

## ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Thursday 20<sup>th</sup> August 2020 at 7.00pm

Present: Councillors: S Brady (Chair), G Wilkins (Vice Chair), D Fry, D Potter, J Wenmoth

In Attendance: Christopher Cook – Locum Parish Clerk and RFO

There were 2 members of the public present

Item No		Action By
	Meeting held in Parish Hall. Social distancing observed and masks worn as per Covid -19 Guidelines	
1	<b>Apologies.</b> Apologies received and accepted from Cllr Greene, Cllr Walker and Cllr Totterdell	
2	<b>Declarations of Interest</b> a) <b>Agenda items.</b> Cllr Wilkins declared an interest 18 (ii) & (iii) b) <b>Gifts.</b> None	
3	<b>Consideration of Written Requests for Dispensations.</b> None received.	
4	<b>Annual Governance Statement.</b> The Clerk had circulated the Internal Audit Report which showed no issues raised and it was <b>RESOLVED</b> to sign the Annual Governance Statement, copies circulated, as being a true record of the Council's practices. <b>Proposed by Cllr Wenmoth, seconded by Cllr Wilkins with all in favour.</b>	
5	<b>Public Participation.</b> None	
	<b>Response to Public Participation.</b> Not applicable	
6	<b>Planning</b> a) <b>Planning Applications received before the Agenda was finalised:</b> None b) <b>Planning Applications received after the Agenda was published:</b> None c) <b>Planning decisions received from Cornwall Council:</b> Refusal of PA20/04199 – Noted Approved PA20/05936 – Noted d) <b>Other Planning Matters:</b> None	
7	<b>Minutes of the Virtual Parish council Meeting 16<sup>th</sup> July 2020:</b> It was resolved to sign the draft minutes as a true record of that meeting. <b>Proposed by Cllr Potter Seconded by Cllr Fry.</b> 4 votes to support and 1 abstention as the councillor had been unable to access the whole of the meeting	
8	<b>Matters Arising from the above Minutes:</b> It was reported the No Parking sign for Lovell's field gate had been purchased and was in place. Cllr Brady advised the Parish Newsletter was now back in print and the clerk was sending pro rata invoices to advertisers.	Clerk
9	<b>Footpaths.</b> Cllr Potter advised he had made a temporary repair to damaged stile exiting Smeaton Field near the church. Cllr Brady advised clerk had reported officially and would monitor. Cllr Wilkins enquired about grass strimming programme around Heritage Trail posts, as several were now very overgrown and he was sure they had been tidied by the grass contractor previously. Concern was raised about the costs. Cllr Potter advised he would check with contractor what had been done previously and at what cost before any instructions were given.	Clerk  DP

<p><b>10</b></p>	<p><b>Highway Matters.</b>  The Chair reported Paul Allen has now reinstated Community Highway Fund application and he feels we may have a good chance of having repairs to the Ashton cast iron sign being approved. The clerk (LC) will advise sign has been removed and is stored with Cllr Wilkins.</p> <p>Cllr Wilkins voiced concerns about similar signpost towards Corneal needing attention. He will organise a working party.</p> <p>Clerk (LC) has written to Highways regarding reducing 60mph speed limit along Tipwell. No response as yet.</p> <p>Cllr Fry advised he hadn't put a request on St Dominic Chat, but will now do so, asking the parish to record accidents and near misses as previously discussed with a view to gathering statistics to support requests for speed calming</p>	<p><b>Clerk</b></p> <p><b>GW</b></p> <p><b>Clerk</b></p> <p><b>DF</b></p>
<p><b>11</b></p>	<p><b>Recreation Ground and Bus Shelter.</b>  Cllr Brady advised that the swings had been disabled to ensure social distancing when in use, but as the disabling chains had been cut and disappeared the swings were now back in use. Discussion concluded that adequate distance was being observed and to leave as they are.</p> <p>Chair advised that payment of the £500 towards cost of the new swings from The Community Chest Fund was imminent and the clerk is monitoring.</p> <p>Play Area adjacent the school, progress is slow. The clerk had written to the school on 30<sup>th</sup> July advising them the NT request they speak to the Diocese for permission to alter the Lease. The Chair has also spoken to the Chair of Governors who will discuss at Governors meeting on 7<sup>th</sup> September.</p> <p>Multi Play adjacent school. Cllr Wilkins reported damage and Cllr Fry advised he has made a temporary repair and if Cllr Wilkins has any Buffalo Board from previous repairs he will craft a new piece to replace.</p> <p>Cllr Potter advised he will be repainting inside of bus shelter as last years "poppies" were grinning through. He said he has plenty of paint left.</p>	<p><b>Clerk</b></p> <p><b>Clerk Chair</b></p> <p><b>DF</b></p> <p><b>DP</b></p>
<p><b>12</b></p>	<p><b>Reports</b></p> <p><b>a) Parish Hall Management Committee.</b> Cllr Wenmoth reported they had held the first proper meeting since 26<sup>th</sup> February. The majority of the meeting was spent discussing COVID-19 preparations for reopening the Hall and ongoing discussions with Shop Committee about reinstating car park surface as regular use of the hall is imminent.</p> <p><b>b) Community shop.</b> Chair reported she had been advised by Jo Redgrave that due to build constrictions they were regrettably unable to consider CLLR Potters suggestion, made in AOB 25<sup>th</sup> June, of part funding for toilet costs in exchange for allowing public use. As they are still approx. £4/5K to allow opening in October, Cllr Wilkins advised they ae organising a Jumble Ramble on 26<sup>th</sup> September (details will be posted) and a second share offer amongst other initiatives. They may also apply for a Parish Council Grant.</p>	
<p><b>13</b></p>	<p><b>Correspondence</b></p> <p>a) E-mail from Planning to advise public comments on portal re PA20/04199 had been removed – Noted</p>	

