

## ST DOMINIC PARISH COUNCIL

**Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 5<sup>th</sup> February 2020 commencing at 7.00pm.**

**Present:** Councillors: S Brady (Chair), G Wilkins (Vice Chair), D Green, E Behennah, J Wenmoth, J Totterdell, and D Fry

**In Attendance:** L Coles, Parish Clerk

There were 6 members of the public present at the start of the meeting.

Item No		Action By
1	<b>Apologies.</b> Apologies were received and accepted from Cllr Walker and Cllr Potter. It was <b>RESOLVED</b> that Cllr Walker is granted a dispensation to not attend meetings because he has a statutory excuse, military service, for not being present at the last 5 Parish Council meetings, <b>proposed by Cllr Wenmoth, seconded by Cllr Fry with all in favour.</b>	
2	<b>Declarations of Interest</b> a) <b>Agenda items.</b> None declared. b) <b>Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received.	
4	<b>Unitary Councillor's Report.</b> Not present at meeting.	
5	<b>Public Participation.</b> Three members of the public had come to meet the Parish Council and want to be more active in the village. They were signposted to The St Dominick Diary, produced monthly, for activities and events taking place.	
6	<b>Response to Public Participation.</b> Not applicable.	
7	<b>Planning</b> a) <b>Planning applications received before the agenda was finalised:</b> None received b) <b>Planning applications received after the Agenda was published:</b> Two items received but deferred for consultation until the March meeting, with the consent of the Case Officers. c) <b>Planning decisions received from Cornwall Council:</b> PA19/08542, St Dominic Parish Hall, Community Shop – Approved PA19/10406, Southview, St Dominic - Withdrawn d) <b>Other planning matters.</b> The Clerk, Cllr Brady and Cllr Wilkins attended the Planning Conferences in December 2019.	
8	<b>Minutes of the following Parish Council meetings:</b> a) <b>Meeting held on 4<sup>th</sup> December 2019.</b> It was <b>RESOLVED</b> to sign a the draft minutes as a true record of that meeting, <b>proposed by Cllr Wilkins, seconded by Cllr Fry, with all in favour.</b> b) <b>Extraordinary Meeting held on 22<sup>nd</sup> January 2020.</b> It was <b>RESOLVED</b> to sign the draft minutes of this meeting as a true record of the meeting. <b>Proposed by Cllr Totterdell, seconded by Cllr Greene with all in favour.</b>	
9	<b>Matters Arising from the above Minutes and the Action Tracker (circulated)</b> Landrovers are still going up Vogus lane and the Clerk will contact Paul Allen and ask what progress is being made as per Cllr Flashman's report. The Clerk will report the problems with the road by Mt. Pleasant again, including the gully.	<b>Clerk</b>

