

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 6th March 2019, commencing at 7.00pm.

Present: Councillors: G Wilkins (Chairman), S Brady (Vice Chair), D Potter, D Fry, D Greene, E Behennah, J Totterdell, J Wenmoth, and J Davis

In Attendance: Mrs L Coles (Clerk), Cllr J Flashman, Cornwall Council

There were 3 members of the public present.

Item No		Action by
1	<p>Apologies. Apologies were received and accepted from Cllr Walker</p>	
2	<p>Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared</p>	
3	<p>Consideration of written requests for dispensations. None received</p>	
4	<p>Public Participation. Cllr Flashman apologised for not attending recent meetings of the Council, due to personal commitments. Cllr Flashman said that he had voted in favour of the Council Tax rise for 2019/20 and also for a 2% increase in Members' allowances. Cllr Flashman has put Ruth and David Hatch, St Dominic residents, forward for a Civic Award for their services to the community. The Awards Ceremony will be held on 1st May at County Hall, Truro. Cllr Flashman said that he is keeping a close eye on the progress of the planning application for the land at The Meadows, which he is in favour of supporting. He has recently been around the Parish with the Highways Agent, Cornwall Council and suggested that the signage required at Halton Quay could be funded by the Community Network budget for minor Highways projects. The Clerk will apply to the fund. Another stream of funding will be the Community Chest, which is available from April 2019.</p>	Clerk
5	<p>Response to Public Participation. Responded as above.</p>	
6	<p>Planning a) Planning applications received before the Agenda was finalised. None received b) Planning applications received after the Agenda was published. None received c) Decisions received from Cornwall Council. None received d) Other Planning Matters. Cllr Davis said that he has noticed that the decision on the Planning Application for Land at The Meadows is overdue. Cllr Flashman and the Clerk have been in contact with the Case Officer; Cllr Brady referred to an email sent to the Members by the Clerk on the 15th February. The Case Officer has not made a decision to date and it is believed that this is because he is waiting for further site reports. Cllr Totterdell spoke to the Case Officer who told her that Cllr Flashman is supporting the application contrary to the decision made by the Parish Council to object. There was discussion about this and Cllr Flashman was asked on what evidence he was basing his decision, to which the reply was that he felt there was a local need for housing. The Clerk advised the Council that, if the Case Officer is minded to approve the application, the 5-day Protocol will be brought into force at which time she will notify the Council and an extraordinary meeting of the full Council will be convened if necessary.</p>	Clerk

7	<p>Minutes of the meeting held on Wednesday 6th February 2019</p> <p>Subject to the following amendments....Page 33, Item 7, Cllr Wenmoth did not vote on this item as she had not been present at the 5th December meeting and Page 36, Item 16..Cllr Brady, not Cllr Wilkins, asked about the arrangements if the Clerk was on long term sick leave...it was RESOLVED that the Minutes should be signed as a true record of the meeting. Proposed by Cllr Brady, seconded by Cllr Potter with all in favour.</p>	
8	<p>Matters Arising from the above Minutes and the Action Tracker</p> <p>Minutes:</p> <ul style="list-style-type: none"> • The cap has been fitted to the post in the Recreation Ground, as has the Buffalo Board on the Zip Wire platform. • The Clerk has met with John Pote who has agreed to add the grass strimming at the Lay-By to his schedule. • The Clerk has received a quote of £170 (estimated) for the repair to the Lay-By wall and the installation of a step. Following discussion, it was RESOLVED that the Clerk will inform JPD painting and Handyman services that his quote has been successful but at a total of £170 (VAT receipts to be forwarded to the Clerk), proposed by Cllr Wilkins, seconded by Cllr Davis with all in favour. • The Vogus Lane sign is to be repositioned, bolted on to the No through Road sign. The Clerk will contact Highways. • Cllr Totterdell thanked Cllr Potter and his helper for painting the bus shelter. • The Clerk will contact the Contractor regarding the painting of the Telephone Kiosk; he has the paint but the work is still outstanding. • Cllr Potter has spoken to someone regarding the man-hole cover in the play area and it has been suggested that SW Water is contacted in the first instance. The Clerk will make contact with SWW. • The Spring Clean event at the Recreation Ground is on Saturday 23rd March at 10.00am. • Cllr Fry reported that the Willow Structures have been tidied up and waiting for new growth to enable further work. • The new 'No Dog' signs have been put up by Cllr Walker and the Church parking signs are in hand. Cllr Walker is waiting for a report from the school that the repair to the wall meets H&S standards. The repair to the gate will be checked on at the next meeting of the Parish Council. • The defibrillator at the pub has been checked and found to be working okay and in fact has been used in the last month. <p>Action Tracker:</p> <ul style="list-style-type: none"> • The Clerk will pursue funding through the Community Network Area for the signs at Halton Quay. • Quotes for the new swing seats are still awaited. • The Clerk will chase up Royal Mail regarding the damaged post box. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
9	<p>Standing Orders.</p> <p>The Clerk read out a statement of the events of a meeting that she had had with Cllr Davis to discuss Standing Orders. Cllr Davis had wanted some changes to be made to the CALC Model Standing Orders that he had identified in the NALC Model obtained from Leicester and Rutland ALC website. The Clerk apologised to the Council for allowing this action, by one Councillor, to be taken without reference to the Full Council nor at its behest. (This statement will be kept on file with the hard copy of these Minutes). Following discussion, Cllr Davis resigned from the Parish Council with immediate effect and left the meeting. Cllr Wilkins proposed that further consideration of the CALC Model Standing Orders (copies</p>	

