

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 4th March 2020 commencing at 7.00pm.

Present: Councillors: S Brady (Chair), G Wilkins (Vice Chair), D Greene, J Wenmoth, J Totterdell, D Potter and D Fry

In Attendance: L Coles, Parish Clerk

There were 10 members of the public present at the start of the meeting.

Item No		Action By
1	<p>Apologies. Apologies were received and accepted from Cllr Walker and Cllr Behennah.</p>	
2	<p>Declarations of Interest a) Agenda items. Cllr Wilkins and Cllr Green declared an interest in item 7a) PA20/00538. b) Gifts. None declared.</p>	
3	<p>Consideration of written requests for dispensation. None received.</p>	
4	<p>Unitary Councillor's Report. Not present at meeting.</p>	
5	<p>Public Participation. A member of the public said that he was in support of public toilets; there are two groups disadvantaged, mothers with young children and the elderly. Workmen also need toilet facilities from time to time. However, the cost of a new building would be prohibitive and he feels that the simplest answer would be to make the toilets at the Parish Hall accessible from the outside. The Chair said that the Parish Council has received several letters about public toilets and believes that there are more to come and so this will be an agenda item for the next meeting. Sue Walters from Situ8 spoke about the planning application for Upton vale, PA19/10620. The applicant is looking to convert the built form that is already in situ. The unit will be converted into two 2bedroom units. The form is the same but a slightly larger garden and parking for the units and the roofline is slightly higher than that of the original application, which was for two 3 bedroom units.</p>	
6	<p>Response to Public Participation. Not applicable.</p>	
7	<p>Planning a) Planning applications received before the agenda was finalised: PA19/10620, Upton Vale, Callington, Cornwall PL17 8AE. Conversion and separation of existing agricultural building to create two new dwellings. It was noted that the drawings to hand show too small an amenity area and parking but it is understood that the application is in conjunction with the above comments from Sue Walters and working with the case officer recommendation. It was RESOLVED to support the application, proposed by Cllr Wilkins, seconded by Cllr Potter with all in favour. PA20/00538, Kelly Park, St Dominic, Saltash, Cornwall. Erection of replacement garden store/garage and rooms over, with associated works. (Cllrs Wilkins and Greene left the room). The proposed development is marginally larger than the existing footprint (3m x 2m) to enable more substantial block built walls to be put in. Cllr Potter said that he</p>	

	<p>felt that this would be a new build in open countryside and could lend itself to becoming a new dwelling in the future. Questions were asked of the applicants. There will be no impact on neighbouring properties. It was RESOLVED to support the application, as it sits on the plans presented, proposed by Cllr Totterdell, seconded by Cllr Fry with four votes for and one against.</p> <p>b) Planning applications received after the Agenda was published: None</p> <p>c) Planning decisions received from Cornwall Council: None</p> <p>d) Other planning matters. No other matters.</p>	
8	<p>Minutes of the Parish Council meeting held on Wednesday 5th February 2020:</p> <p>It was RESOLVED to sign a the draft minutes as a true record of that meeting, proposed by Cllr Totterdell, seconded by Cllr Wilkins, with all in favour.</p>	
9	<p>Matters Arising from the above Minutes and the Action Tracker (circulated)</p> <p>The Clerk gave an update on the application to the Solicitors Regulation Authority and the request for the deeds. The Clerk will contact the Charities Commission re change of use for the Parish Hall car park.</p>	Clerk
10	<p>Defibrillators and CPR Training.</p> <p>Duchy Defibrillators have not put the new sign on the defibrillator at the pub nor the signs on the phone box. The Clerk will chase.</p> <p>The Clerk will make enquiries regarding CPR training from BHF Heartstart.</p>	Clerk Clerk
11	<p>Footpaths.</p> <p>A volunteer day is to be organised for the St Dominica Trail.</p>	
12	<p>Highway Matters.</p> <p>a) Vogus Lane. The Clerk has had no response to enquiries about Cllr Flashman and Paul Allen's supposed inspection and consequent installation of bollards.</p> <p>b) Cast iron signpost at Ashton. Cllr Fry has been to the site with his metal detector and cannot locate the broken arms of the sign. It was agreed that the Clerk will contact Highways and inform them that the signpost has been removed for safety reasons because it is now in danger of falling on someone.</p>	Clerk Clerk
13	<p>Recreation Ground and Bus Shelter.</p> <p>SW Lumberjacks has looked at the slide in regard to moving it near to the other play equipment and he can only do this on a day rate. It was agreed that it will be left where it is until the land transfer is settled. It was suggested that the school no longer wants to pursue this and the Clerk will contact and ask for clarification.</p> <p>Work has been done on the willow structures and they are looking very tidy. The Clerk will send a letter of thanks.</p> <p>Cllr Wenmoth said that a limb of the memorial tree has fallen down and needs to be removed. Cllr Fry will look at this.</p> <p>There is water ponding on one side of the platform of the play tractor. Cllr Fry will put a drainage hole in it.</p> <p>Cllr Wilkins has repaired one of the balance beams and the Cableway is on track for installation in March 2020.</p> <p>April inspections – Cllr Bray and Cllr Potter, May inspections – Cllr Fry and Cllr Wenmoth, June inspections - Cllr Greene and Cllr Totterdell.</p>	Clerk Clerk DF DF
14	<p>Reports from Other Community Groups</p> <p>a) St Dominic Parish Hall Committee. The public meeting has been held regarding the change of use for the Community Shop, there were 81 votes for and 6 against. A Chartered Surveyor is coming to assess the lease/rent etc.</p> <p>The recent Big Breakfast raised £394 as the share for the Hall. The boiler is going to be serviced and the PAT testing is due to be carried out. On the 2nd May there will be a</p>	

