

ST DOMINIC PARISH COUNCIL

Minutes of the Parish Council Meeting of St Dominic Parish Council held in St Dominic Parish Hall, St Dominic, on Wednesday 2nd September 2020 at 7.00pm

Present: Councillors: Cllrs Brady (Chair), Fry, Potter, Totterdell & Wenmoth

In Attendance: Christopher Cook – Locum Parish Clerk and RFO

Members of the Public: There were 7 members of the public present. (including 3 candidates to fill the casual vacancy seats)

Item No	Meeting held in the Parish Hall. Social distancing was observed and masks (optional during discussion) worn as per Covid-19 Guidelines	Action By
1	Apologies. Cllrs Wilkins (V/Chair), Greene & Walker	
2	Declarations of Interest a) Agenda Items. Cllr Fry declared an interest (item 13) b) Gifts. None	
3	Consideration of written requests for dispensation. None received.	
4	Public Participation and Council's Response. None	
5	Planning a) Planning applications received before the agenda was finalised b) Planning applications received after the agenda was published c) Planning decisions received from Cornwall Council d) Other Planning Matters. The Chair reported that resident correspondence in connection with PA20/01332 had been forwarded to Planning/Highways - Noted The Planning Officer Davina Pritchard had reported that 'Radland Haulage' had relocated and the matter was now closed. – Noted	
6	The Minutes of the meeting held on Thursday 20th August 2020. It was resolved to sign the draft Minutes as a true record of that Meeting. It was noted the meeting closed at 8.10pm Proposed by Cllr Potter, Seconded by Cllr. Wenmoth 4 votes to support and 1 abstention as that Councillor had not been present at the last Meeting.	
7	Matters arising from the above Minutes (not on the agenda). Cllr Brady (Chair) amended the Public Meeting closing time to 8.10pm from 9.18pm. All Cllrs noted and agreed.	
8	Footpaths Cllr Potter updated the meeting on overgrown grass around Heritage Trail posts. Enquiries confirmed they were last strimmed 2 years ago. Cllrs Potter & Fry would arrange a working party to tidy the area. Cllr Totterdell advised that on footpath 5 (Smeaton to Jubilee) the gate had no latch and that most gates (on private land) were all secured with binding cord. One of the footpath sign posts was residing in the hedge, this matter to be reported to highways if applicable (review situation at the next Public Meeting in October). Cllr Wilkins to be asked to confirm which gates had been provided with Heritage Trail funds. Cllr Fry reported that the footpath from opposite the Church car park to Pepper Close had been washed away and the surface a danger to the public. Clerk to inform Cormac. Cllr Brady (Chair) advised that residents should attempt to report the state of footpaths and	Clerk GW

