

## ST DOMINIC PARISH COUNCIL

### Minutes of the Parish Council Meeting of St Dominic Parish Council held over Zoom, on Wednesday 2<sup>nd</sup> December at 7.00pm

Present: Councillors: G Wilkins (Vice Chair), J Wenmoth, D Potter, D Fry, S Shannon, S Mayson and K Heslop.

In Attendance: Parish Clerk. J Candy

There was 1 member of the public present.

Item No		Action By
1	<b>Apologies.</b> None received	
2	<b>Declarations of Interest</b> <b>a) Agenda Items.</b> Cllr Wilkins declared an interest in Agenda item 16c, being the applicant, and will leave the meeting <b>b) Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received.	
4	<b>Casual Vacancy</b> a. The resignation of Sharon Brady from the Parish Council was noted. The clerk had notified Cornwall Council, who confirmed that there would not be a bye-election, as it was within 6 months of the elections for the whole Council in May 2021, but confirmed that the Council could co-opt, if required. b. Having been co-opted to fill one of the casual vacancies following interview at a previous meeting, Alan Cox signed a Declaration of Acceptance of Office witnessed over Zoom by all present. It was noted that there are other vacant seats.	
5	<b>Election of Chair</b> Cllr Potter was proposed to serve as Chair by Cllr Wenmoth, seconded by Cllr Shannon, and elected by unanimous vote. Cllr Wilkins thanked Cllr Potter for agreeing to serve as Chair until May 2021, and promised to support him as Vice Chair	
6	<b>Public Participation and Council's Response.</b> a) The member of the public present requested that the precept should not be increased drastically as it had been the previous year, as many residents were suffering financially from the effects of Covid 19	
7	<b>Minutes</b> <b>a) Parish Council Meeting held on Wednesday 4th November 2020.</b> The minutes were proposed by Cllr Wilkins, seconded Cllr Heslop, all in favour . <b>b) Extraordinary Planning Meeting held on Tuesday 10th November 2020.</b> The minutes were proposed by Cllr Fry, seconded Cllr Wenmoth, all in favour except Cllrs Wilkins and Mayson, who were absent. Note Mr Cox was in attendance at that meeting, before his co-option. <b>c) Closed Council Meeting held on Tuesday 10th November 2020</b> The minutes were proposed by Cllr Fry, seconded Cllr Shannon, all in favour except Cllrs Wilkins, Cox and Mayson, who were absent	

