

## ST DOMINIC PARISH COUNCIL

**Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 5th June 2019 commencing at 7.00pm.**

**Present:** Councillors: S Brady (Chair), G Wilkins (Vice Chair), J Totterdell, D Fry, D Greene, E Behennah, J Wenmoth, and D Potter

**In Attendance:** Mrs L Coles (Clerk)

There were 10 members of the public present including Kate Mitchell, NHS Kernow.

Item No		Action By
1	<b>Apologies.</b> Apologies were received and accepted from Cllr Graham Walker	
2	<p><b>Declarations of Interest</b></p> <p>a) <b>Agenda items.</b> Cllr Totterdell declared an Interest in Item 7 d) Planning Other Matters, The Meadows, however, because this will be Cllr Greene reporting on her Report for the East Area Sub Planning Committee, Cllr Totterdell will remain in the room but not lend herself to any discussion on the matter.</p> <p>b) <b>Gifts.</b> None declared.</p>	
3	<b>Consideration of Written Requests for Dispensations.</b> None received.	
4	<p><b>Annual Governance Statement.</b></p> <p>The Clerk had circulated the Internal Audit Report which showed no issues raised and it was <b>RESOLVED</b> to sign the Annual Governance Statement, copies circulated, as being a true record of the Council's practices. <b>Proposed by Cllr Totterdell, seconded by Cllr Greene with all in favour.</b></p>	Clerk
5	<p><b>Public Participation.</b></p> <p>Kate Mitchell (KM) gave a brief overview of NHS Kernow, which is a commissioning group. The Group is particularly looking at services and needs in Saltash and St Germans. St Barnabus Hospital has been closed for a couple of years for inpatients and as a Minor Injuries Unit and is used as an Out-Patient Hub for Clinics. Ultimately there is a need to undertake formal engagement with the public to see what is needed for the future in the Saltash and Rame Peninsula areas, more information can be found on the website. People are beginning to say that the Hospital is not fit for inpatients etc., the problem being with the building itself, there is no lift, the corridors are too narrow and it is on two floors, in the case of a fire evacuation would be an issue. NHS Kernow is likely to come out in the Summer with a list of options to help the decision on its future. Cllr Totterdell asked if there is an alternative facility for inpatients should St Barnabus not be reopened for this purpose, and also whether there is funding for a new facility. KM said that people are indicating that they would like to see a new facility but there is not readily accessible funding available for a new build. However, there is a National Funding pot that can be accessed if the business case is strong enough. Cllr Wilkins asked if St Barnabus was sold as a building would these funds be available to be put towards a new building. KM said that any sale proceeds would go into the National pot and the process is that NHS Kernow would put in a bid to bring that money back into the County, however, it would not necessarily benefit Saltash and the East of Cornwall but could be spent elsewhere in Cornwall. KM will email future details to the Clerk for circulation. The Chair thanked KM for attending who then left the meeting.</p> <p>The Architect and the Agent spoke about a planning proposal for a small residential development at Sunningdale on the site of the old Turkey Sheds. The Poultry business is not</p>	Clerk

	<p>viable anymore and the proprietors are looking to develop five residential properties on the site, which is 0.5 hectares in size. It is felt by the Architect that the scheme sits comfortably with Policy 3 of the Local Plan and would be a rounding off of the development boundary. It is a quasi-Brownfield Site. Access for the development was discussed, of which there will be two. The site sits completely within the curtilage of the AONB. The Applicant is willing to have a public consultation on the proposal. <b>6 Members of the public left the meeting.</b></p>	
6	<b>Response to Public Participation.</b> Not applicable	
7	<p><b>Planning</b></p> <p>a) <b>Planning Applications received before the Agenda was finalised:</b> None received.</p> <p>b) <b>Planning Applications received after the Agenda was published.</b>  <b>PA19/04473</b>, Prior notification to excavate a site of 47 metres by 30 meters by 2.5 metres deep so the south west of an existing agricultural building – Haye Farm, St Dominick, Saltash PL12 6SJ. Not for consultation. <b>Noted.</b></p> <p>c) <b>Planning decisions received from Cornwall Council.</b>  <b>PA19/03376</b>, Non material amendment for enlarged garage and utility room at 10 Trehill Cross, St Dominick, Saltash PL12 6SG – <b>Approved unconditional.</b></p> <p>d) <b>Other Planning Matters:</b> Cllr Greene read out her report regarding the development at The Meadows which she will present to the Planning Committee on the 24<sup>th</sup> June. It took slightly longer than the requisite 3 minutes and this will be tweaked to fit the time allowed. Cllr Brady and the Clerk offered their help with this. The Clerk has emailed the Case Officer for the application to point out a possible conflict of interest regarding the Land Survey supplied by the Applicants, it appears that this is not as independent as the survey should be.</p>	
8	<p><b>Minutes of the following Meetings:</b></p> <p>a) <b>Minutes of the APCM held on Wednesday 8<sup>th</sup> May 2019.</b> It was <b>RESOLVED</b> to sign a copy of these Minutes as being a true record of that meeting. <b>Cllr Wilkins proposed and Cllr Fry seconded, all were in favour with the exception of those who were not at that meeting.</b></p> <p>b) <b>Minutes of the Parish Council Meeting held on Wednesday 8<sup>th</sup> May 2019.</b> It was <b>RESOLVED</b> to sign a copy of these Minutes as being a true record of that meeting. <b>Cllr Wilkins proposed, Cllr Totterdell seconded with all in favour with the exception of those had not been present at that meeting.</b></p>	
9	<p><b>Matters Arising from the above Minutes</b></p> <p>The weed spraying quote is still awaited. Following discussion, it was agreed that this will not be taken up.</p> <p>The Clerk reported that she has ordered the new Salt Bin for School Hill.</p> <p>Cllr Flashman had said at a previous meeting that he will speak to Highways regarding Lower Baber and a bollard at Vogus Lane. He has indicated to the Clerk that these matters are in hand.</p> <p>Manhole Cover – the Clerk reported that SWW has finally replied that it is not their responsibility, it is the Landowners, The National Trust. The Clerk has contacted the National Trust and awaits a reply. It was agreed that the manhole serves the School and the Football Club changing rooms. The Clerk will arrange a site meeting.</p> <p>The Clerk is meeting with SW Surfacing on Friday morning at 8.00am to discuss the resurfacing of the play area beside the school which is showing signs of wear and breakdown.</p> <p>The Casual Vacancy will be advertised in the next Newsletter.</p> <p>The Clerk will ask the Handyman to repair the tractor in the Recreation Ground, for which Cllr Wilkins has the buffalo board.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