	E-mail and two further expressions of interest received regarding the Parish Councillor vacancies - Noted	
<b>14</b>	<p><b>Finance</b></p> <p>a) It was <b>RESOLVED</b> to pay the following cheques for July totalling £949.87, <b>proposed by Cllr Wilkins, seconded by Cllr Fry, with all in favour.</b> It was also <b>Resolved</b> to pay the following cheques dated August 20<sup>th</sup> totalling £860.33, <b>proposed by Cllr Fry, seconded by Cllr Brady, with all in favour:</b></p> <ul style="list-style-type: none"> <li>• Chq 001386 - L Coles Clerk, July salary, office and expenses</li> <li>• Chq 001387 – HMRC, Clerk’s July PAYE</li> <li>• Chq 001388 – Pest Doctor, wasp nest removal @ Lovells - £85.00</li> <li>• Chq 001389 – J Hesketh, invoice for Locum Clerk for Consideration Meeting - £96.15</li> <li>• Chq 001390 – SM Pote, grass cutting invoice 49 - £530.00</li> <li>• Chq 001391 – St Dominic Parish Hall, invoices 657 and 660 - £32.00</li> <li>• Chq 001392 - L Coles(Amazon) No parking sign for Lovell’s gates - £10.33</li> <li>• Chq 001393 – CL Finance LLP, Internal Audit Report 2019/20 - £240.00</li> <li>• Chq 001394 – Cornish Times, 14/08/20 advert for Clerk Post - £48.00</li> </ul> <p>b) <b>Receipts:</b> None to report</p> <p>c) <b>Bank Reconciliations.</b> It was <b>RESOLVED</b> to sign the bank reconciliations for July as being correct, <b>with all in favour.</b></p> <p>d) <b>Annual Accounts Statement 2019/2020</b> (Copy circulated to all) It was <b>RESOLVED</b> to sign the Annual Accounts Statement as being correct, <b>proposed by Cllr Wenmoth, seconded by Cllr Potter, with all in favour.</b></p>	
<b>15</b>	<p><b>Report on Complaint received and Resolved.</b></p> <p>Following an Extraordinary Meeting on 25<sup>th</sup> June a complaint was received on 26<sup>th</sup> June. The complaint has been considered and advice was sought from the Corporate Governance Officer for Cornwall Council. The Clerk and The Chair as advised addressed sections of the complaint. The complaint was not upheld. The complainants have been advised. All councillors present at the Consideration Meeting on 14<sup>th</sup> July 2020 were unanimous that the complaint was not upheld.</p>	
<b>16</b>	<p><b>Any Other Business</b></p> <p>Cllr Fry mentioned pothole on pavement where service work outside Hall had been undertaken. Cllr Wilkins will speak to his contact with contractors.</p> <p>Cllr Potter reminded us that though school were responsible for emptying school litter bin during term time the Parish council should monitor in the holidays.</p> <p>Cllr Potter updated us on the Snooker clubs planned refurbishment.</p> <p>Cllr Potter advised the Football Club has reached its centenary year and may approach the council for permission to erect a suitable sign on the field/wall.</p>	<b>GW</b>
<b>17</b>	<p><b>Items for inclusion in the next Agenda</b></p> <p>Clerk and Parish Councillors – interviews</p> <p>Repositioning Parish Notice Board</p>	
<b>18</b>	<p><b>Date and time of the next meeting</b></p> <p>The next Meeting of the Parish council will be at St Dominic Parish Hall</p> <p>Wednesday 2<sup>nd</sup> September 2020 @ 7:00pm</p>	

There being no further business the Chair closed the meeting at 9.18 pm

Signed.....Chairman

Dated.....

Copies of all Minutes of Parish Council Meetings can be viewed and downloaded from the website:  
[www.stdominicpc.org.uk](http://www.stdominicpc.org.uk)

DRAFT