10	<p><b>Defibrillator and CPR Training.</b> The Clerk reported that Duchy Defibrillators are taking over the defibrillator at the pub and the former Landlord has contacted AED to cancel the contract with them. When Duchy Defibrillators put the new sign on the one at the pub they will out up the defibrillator signs on the phone box.</p> <p>The Clerk will make enquiries regarding CPR training and will contact Steve MacEvansonaya and try and arrange.</p>	Clerk
11	<p><b>Footpaths.</b> Cllr Brady asked the Clerk to chase the Countryside Access Team again regarding Peppers Wood. Cllr Totterdell said that, to her knowledge, there has not been a recurrence of the incident.</p>	Clerk
12	<p><b>Highway Matters.</b> Cllr Greene said that the road from Burcombe, (no reflection on Burcombe Haulage, just a landmark used for signposting), to Post Box Corner is dreadful with lots of potholes. The Clerk has already reported this and residents are urged to report online when issues arise.</p>	Clerk
13	<p><b>Recreation Ground and Bus Shelter</b></p> <p>(i) The Clerk said that no further progress has been made with the National Trust and handing over the piece of Lovells Park to the School but this is ongoing.</p> <p>(ii) Quotes will be obtained for moving the slide nearer to the other play equipment. The Clerk has not had a reply from the NT regarding the problems of the brambles. Cllr Wilkins is happy to remove them but would like the NT permission. The Cableway is still on schedule for installation on the 23<sup>rd</sup> March. Cllr Fry reported that the post on the parallel bars is now very rotten. The Clerk will ask for quotes for this and, in the meantime Cllr Fry and Cllr Wilkins will effect a repair.</p> <p>The inspections February will be carried out by Cllr Wenmoth and Cllr Totterdell and for March Cllr Greene and Cllr Wilkins.</p>	Clerk Clerk Clerk
14	<p><b>Reports from Other Community Groups</b></p> <p><b>a) St Dominic Parish Hall Committee.</b> The event with the Polperro Fishermen’s Choir raised £581. St Pirans Day event is not happening but there will be a Cornish Evening later in the year. The lease for the Community Shop is largely being sorted out free of charge and the solicitor would like a letter from the Parish Council, on headed paper, giving permission for her to deal with the Parish Hall Committee regarding the negotiations for the lease. It was agreed that the a Clerk should send a letter enforcing that the Parish Council is solely a Custodian Trustee and takes no part in the executive decisions and responsibility for the hall, which is left to the Parish Hall Management Committee. The Clerk will look for an original copy of the 1953 Conveyance deed and will find out who is dealing with Blight Broad and Skinnard’s affairs in light of the recent closure of this solicitors practice.</p> <p>A public meeting has to be called because of the change of use of the car park and an advert will be published in the Cornish Times giving notice that there will be a meeting held on 26<sup>th</sup> January 2020 in the Parish Hall, hosted by the Parish Hall Management Committee. Following this meeting, if a change of use is a majority vote, there will be a 28 day period after which the Parish Council will apply to the Charities Commission for a change of use, as the Custodian Trustee. Clerk to check this last point.</p> <p><b>b) Community Shop.</b> Almost £19k has been raised from the Community and there are 135 Shareholders. Planning permission has been granted for the site of the container. The committee is keen to work with the Parish Hall Committee to ensure a seamless process and to keep the momentum going while the solicitor is working on the lease etc. The container is reserved for delivery once the lease has been drawn up and a June opening is now expected, at best.</p>	Clerk Clerk Clerk

15	<b>Correspondence.</b> There was no correspondence received but the Clerk apprised the members of Code of Conduct training being delivered by Cornwall Council. It was agreed that training will be necessary after the next elections in May 2021.	
16	<b>Finance</b> <b>a) Payments.</b> It was <b>RESOLVED</b> to make the following payments, <b>proposed by Cllr Brady, seconded by Cllr Wilkins with all in favour:</b> Chq 001350 – L Coles, January salary, office and expenses Chq 001351 – HMRC, Clerk’s PAYE for January Month 10 Chq 001352 – Cornwall Council, 3 x delegates at the Planning Conference - £45.00 Chq 001353 – VJ Pote, grass cutting at the Recreation Ground - £120.00 Chq 001354 – St Dominic Church, Grant awarded at 04/12/19 meeting - £300.00 Chq 001355 – St Dominic Parish Hall, 3 x hall hire for meetings -£48.00 <b>b) Bank Reconciliations.</b> It was <b>RESOLVED</b> to sign the bank reconciliations as correct, <b>proposed by Cllr Wilkins, seconded by Cllr Fry with all in favour.</b>	
17	<b>Any Other Business</b> Cllr Wilkins circulated a copy of the paper to be published in the Newsletter. After discussion it was decided that this had been agreed at the December meeting and Cllr Wilkins will submit it for publication.	
18	<b>Items for the next agenda</b> <ul style="list-style-type: none"> <li>• Vogus Lane</li> <li>• Annual Parish Meeting</li> </ul>	<b>Clerk</b>
19	<b>Date of next meeting.</b> The next meeting of the Parish Council will be held on Wednesday 4 <sup>th</sup> March at 7.00pm in St Dominic Parish Hall.	

There being no further business to transact the Chairman closed the meeting at 8.46pm

Signed ..... Chairman

Date .....

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[www.stdominicpc.org.uk](http://www.stdominicpc.org.uk)