

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 2nd October 2019 commencing at 7.00pm.

Present: Councillors: S Brady (Chair), G Wilkins (Vice Chair), J Totterdell, D Fry, D Greene, E Behennah, D Potter and J Wenmoth

In Attendance: L Coles, Parish Clerk

There were 3 members of the public present.

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr G Walker.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Not present at the meeting.	
5	Public Participation. No matters brought forward	
6	Response to Public Participation. Not applicable	
7	Planning a) Planning applications received before the Agenda was finalised: PA19/07341 , 2 Mowhay Cottages, St Dominick, Saltash. Structural repairs to south gable wall and strengthening of existing floor and roof structures, reinstatement of missing and defective wall and ceiling plaster and joinery, new service installations, bathrooms and kitchen, sympathetic external repairs and reinstatement of rear addition with reinstated lean-to roof and new painted hardwood glazing and rear entrance door. PA19/07342 , Listed Building Consent for application PA19/07341 . Following discussion it was RESOLVED to support these two applications, proposed by Cllr Wilkins, seconded by Cllr Greene with all in favour. b) Planning applications received after the Agenda was published: None received. c) Planning decisions received from Cornwall Council: None received d) Other Planning Matters: The Clerk reported the appeal decision regarding The Barn, Welltown, Callington, PL17 8AE, reference: APP/D0840/W/19/3220108. The Inspectorate has dismissed this appeal. Planning Conferences: Cllr Brady, Cllr Fry and Cllr Wilkins will attend the planning conference at Callington on Thursday 5 th December 2019. The Clerk will submit applications.	Clerk
8	Minutes of the meeting held on the 4th September 2019. Subject to the following changes: page 18, Item 5, Jo Dunn is not the Chair and this will be struck from the minutes. Page 18 Item 7, typo Cllr Bray to read Cllr Brady. Page 19, Item 14...ones at Callington to be changed to parks at Callington. Page 20, the meeting closed at 9.10pm.....it was RESOLVED to sign the Minutes as a true record of that meeting. Proposed by Cllr Wilkins, seconded by Cllr Potter with all in favour who had been at that meeting.	
9	Matters arising from the above Minutes and the Action Tracker AT - Cllr Flashman has said that he will deal with the cast iron signpost at Ashton. The Clerk will ask Paul Allen what progress is being made with this.	Clerk

	<p>Toddler Swings- the Clerk has obtained further quotes and it was RESOLVED to use Green Scheme Ltd, a galvanised metal frame and two seats at a cost of £2990, proposed by Cllr Wilkins, seconded by Cllr Wenmoth with all in favour. To be installed beside the junior swings. Clerk to order.</p> <p>The Clerk will ask the Post Office when the box at Post Box Corner will be reinstated. The Clerk will also ask about the re-siting of the post box when the Post Office closes.</p> <p>The quotes for the cableway were discussed and the Clerk will look at funding for the new one.</p> <p>The Recreation ground inspections for October will be carried out by Cllr Greene and Cllr Totterdell and for November it will be Cllr Brady and Cllr Potter.</p>	<p>Clerk</p> <p>Clerk</p>
10	<p>Code of Conduct training and Registers of Interest</p> <p>The Clerk has received revised Registers of Interest from Cllr Brady and Cllr Wilkins and will submit these to Cornwall Council. The Code of Conduct training on the 3rd October will be attended by the Clerk and Cllr Brady. Cllr Wenmoth will not attend because she cannot do weekdays.</p>	Clerk
11	<p>Telephone Kiosk</p> <p>The defibrillator will be installed in the telephone kiosk on the 17th October. The Clerk will ask Duchy Defibrillators to look at the one at The Who'd Have Thought It Inn prior to taking on the contract for this one as well. A notice will be put in the Newsletter to say that the village now has two defibrillators.</p>	Clerk
12	<p>Footpaths</p> <p>Cllr Brady reported that the brambles are beginning to grow over the path in Nannie Rowes Wood. A volunteer day will be organised for the spring.</p>	All
13	<p>Highway Matters</p> <p>The road from Morden Farm to The Who'd Have Thought It Inn will be closed from the 11th to the 22nd November 07.30 to 18.00 hours on weekdays only for Amberon Ltd to carry out works to their apparatus for The National Trust. Enquiries to Cath Pye, National Trust 01579 352734.</p>	
14	<p>Recreation Ground and Bus Shelter</p> <p>Cllr Potter will contact someone regarding replacing the wood on the Cableway. Cllr Potter will purchase a tub of material to repair the worn areas of the surface beneath the play equipment beside the School. It was RESOLVED that he can spend up to £150, proposed by Cllr Potter, seconded by Cllr Greene with all in favour.</p> <p>Some of the Members had a meeting at the Recreation Ground to discuss the ROSPA Report, Appendix 1 to these Minutes.</p> <p>Cllr Wilkins has fitted a counterbalance to the gate beside the School but it has not helped; he will look at putting a heavier weight on it. It was agreed to leave the gate nearest the Parish Hall alone for the time being.</p> <p>On the Assault Course, the chain balance, two of the pins at the top are loose. Cllr Wilkins has taken one off and sorted it out and recommends leaving the second one at this point in time because it is not as bad. One of the posts on the balance beam has rotted out. Cllr Wilkins has put a concrete block under the front and rear axles of the play tractor to straighten it up.</p> <p>Thanks is recorded for the work that Cllr Wilkins has done. Cllr Wilkins said that people using the play equipment thanked the Parish Council for keeping on top of its maintenance. A new sign is needed and Cllr Brady handed the Clerk a photograph of the old one for reference. Clerk to order a new sign.</p>	<p>DP</p> <p>Clerk</p>
15	<p>Reports from other Community Groups:</p> <p>a) Parish Hall Management Committee</p>	