	<b>d)</b> Closed Council Meeting held on Monday 23rd November The minutes were proposed by Cllr Fry, seconded Cllr Shannon all in favour except Cllrs Wilkins and Cox, who were absent	
<b>8</b>	<b>Matters arising from the minutes.</b> The correct procedure for retaining or removing superseded policies such as the Covid policy be ascertained.	<b>Clerk</b>
<b>9</b>	<b>FOOTPATHS.</b> <b>a)</b> Cllr Potter proposed, seconded by Cllr Wilkins that the Clerk should investigate registering Back Lane as a Public Right of Way. <b>b)</b> Cllr Wilkins confirmed that the marker on bridleway 4 had been reinstated. <b>c)</b> Cllr Cox agreed to provide an update on the repairs to the stile on footpath 5.	<b>Clerk</b>  <b>Clerk</b>
<b>10</b>	<b>HIGHWAY MATTERS</b> <b>a)</b> Cllr Wilkins had reported damage to the signpost at Radland Cross.	
<b>11</b>	<b>b) RECREATION GROUND TELEPHONE KIOSKS AND BUS SHELTER.</b> <b>c)</b> It was agreed to defer possible management of the bank on the layby opposite the shop until the February meeting, Cllr Potter to inspect the damage to the stonework. <b>d)</b> The safety surface on play equipment had been purchased and replaced by Cllr Potter, it was agreed to reimburse him for the cost, Proposed Cllr Fry, seconded by Cllr Wenmoth, unanimous. <b>e)</b> Cllr Fry had carried out repairs to the Telephone Kiosks, and reported that a resident would monitor the box. <b>f)</b> The November safety inspections had been carried out by Cllr Brady. <b>g)</b> Cllr Cox and Fry to investigate repairs to finish sign and plate the swivels on the basket swing required at Lovells. Budget of £150 max proposed by Cllr Potter, seconded Cllr Shannon <b>h)</b> To agree a rota of inspections for December and January.  <b>g)</b> Dog fouling between the Village Hall, past the bus shelter, to the Methodist Chapel, in the village, was causing problems. Clerk to inform Dog Warden	<b>Dec;</b> <b>Mayson</b> <b>and</b> <b>Wenmoth</b> <b>Jan;</b> <b>Mayson</b> <b>and</b> <b>Wilkins</b>
<b>12</b>	<b>REPORTS FROM OTHER COMMUNITY GROUPS</b> <b>a)</b> Parish Hall; Cllr Wenmoth stated that the AGM was anticipated, the accounts are being prepared <b>b)</b> Community shop; Cllr Wilkins stated that the shop has been opened, is selling papers and providing Post Office facilities. There were minor teething problems which are being sorted. <b>c)</b> Parochial Church Council; no report.	
<b>13</b>	<b>PARISH COUNCIL REPRESENTATIVE FOR VILLAGE HALL COMMITTEE</b> There were no volunteers.	
<b>14</b>	<b>CORRESPONDENCE.</b> <b>a)</b> Email re allotment. Cllr Potter would inform the clerk, about the status of 'allotments' in the Parish. <b>b)</b> The email from Tamar AONB re supplying an article for Newsletter in March 2021 was noted .	<b>Clerk</b>  <b>Clerk</b>

	<p>c) Deeds to Parish Hall: Cllr Wilkins informed the meeting about registration of the Deeds to the Parish Hall with the Land Registry. After discussion it was decided to defer this to the February meeting.</p> <p>d) Update on transfer of land lease from National Trust to St Dominic School.</p> <p>e) The National Trust Woodland Management Plan was noted</p>	
<b>15</b>	<p><b>FINANCE:</b></p> <p>a) The list of cheques to be raised was agreed for payment. Proposed <b>Cllr Wilkins</b>, seconded <b>Cllr Fry</b>, all in favour</p> <p>b) The Receipts were noted.</p> <p>c) Decisions on bank reconciliations and setting of the precept was deferred to a later meeting due to technology problems</p> <p>d) The Clerk stated that the previous clerk was proceeding with Internet banking set up.</p> <p>e) Cllr Wilkins proposed, Cllr Fry seconded, that the Parish Council pay the invoice for the printing of the St Dominic Advent Calendar Trail,</p> <p>f) Cllr Cox agreed to attend the finance for Cllrs training on 15th December.</p>	<b>Cllr Cox</b>
<b>16</b>	<p><b>PLANNING</b></p> <p>a) There were no Planning Applications received after the agenda was the published.</p> <p>b) There were no late planning decisions from Cornwall Council.</p> <p><b>Cllr Wilkins left the meeting</b></p> <p>c): Cornwall Council Planning Consultation PA20/09893 Proposal Non material amendment to PA20/00538 dated 30.03.2020 (Erection of replacement garden store/garage and rooms over, with associated works) namely changes to doors, windows, addition of pv panels. After discussion it was proposed by Cllr Fry, seconded Cllr Cox, that the application was supported, all in favour.</p>	<b>Clerk</b>
<b>17</b>	<p><b>ITEMS FOR THE NEXT AGENDA</b></p> <p>None</p>	
<b>18</b>	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>It was agreed to defer the unfinished business, potential date of Thursday 10<sup>th</sup> at 7.00pm over Zoom.</p> <p>The next Full Council meeting will be held on 3<sup>rd</sup> February.</p>	<b>Clerk</b>

There being no further business the Chair closed the meeting at 9.33pm

Signed.....Chairman Dated.....

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