<b>10</b>	<p><b>Telephone Kiosk.</b> The Clerk reported that she has applied to the Community Chest for £1000, the maximum allowed, towards the purchase of the defibrillator for the Telephone Kiosk. Burcombe Haulage is running a CPR training event on the 18<sup>th</sup> June and there are some spaces on the course, advertised on St Dominick Chat.</p>	
<b>11</b>	<p><b>Footpaths.</b> Cllr Wilkins asked if anyone is walking towards Ashton, please look at the stiles which must be pretty overgrown by now. Cllr Brady said that she will take her secateurs and trim back where necessary. The National Trust is looking to extend its trails, as reported at the last meeting. Cllr Brady asked if Carolyn Wilkins is happy to be the liaison with the National Trust. This was affirmed.</p>	
<b>12</b>	<p><b>Highway Matters.</b> Cllr Brady is concerned about the state of the layby. The grass has not been cut. The Clerk has sent a letter to the Contractor asking him to remedy this as soon as possible. It was agreed that for the present, Cllr Greene, Cllr Totterdell and Carolyn Wilkins will attend to the garden area of the layby. The Clerk was asked to inform Jane Matthews. The Clerk reported that the EOI to the CNA Highways Scheme for the signs at Halton Quay will go before the committee at the next meeting. The Clerk has submitted another EOI for the cast iron sign at Ashton, on the advice of Paul Allen CORMAC, but has been told that the deadline has been missed. The Clerk will reply that this was submitted after advice from Highways received after the deadline, and ask for it to be accepted. It was reported that the corner by Halton Barton's driveway, Halton Quay, on the road towards Burcombe has had a lot of the hedge scraped away by vehicles carrying out forestry work for the Pentillie Estate and a large pothole has been created. The Clerk will talk to Pentillie Estate about the damage to the hedge and will report the pothole to Highways. Cllr Wilkins said that he cleared the road of rocks on the road from mount Pleasant to the A388. The trench that has been forged to the side of the road at this location has been reported to Highways.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>13</b>	<p><b>Recreation Ground and Bus Shelter.</b> The manhole had already been covered. Cllr Brady asked if the contract for the grass cutting is tendered for each year. The Clerk said that she compares the costs each year with other known contractors and the current one is the cheapest and the work is to the highest standard. It was said that the contract was awarded some years ago on a permanent basis. There is no need to review unless the cost rises significantly. <b>Cllr Wilkins proposed</b> that Kiddies Climbing Holds are put on the Tower beside the School, these are plastic and will be much more suitable than the current wooden blocks. The cost of these is £60.75 +VAT. It was <b>RESOLVED</b> that Cllr Wilkins can make this purchase, <b>seconded by Cllr Potter with all in favour.</b></p>	<b>GW</b>
<b>14</b>	<p><b>Community Shop.</b> The Clerk handed round copies of the Notes of the Public Meeting held on 16<sup>th</sup> May. The initial meeting of the Steering Group has taken place. A questionnaire has been sent out to all the residents of the Parish and the response time is by the 10<sup>th</sup> June so that the answers can be collated. It is important to receive both negative and positive comments so that a balanced view of what the Community wants is achieved and the Group can be seen</p>	