	<p>Cllr Totterdell said that the committee has agreed to allow the Community Shop another 4ft of space. During the exploration of the shop's utilities Western Power discovered that the Hall does not have enough power and so it is going to receive an upgrade as soon as possible, for free.</p> <p>The next fundraiser will be the 'Pasty and Pud' night on the 12th October, £7 per ticket, tickets available from committee members.</p> <p>The AGM will be held on the 27th November.</p> <p>b) Community Shop</p> <p>Cllr Wilkins reported that the 'fundraising' thermometer has been painted on the bus shelter. The planning application has been submitted to Cornwall Council and the Community Benefit Society application has been sent in to the Plunkett Foundation. There will be an update meeting on the 23rd October for all to attend and it is hoped to commence the fundraising from the pledges at this meeting. The committee is continuing to explore further sources of funding. There has been a meeting with the Parish Hall Committee at which it was agreed where the container will be sited and the Lease will be drawn up after the planning permission is received. A discussion is also needed regarding the trenches for the utilities to the container to minimise disruption to the users of the Parish Hall. Cllr Fry said that a sign has been designed for the shop. It is hoped to have the shop in by the 1st April 2020.</p>	
16	<p>Correspondence</p> <p>a) Invitation to Localism summit on 6th November at Wadebridge Show Ground. The Clerk will attend this Summit.</p>	Clerk
17	<p>Finance</p> <p>a) Payments. It was RESOLVED to sign the cheques and make the following payments to the following, proposed by Cllr Brady, seconded by Cllr Totterdell with all in favour:</p> <p>Chq 001326 – St Dominick Community Shop - £750.00 Chq 001327 – L Coles, Clerk, salary, office and expenses for September Chq 001328 – HMRC Direct, Clerk's September. Month 6, PAYE Chq 001329 – Cornwall Council, printing of Newsletter and St Dominick Diary - £21.69 Chq 001330 – V J Pote, Invoice 34, grass cutting and lay-by - £265.00 Chq 001331 – WesternWeb Ltd, annual renewal of licence & SSL Certificate - £102.00 Chq 001332 – National Trust, ½ Yearly rent for Fursdon farm allotments - £768.00 Chq 001333 – National Trust, ½ Yearly rent for Lovells Park - £71.40 Chq 001334 – Came and Co, Annual Parish Insurance - £881.10</p> <p>b) Receipts</p> <p>Cornwall Council ½ year precept - £5950.00 Cornwall Council ½ year CTS Grant - £139.63 Groundworks Grant for Toddler Swings - £2000.00</p> <p>c) Bank reconciliations. The Clerk handed round copies of the bank statement for September, the reconciliation and a Cashflow report. These will be agreed at the next meeting.</p> <p>The Clerk also circulated draft copies of the Budget and Precept for 2020/21, to be discussed at the next meeting and copies of the 2019 Financial Regulations.</p> <p>The Clerk reported that she has received a grant application from St Dominic Church.</p> <p>The Clerk will look at online banking options for discussion at the next meeting.</p>	Clerk
18	<p>Any Other Business</p> <p>The Clerk will contact Clare Lee, St Dominic Church, regarding Remembrance Sunday arrangements, to be held on Sunday 10th November this year. The Clerk will send out</p>	Clerk

