to have a go at tidying up the Willow Structures and it was agreed that this can be given the go-ahead. Cllr Brady will remove the ivy from the oak tree and Cllr Wilkins will strim round the apple trees.</p> <p>b) Action Tracker Cllr walker and Cllr Totterdell will carry out the inspections in September</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>SB GW</p>
9	<p>Policy Review It was RESOLVED to adopt the Freedom of Information Policy, as circulated by the Clerk, proposed by Cllr Walker, seconded by Cllr Brady with all in favour.</p>	Clerk
10	<p>Highway Matters The Clerk will look at funding and costs for the new cast iron Sign Post and replacement arms. The wooden signpost to Trehill is being repaired by Cllr Wilkins.</p>	Clerk
11	<p>Footpaths A tree has fallen on the permissive path between the lane at the bottom end near Burcombe. Cllr Wilkins has spoken to Joe Lawrence, The National Trust, and its removal is in hand.</p>	
12	<p>Recreation Ground Cllr Brady reported that the zip-wire needs to keep an eye on. The nest swing is not level. The vulcanized rubber on the swing seats is starting to crack. The Clerk will look into the costs of replacing both swing seats. The foliage at the Bus Shelter is getting aggressive and the Notice Boards are very tatty and need replacing. It was agreed that this will be looked at as an agenda item for the September meeting.</p>	Clerk
13	<p>Reports a) Parish Hall Management Committee. The Committee met last week and in anticipation of the planning application being successful has asked for quotes for the work. £500 has been received from the Community Chest for new tables. It has been brought to the attention of the Committee that a Fire Alarm may be required for the hall. The Committee will check this information and if it is necessary the Parish Council</p>	

	<p>will make the purchase with a contribution from the Hall Committee. This will be an Agenda item for the October meeting.</p> <p>b) Advertisers in the Parish Newsletter. The Clerk circulated a spread sheet showing the Advertisers that have paid to date. The invoices will be issued in the next few days for 2018/19.</p> <p>The St Dominick Diary is going to be printed by Cornwall Council at a cost of £9 per month. It was RESOLVED that the Parish Council will pay for the St Dominick Diary to be printed, £9 per month, at the same time as paying for the Newsletter, proposed by Cllr Totterdell, seconded by Cllr Brady with all in favour. The Clerk will write to The Friends of the Church and inform them.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
14	Correspondence. None received.	
15	<p>Finance</p> <p>a) It was RESOLVED to sign the cheques and make the payments for July, as per schedule circulated by the Clerk, proposed by Cllr Brady, seconded by Cllr Totterdell with all in favour to pay the following:</p> <p>Cheque No. 001235 – L Coles, Clerk’s July Salary, Office and Expenses Cheque No. 001236 – HMRC Direct, Clerk’s July PAYE Cheque No. 001237 – Cornwall Council, printing of Newsletter - £11.27 Cheque No. 001238 – ABC Services (L Coles) Software put onto lap-top - £33.30</p> <p>b) Receipts: Allotment rents: £457.08. Newsletter Advertisers, £85.00</p> <p>c) It was RESOLVED to sign the bank reconciliation for June and Cashflow July, proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour.</p> <p>d) Defibrillator at The Who’d have Thought It Inn – deferred to the next Parish Council meeting.</p> <p>e) It was RESOLVED to approve the grant application received from St Dominic PCC and make a payment of £300 in this respect, proposed by Cllr Totterdell, seconded by Cllr Wenmoth with all in favour.</p>	<p>Clerk</p> <p>Clerk</p>
16	<p>Any Other Business</p> <p>The Millennium Photo Book needs to be returned to the Parish Council, Cllr Potter will contact Cllr Greene to arrange.</p> <p>Cllr Brady suggested a ‘Meet the Parish Council’ Night. It was agreed that the Annual Parish Meeting next year will be held separately from any Parish Council meetings.</p> <p>Cllr Fry mentioned a Neighbourhood Development Plan and was informed of the Parish Council’s previous actions and stance in this respect.</p> <p>An invitation had been received by the Clerk to attend Pentillie on 10th August to look at proposed Sawmill. Members must let the Clerk know if they are attending so that she can advise Ted Coryton of the numbers.</p>	<p>Clerk</p>
17	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • Bus Shelter • Defibrillator at Who’d Have Thought It Inn • Correspondence – How the Parish Council handles correspondence from the public • October Meeting – Fire Alarm at the Parish Hall 	
18	<p>Date and time of the next Meeting</p> <p>The next meeting of St Dominic Parish Council will be held on Wednesday 5th September 2018 at the new time of 7pm</p>	

There being no further business to transact the Chairman closed the meeting at 9.05pm

A copy of the Minutes of Parish Council meetings can be found on the website: www.stdominicpc.org.uk