	to be representing all. The next meeting is on the 3 <sup>rd</sup> Wednesday of the month and it is hoped to have a view of whether the Parish wishes to take this project forward or not. The questionnaire also asks for views on the best place to site the shop. Funding for the shop, assuming it gets that far, was discussed loosely. This will be a standing item for future agendas.	Clerk
15	<p><b>Reports</b></p> <p><b>a) Parish Hall Management Committee.</b> The insurance company has done a remote survey and advised/offered a free uplift of 25%, operative for five years, so there will be no increase to the premium. It has been decided that a proper specification is needed for the toilet extension so this has been handed back to the Architect. The Neighbourhood Rep has resigned but someone has come forward to take their place. The Committee has received a letter from the Community Shop Steering Group asking if it would consider allowing a container to be put on the Hall car park for the use as a shop. The Committee has met and decided that it will consider this and Cllr Wilkins will attend the meeting on the 26<sup>th</sup> June to give further details.</p>	
16	<p><b>Correspondence</b></p> <p>a) Reviewing Cornwall's Homelessness Strategy, Consultation. <b>Noted</b> b) Email from CORMAC re Newbridge Hill, Gunnislake. <b>Noted</b> c) Neighbourhood alert.co.uk re The Big Lunch 2019. <b>Noted</b></p>	
17	<p><b>Finance</b></p> <p><b>a) It was RESOLVED to pay the following cheques for May, proposed by Cllr Fry seconded by Cllr Totterdell with all in favour:</b></p> <ul style="list-style-type: none"> <li>• 001303 – L Coles, Clerk, May salary, office and expenses</li> <li>• 001304 – HMRC Direct, Clerk's May PAYE and NIC</li> <li>• 001305 – St Dominic Parish Hall, hire of hall invoice 548 - £15.50</li> <li>• 001306 – Cornwall Council, printing of Newsletter and Diary - £43.38</li> <li>• 001307 – V J Pote, grass cutting in the Recreation Ground, cuts for April -£360.00</li> <li>• 001308 – CL Finance Ltd, Annual Internal Audit fee 2018/19 - £240.00</li> </ul> <p><b>b) Receipts:</b> Advertisers in the Newsletter - £37.00; Allotment rent - £120.00</p> <p><b>c) Bank Reconciliations.</b> It was <b>RESOLVED</b> to sign the bank reconciliations for May as being correct, <b>proposed by Cllr Wilkins seconded by Cllr Fry with all in favour.</b></p> <p><b>d) Annual Accounts Statement.</b> (Copy circulated to all) It was <b>RESOLVED</b> to sign the Annual Accounts Statement as being correct, <b>proposed by Cllr Totterdell seconded by Cllr Behennah with all in favour.</b></p>	
18	<p><b>Any Other Business.</b> Cllr Wilkins and the Clerk attended a meeting re Community Engagement Strategy at Truro. It is possible to have community led Speed Watch Groups and the equipment is available from the Police at no cost but there has to be a dedicated Volunteer Group to carry it out. Cllr Wenmoth asked if any other Members have been approached regarding the School's future. Cllr Fry, Cllr Behennah and Cllr Potter said that they have. There are concerns because the numbers had dropped to 37 pupils, now back up to 40 and the School is going down to two classrooms. People are taking their children out of the School and placing them elsewhere. A discussion followed, it was agreed that the Clerk will write to Sue Morrish, Head of the School Governors, and point out the concerns raised, including the cooking of school meals in a classroom and not in the kitchen (heated in a Microwave). There is also a concern about the staging in Classroom 1 which is not bolted down and could be an H&amp;S risk.</p>	Clerk

	<p>At the recent NHW meeting concerns were raised about the resident at Pentire using the layby for his vehicles, leaving no room for use as a pull-in. It was said that this only happens when building works are taking place at Pentire, which has permission for a large extension to the property. It was agreed that this is a Highways matter and if people are concerned they should report it to Highways at Cornwall Council using the website.</p> <p>The 'No Parking' signs have been put on the Church wall.</p> <p>The Clerk will ask the person that submitted a quote for the step at the Layby whether he still wants to carry out the work.</p> <p>Cllr Fry reported that the guttering and some of the roof of the cottage adjoining Squirrel Cottage, Baber Lane has been knocked off by a large delivery lorry and the resident is concerned that this will happen again if the amount of large vehicles delivering increases in the future. It was agreed that this is a matter for Highways and should be reported by the resident.</p>	<b>Clerk</b>
<b>19</b>	<b>Items for inclusion in the next Agenda</b> Nothing further identified.	
<b>20</b>	<b>Date and time of the next meeting</b> The next Parish Council meeting will be held on Wednesday 3 <sup>rd</sup> July at 7.00pm	

There being no further business the Chair closed the meeting at 9.18 pm

Signed.....Chairman

Dated.....

Copies of all Minutes of Parish Council Meetings can be viewed and downloaded from the website:  
[www.stdominicpc.org.uk](http://www.stdominicpc.org.uk)