	<p>invitations to the usual groups. Cllr Potter asked if the bus shelter could be decorated as it was last year, it was agreed that it could be.</p> <p>A card and gift was discussed for a resident who is shortly to be 100 years of age. It was agreed that the Members will contribute towards this.</p> <p>Cllr Greene said that the Festivities Group Christmas Light switch on will be held on the 29th November this year. The Living Advent Calendar will continue and this year donations will be made to the Food Bank.</p> <p>Cllr Wenmoth reported that a resident has shredded a tyre on the sunken drains on the road from Mount Pleasant to the St Mellion roundabout. The Clerk will report the potholes/sunken drains to CORMAC.</p> <p>Cllr Wilkins said that further on from the tables that were cleaned in the Recreation Ground the hedge has grown out by approximately 6ft and is engulfing the trees that are planted there. It was agreed to have a Volunteer day to cut back the vegetation, Saturday 23rd November at 10.00am.</p>	<p>Clerk</p> <p>All</p>
19	<p>Items for the next agenda</p> <ul style="list-style-type: none"> • Online banking arrangements • Budget and Precept 2020/2021 • Financial regulations 2019 	
20	<p>Date of next meeting</p> <p>The next meeting of St Dominic Parish Council will be held on Wednesday 6th November 2019 at St Dominic Parish Hall, commencing at 7.00pm.</p>	

There being no further business to transact the Chairman closed the meeting at 9.06pm.

Signed.....Chairman

Dated.....

Copies of all Minutes of Parish Council Meetings can be viewed and downloaded from the website:
www.stdominicpc.org.uk

APPENDIX 1 to Minutes of 2nd October 2019

St Dominic Parish Council

Lovells Park play equipment Inspection, 10am, 18.09.19 Post ROSPA report

Present: Cllr's D Potter, S Brady, G Wilkins, J Wenmoth, D Greene, D Fry

Page 7 – Power Lines Sign

It was agreed to replace posts and also reposition sub sign when reinstating.

Action Point: SB to source new posts and GW to install

Page 9 – Gates

Investigations by DP have failed to locate new fittings. It was agreed to try and fit a counter balance on the gate closest to the school and extend the rubber stop on the gate closest to the hall.

Action Point: GW and DF to source materials and fit.

Page 12 – Litter Bins

Action Point: Observation regarding overflowing rubbish. SB will talk to Sue Morrish Chair of Governors, as it was thought bin were schools responsibility.

Page 13 - Assault Course

Monitor surface and wear in wooden uprights during routine inspections. Address wear and movement in overhead pins on chain walk.

Action Point: GW to source parts and address two pins identified. GW will also investigate potential of galvanised metal feet to insert/splice wooden uprights into. Additional low risks, noted and monitor.

Page 16 – Multi play (adjacent school) and slide Page 21

Holes in safety surface. Low risk head entrapment

Action Point: DP to source cold fill surface repair as an interim solution. Review after next ROSPA report. Monitor low risk during routine checks.

Page 18 – Multi Play Toddler

Action Point: Monitor highlighted posts during routine inspections and address when required. Surface at base of slide already repaired by DP.

Page 19 – Tractor

Highlighted areas already repaired by DP

Page 25 – Cableway

Action Point: This equipment has been temporarily removed from use. Recommendations considered and quotes to be obtained by clerk for repair or a new structure.