	<p>coffee morning and plant sale and on the 29th May there will be a Cornish evening with singers, food and a quiz.</p> <p>b) Community Shop. The committee is working with that of the Parish Hall around the practicalities. A plea was made that, come the 26th March, the Parish Council and the Hall Committee are clear about who needs to contact who. Cllr Wilkins said that a letter needs to be drafted to the Charities Commission and signed by both.</p> <p>c) Festivities Group. On Saturday 9th May there will be a VE Day celebration, in the hall if the weather is wet. There will be a rolling tea, people should bring their own plate of food but all sit down together. Cllr Potter proposed that the Parish Council should pay for the hire of the hall, Cllr Wilkins seconded, five votes for and two abstentions. On Saturday 11th April there will be the Easter Egg Hunt, 10am for 10.30am start.</p>	Clerk
15	<p>Correspondence.</p> <p>a) Email letter from Cruse Bereavement Care request for funding. The Clerk will write and explain that the Council only supports local organisations.</p> <p>b) Invitation to the Chair to attend the Civic Service at Callington. The Clerk will accept the invitation on behalf of the Chair who will attend.</p> <p>c) The Clerk reported that she has received a letter of resignation from Cllr Behennah, with immediate effect, due to personal reasons. It was agreed that the Clerk will arrange a card and gift to thank Cllr Behennah for her hard work of 29 years on the Council. This will be funded by the Members and the Clerk.</p>	Clerk Clerk Clerk
16	<p>Annual Parish Meeting.</p> <p>The Annual parish meeting will be held at 7.30pm on Wednesday April 1st 2020 after the Parish Council meeting which will commence at 6.30pm. The Clerk will send out the usual invitations.</p>	Clerk
17	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr Brady, seconded by Cllr Potter with all in favour:</p> <p>Chq 001356 – L Coles, February salary, office and expenses Chq 001357 – HMRC, Clerk's PAYE for February Month 11 Chq 001358 – Cornwall Council, 2 x printing of Newsletter and Diary - £43.38 Chq 001359 – VJ Pote, grass cutting at the Recreation Ground - £265.00 Chq 001360 – St Dominic Parish Hall, hall hire for meeting -£16.00 Direct Debit – ICO, Annual renewal subscription 11/03/20 - £35.00</p> <p>b) Receipts. None to report.</p> <p>c) Bank Reconciliations. It was RESOLVED to sign the bank reconciliations as correct, proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour.</p> <p>d) SW Lumberjacks. It was RESOLVED to pay the 2nd stage payment for the cableway, cheque number: 001361, £5400, proposed by Cllr Totterdell, seconded by Cllr Potter with all in favour.</p> <p>e) It was agreed that the Clerk will prepare a new bank mandate so that more signatories can be added.</p>	Clerk
18	<p>Any Other Business</p> <p>The Clerk will advertise the Casual vacancy.</p> <p>Cllr Wenmoth was concerned that the Community shop has allowed shares to be bought by people living outside of the Parish and that this is contrary to the copy of the Constitution that was proffered when the Parish Council agreed to a grant for the Shop. The Clerk advised that, at the time of the grant award, the paperwork was in order and the Council could not be held to account for any subsequent change to the Community Shop Constitution.</p>	Clerk

	<p>Cllr Potter reported that he had attended a meeting at the National Trust, about flooding in the small field at the Quay car park. The Environment agency and the Trust are putting forward a plan to protect the car park from flooding by installing a bund.</p> <p>Cllr Potter spoke about the possibility of the hall toilets being accessible as public toilets and said that there would be difficulties with the hall allowing access. It is often hired out to the school and this would invoke safeguarding issues for the children. Cllr Potter suggested composting toilets, possibly sited at the allotments, and a discussion ensued.</p> <p>Cllr Fry reported that the recent Auction at the pub, which took place on 28th February raised in excess of £2400, half of which will go to the School and the other half to the Community Shop.</p>	
19	<p>Items for the next agenda.</p> <p>None, the public toilets will be on the May meeting agenda.</p>	
20	<p>Date of next meeting.</p> <p>The next meeting of the Parish Council will be held on Wednesday April 1st at 6.30pm in St Dominic Parish Hall. To be followed by the Annual Parish Meeting which will start at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 8.50pm

Signed Chairman

Date

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