	<p>with highlighted changes recirculated at the meeting to the Members) be deferred for discussion until the next meeting. The Clerk handed a blank copy of Register of Interests to Cllr Wenmoth for completion, having noted that the completed copy sent to Cornwall Council in 2017 has not been put on its website.</p> <p>Cllr Flashman left the Meeting.</p>	
16	<p>With the permission of the Members the Chairman moved to bring Item 16 forward to allow Cllr Totterdell to give a report before leaving the meeting.</p> <p>Reports</p> <p>a) Parish Hall Management Committee. A meeting of the committee was held last week and it wished to thank the Parish Council for the grant of £725 and the new cupboard. The committee is currently asking for quotes for the new toilets. The Booking Form for the hall is being revised with the help of the Booking Clerk. St Piran's Day event raised approximately £175 and was very successful. Two pictures have been donated by Marian Kemp-Pack and these will be hung beneath the clock. Cllr Wilkins pointed out that the Grant from the Parish Council was not a revenue grant and that it should be spent on the new toilets.</p> <p>Cllr Totterdell and two members of the public left the meeting.</p>	
10	<p>Annual Parish Meeting.</p> <p>It was agreed that the Annual Parish Meeting will be held on Wednesday 1st May at 7.00pm, separate from the Parish Council meeting. There will be refreshments at the beginning of the meeting and the Clerk will liaise with Members regarding the invitations. This meeting will be advertised in the Diary, the Newsletter and the School's Newsletter (Clerk). Cllr Greene and Cllr Fry will cover the St Dominic Chat site. The Annual Parish Council Meeting will be held on Wednesday 8th May in the Methodist Chapel Schoolroom.</p>	<p>Clerk</p> <p>Clerk</p> <p>DG/DF</p>
11	<p>Email addresses for Members.</p> <p>The Clerk reported that the individual email addresses have been produced by WesternWeb Ltd and she will contact them to find out how to set these up. The email addresses will be ready for use by the 1st April.</p>	<p>Clerk</p>
12	<p>Footpaths.</p> <p>The Clerk has received a Notice of an Addition of Alleged Right of Way over Vogus Lane, St Dominick CP, under the Wildlife and Countryside Act, 1981 Section 53 Schedule 14, Application for Modification of Definitive Map and Statement of Rights of Way. This was discussed and the Clerk will complete the form and return it to Cornwall Council. Cllr Wilkins reported that he has looked at the LMP papers. It was agreed that £210 for maintenance of the footpaths was not attractive enough to enable the contracting of services for this work and it was felt that the work would cost the Parish Council considerably more to carry out. No budget for footpath maintenance has been made for 2019/20 and it was therefore agreed that the Parish Council would not take it on.</p>	<p>Clerk</p>
13	<p>Highway Matters.</p> <p>Road Closure. The Clerk reported a road closure as follows: Saltash Road, Callington & A388 between Vernigo Roundabout and Westcott Lodge, St Mellion; A388 between The Glebe and Vernigo roundabout, St Mellion; A388 between Paynters Cross and The Glebe, St Mellion; A388 between Leigh Lane and Paynters Cross, Hatt; A388 between Hatt Roundabout and Leigh Lane, Hatt; Hatt Roundabout, Hatt and A388 between junction south of the Cardinals Hatt and Hatt Roundabout, Hatt & A388 between Dirty Lane and junction south of The Cardinals Hatt, Carkeel; A388 between A38 Roundabout and Dirty Lane, Carkeel. 25th March to 5th April 2019 (19.00 to 06.00 weekdays only). CORMAC Solutions Ltd.</p>	