	<p>potholes on line to Cornwall Council if possible in the first instance as this often resulted in speedier action.</p> <p>Cllr Wilkins to be asked to provide definitive map of the Heritage Trail Footpaths should be identified as located on the Heritage Trail Plan. Cllr Totterdell to provide Cllrs with a Plan of the trail paths.</p>	<p>Clerk</p> <p>GW</p>
9	<p>Highway Matters</p> <p>Cllr Brady (Chair) advised that Cormac had not yet responded to the Council in connection with the speed restriction proposal along Tipwell. Cllr Brady informed Cllrs that Cllr Wilkins had contacted Kier regarding repairs to the hall. They will arrange to inspect. Cllr Fry noted a pothole close to the pavement damage had appeared in the road and asked if clerk could report. Cllr Brady (Chair) advised that residents had a means to report potholes to Cornwall Council with online reporting and often this was more effective.</p>	<p>Clerk</p>
10	<p>Recreation Ground and Bus Shelter</p> <p>Recreation Field – Land adjacent to the school, discussions ongoing. It will be discussed at next Governors meeting when the Chair of school governors.</p> <p>Bus Shelter - Cllr Wenmoth reported that cleaning of the Bus Shelter and telephone kiosk would be completed soon. Cllr Potter offered to assist with cleaning. Cllrs Fry and Brady will inspect in September and Wenmoth and Potter in October.</p> <p>Cllr Fry will organised Buffalo board and repair multi play adjacent to the school</p>	<p>Clerk</p> <p>DF</p>
11	<p>Parish Notice Board</p> <p>Relocation of the notice board to be discussed at the October or November Public Meeting.</p>	
12	<p>Reports from other Community Groups</p> <p>a) Parish Hall Management Committee.</p> <p>Cllr Totterdell advised that the Committee would be investigating the cost to reconfigure the conveniences in the building. This may involve Planning permission to meet regulations. 4 estimates to complete the work would be obtained. The tarmacking work to the car park remained outstanding, but other car park surface issues has been completed.</p>	
13	<p>Correspondence – <u>CLLR FRY LEFT THE MEETING</u></p> <p>Cllr Brady (Chair) referred to a Grant Application for £500 received from the Village Shop, the clerk had previously circulated copies to all councillors via e-mail. Cllr Bady (Chair) advised Cllrs of the mechanics to award grant funding and the Council budget available. In considering the Application, both Cllrs Potter & Wenmoth requested more specific information as to what exactly the funding would be used against and questioned the income/expenditure amounts relating to Vat recovery. The Chair of the shop committee explained in more detail the Shop expenses including unforeseen utility costs and the effect from Covid-19. Funding in the region of £4,000 would be required before the shop could open before Christmas. Other Applications for funding had been made elsewhere but were unlikely to be considered before 2021. Local fundraising initiatives are also ongoing. Grant funding was requested towards refrigeration equipment. A Grant Funding award of £500 was Proposed Cllr Totterdell, seconded Cllr Potter. Cllrs Resolved to support the grant. All in favour</p> <p>Three applications for the Casual Vacancies on the Parish Council had been received. Cllr Brady (Chair) informed Cllrs that the 3 candidates Simon Mayson, Sue Shannon & Keith Heslop were all present at the meeting and that the interview procedure for co-option to the Council would take place at the Closed Session.</p> <p>Cllrs noted. All agreed</p>	

14	<p>Finance – <u>CLLR FRY RETURNED TO THE MEETING</u></p> <p>a) Payments – It was resolved to approve and pay the following cheques for August totalling £. Proposed by Cllr Totterdell seconded by Cllr Wenmoth with all in favour.</p> <ul style="list-style-type: none"> • Chq 001395 Linda Coles August salary • Chq 001396 HMRC Clerk August Tax • Chq 001397 £ 89.76 Christopher Cook Locum expenses Aug/Sept • Chq 001398 £ 21.69 Cornwall Council printing • Chq 001399 £ 48.00 Clerk advert – Tindle newspapers • Chq 001400 £ 906.03 Came & Co. Annual insurance premium <p>b) Receipts – None to report</p> <p>c) Bank Reconciliations – It was resolved to sign the bank reconciliation for August as being correct, Proposed by Cllr Potter seconded by Cllr Fry, with all in favour.</p>	
15	<p>Any Other Business</p> <p>Cllr Potter advised that the football club about the wording for the centenary sign. The location had been agreed.</p> <p>Cllr Potter and Brady also suggested we explore setting up a licensed account with Microsoft Teams to ensure if required we could conduct virtual meetings in the future. Cllr Brady also reported the PC laptop needed attention and the clerk would organise.</p>	
16	<p>Items for the next Agenda</p> <p>Explore BACs and online banking</p> <p>Explore Microsoft virtual meetings with the Council laptop set up to receive licensed Microsoft access</p>	
17	<p>Date and time of next meeting The next Meeting of the Parish Council will be at the St Dominic Parish Hall. Wednesday 7th October 2020 @7:00pm</p>	
18	<p><u>CLOSED SESSION.</u> Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press will be asked to leave the meeting whilst the Members consider the following:</p> <p>a) Casual Vacancies. Interviews</p> <p>b) Members to discuss Applicants’ Interviews.</p> <p>c) Applications for Clerk’s Post and Interviews.</p> <p>d) Clerk’s Grievance.</p>	

There being no further business the Chair closed the meeting at 8.08pm

Signed.....Chairman Dated.....

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www.stdominicpc.org.uk