	<p>The Clerk reported that the Parish Council's bid for funding from the Community Network Area Highways Scheme has been successful, and £1000 has been allocated to address the speed at the tight M&S Haulage bend, road from A388 to St Dominic, and will progress to the next stage: design, consultation and delivery. It was agreed that the Clerk will submit an application for Round 2, for new signs at Halton Quay.</p> <p>Cllr Fry reported that delivery vans are being directed by their SAT NAVS down Undertown Lane. The guttering has been ripped off of Squirrel Cottage and the bollards by the property's wall have been smashed off. The Clerk will contact Highways and ask what action can be taken.</p>	<p>Clerk</p> <p>Clerk</p>
14	<p>Recreation Ground and Bus Shelter</p> <p>a) Repairs to man-hole cover in play area. Already covered.</p> <p>b) Cllr Greene and Cllr Davis completed the inspection for February. Cllr Davis had sent photographs to the Clerk which were shown. Cllr Greene suggested that on the 23rd March, at the Spring Clean, two people should be tasked with using secateurs to clip the brambles from the wall on the School side of the field, two people should deal with the picnic tables, and two people should look at the wooden panels on the play equipment that are falling into disrepair. The walkways are slippery in wet weather. The ivy around the trees needs to be cut back, and the broken tree guard needs to be removed. The Clerk will write to Tim Bennett and thank him for his work on the Willow Structures.</p>	<p>Clerk</p>
15	<p>Lay- By</p> <p>a) Repairs to wall and new steps. Already covered</p>	
16	<p>Reports</p> <p>a) Parish Hall Management Committee. Already covered</p>	
17	<p>Correspondence</p> <p>a) Email re Polling District and polling Places Review. Noted</p>	
18	<p>Finance</p> <p>a) Payments for February. It was RESOLVED to sign the cheques for February's payments, proposed by Cllr Potter, seconded by Cllr Brady with all in favour:</p> <ul style="list-style-type: none"> • Chq 001275 – L Coles, clerk, February salary, office and travel expenses • Chq 001276 – HMRC Direct, Clerk's February PAYE • Chq 001277 – St Dominic Parish Hall, Grant from PC - £725.00 • Chq 001278 – Cornwall Council, printing of Diary and Newsletter - £21.69 • Chq 001279 – St Dominic Parish Hall, Inv.505, hire of hall for meeting - £15.50 • Chq 001280 – D Potter, materials for repair to wall - £24.19 • Chq 001281 – Cornwall Council, 3 x delegates for Planning Conference - £36.00 • Chq 001282 – Cornwall ALC Ltd, 1 x delegate for Annual Conference - £18.00 • Chq 001283 – Graham Wilkins, repairs to play equipment - £130.35 • Chq 001284 – DH Daw & Son, repair for play equipment - £120.00 • Chq 001285 – WesternWeb Ltd, PC email addresses for Members - £36.00 <p>b) Receipts. £ 7.50 received for Advert in Newsletter</p> <p>c) Bank Reconciliations. It was RESOLVED to approve the bank reconciliations for February, proposed by Cllr Brady, seconded by Cllr Fry with all in favour.</p> <p>d) Invoices for repairs in the Recreation Ground. RESOLVED to pay as part of 18 a) above.</p> <p>e) Replacement of glass in the Telephone Kiosk. It was RESOLVED to accept the quote of £477.60 (including VAT) received from Callington Glass and the Clerk will notify them, proposed by Cllr Potter, seconded by Cllr Greene with all in favour. The defibrillator for the Kiosk was discussed. The Clerk has had a quote from PCS and will apply to the</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Community Chest for funding towards this when the new applications are invited in April.</p> <p>f) Grit Bin for road behind the Post Office. The Clerk will contact CORMAC for a definitive quote for the removal and replacement of a new bin.</p> <p>The Clerk reported that Cornwall Council will take away the broken bin free of charge and she has a contact for this.</p>	Clerk
19	<p>Any Other Business</p> <p>Cllr Brady spoke about the presentation at the CALC Conference on plastic waste and how it affects the waterways etc. The Presenter is willing to talk to local schools and Cllr Brady will speak to Cllr Walker to see if this can be arranged.</p> <p>Cllr Brady referred to the meeting in December at which it had been agreed to reduce the amount of increase to the Precept, from that recommended by the Clerk, and she asked that the Council is more cautious in future, if doing so.</p> <p>Cllr Potter noted from the Cashflow Report that the PC has not received this year's rent from the Football Club for the use of the field. The Clerk will chase this up.</p> <p>Cllr Wenmoth pointed out a 'typo' in the bank reconciliation. Correction made.</p> <p>Cllr Fry asked for a letter of thanks to be sent to the resident who led the street clean last Saturday and who regularly collects litter and cuts the grass from Pentire to The Cross. Clerk will write.</p> <p>The Clerk reported that Callington Council will no longer offer its weed spraying service and she will get a quote for this from Complete Weed Control (South West).</p> <p>Cllr Wilkins said that he will be stepping down as Chair at the Annual Parish Council meeting in May.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
20	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • Standing Orders • Defibrillator for Telephone Kiosk • Parish Council email addresses 	
21	<p>Date and time of next meeting.</p> <p>The next meeting of St Dominic Parish Council will be held on Wednesday the 3rd April 2019 at 7.00pm.</p>	

There being no further business to transact the Chairman closed the meeting at 9.25pm

Signed.....Chairman

Date.....

Copies of all Minutes of Parish Council Meetings can be viewed and downloaded from the website:

www.stdominicpc.org.uk