

ST DOMINIC PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of St Dominic Parish Council held at St Dominick Village Hall on Wednesday 7th July at 7.00pm.

Present: Councillors: D Potter (Chair), J Wenmoth, S Shannon, A Cox, W Evident and K Heslop.

In Attendance: Parish Clerk, J Candy & Cornwall Councillor A Long

There were 2 members of the public present.

Item No		Action By
1	Apologies. Cllr Wilkins and Cllr Fry gave apologies	
2	<p>Public Participation and Council Response</p> <p>The Chair of St Dominick Football Club spoke about the grant application which they are making and the need for a lease of a minimum of 10 years as the application required security of tenure for at least that period. He added that the Club had recently been promoted to Step 7 of the Football League, the highest level which the team has ever achieved. The Club had upgraded the changing room facilities in 2020, and invested in machinery to maintain the pitch. Councillors commented that they were keen to see the Football Club thrive, providing facilities for sport and recreation and developing local talent. Cornwall Councillor Andrew Long commended the Club for the standards they had achieved and maintenance of the pitch and facilities, and offered his support if required. The Chair brought forward Item 13 b) on the agenda, after a short debate Cllr Potter proposed that the St Dominick Football Club be granted a minimum tenancy of 10 years. Cllr Wenmoth seconded, All in Favour.</p>	
3	<p>Report from Cornwall Councillor</p> <p>Cornwall Cllr Long had circulated a report highlighting ongoing problems with the Tamar Bridge, Covid infection rates and vaccinations.</p> <p>He also stated that he had requested that the Tamar Bridge Joint Committee review of charges should look at the potential cost of removing all tolls, which the Government had financed elsewhere in England.</p> <p>Cllr Long also spoke of the affordable housing being built elsewhere in the division.</p> <p>Cllr Long left the meeting after his report.</p>	
4	<p>Declarations of Interest</p> <p>a) Agenda Items. None declared</p> <p>b) Gifts. None declared.</p>	

5	Consideration of written requests for dispensation. None.	
6	Approval of Minutes a) Parish Council meeting on 9th July 2021 These were approved, Proposed Cllr Cox, Seconded Cllr Shannon, all in favour	
7	Matters Arising from the minutes. None	
8	Co-option The notices advertising the 2 current vacancies on the Parish Council were on display on the noticeboard and website.	
9	Planning a) Planning application received after the agenda was published The Chair agreed to consider the following applications: i. PA21/05556 Proposed extension and alterations to side of dwelling; 5 Trehill Cross St Dominick Saltash Cornwall After debate, Cllr Wenmoth proposed support, Cllr Heslop seconded, All in Favour ii. PA21/05913 Proposed replacement roof over existing extension, removal of chimney and internal alterations: Higher Corneal Callington Cornwall PL17 8AF After debate, Cllr Evident proposed support, Cllr Shannon seconded, All in Favour b) Planning decisions to report PA21/03342 The Who'd Have Thought It Inn This had been approved.	Clerk Clerk
10	Defibrillators The Clerk had circulated a report on the defibrillators in the Parish. The Clerk was instructed to contact Duchy Defibrillators to ascertain the potential for manual checking of the defibrillator at the Who'd Have Thought It Inn, with the Chair delegated to make any decisions re issuing maintenance contracts. Cllr Evident proposed reinstating the defibrillator at the Who'd Have Thought It Inn, seconded Cllr Heslop, All in Favour. Instructions for checking the defibrillator in the ex BT kiosk will be added to the monthly equipment checklist.	Clerk ALL
11	Footpaths. a) Cllrs Potter and Cox are still collating evidence to register Back Lane as a Public Right of Way.	Clerk, Cllr Potter and Cox

<p>12</p>	<p>Highway Matters</p> <p>a) Cornwall Council were content that the refuse bin at Baber had sufficient capacity. Cllr Evident agreed to supply photographic evidence of the bin when it is overflowing.</p> <p>b) The rubble on the junction of the track at Morden Farm had been cleared by Highways.</p> <p>c) Cllr Wilkins had been informed that members of the public were gathering evidence to register the track from the end of the adopted highway at Vogus Lane to the junction at Moredon Farm as a Public Right of Way.</p>	<p>Cllr Evident</p>
<p>13</p>	<p>Recreation Ground, Bus Shelter and Telephone Kiosk</p> <p>a) Cllrs had received copies of the ROSPA report. Cllrs Potter, Cox and Fry had met on site and reviewed the reported defects. Cllr Evident agreed to replace the rotten timber on the swing basket. All Cllrs agreed to meet on site and rectify the defects by the 31st August 2021.</p> <p>b) Cllrs Shannon and Heslop are continuing to plot the route of the overgrown track</p> <p>c) It was noted that a local Parent and Baby group might use Lovells during fine weather as an alternative to being indoors. The Clerk had confirmed that the organiser had insurance in place.</p> <p>d) The June safety inspections had been carried out by Cllrs Heslop and Wenmoth.</p> <p>e) The August safety inspections will be carried out by Cllrs Potter and Wenmoth.</p> <p>f) The September safety inspections will be carried out by Cllrs Shannon and Heslop</p> <p>g) The Clerk had been informed that the legal agreement to remove the small area at Lovells which is to be transferred to the school from the Parish Council's tenancy with the National Trust, is being prepared. Cllr Potter asked that Cllrs have sight of the plans for the area to be removed from the tenancy in advance of the Clerk signing the documents.</p>	<p>Cllr Evident</p> <p>All</p> <p>Cllr Shannon & Heslop</p> <p>Cllr Potter & Wenmoth Cllrs Shannon & Heslop</p> <p>Clerk</p>

	Cllr Shannon proposed that the Clerk be given authority to sign the legal documents, seconded Cllr Heslop, All in Favour.	
14	Noticeboard Cllr Cox was continuing to investigate options. The Village Hall committee supports the preferred option for a new noticeboard at the Village Hall of a two-door noticeboard, with half each for the Hall and the Council, with room for 6 A4 notices each.	Cllr Cox
15	Neighbourhood Plan The Clerk had been informed that St Mellion Parish Council were operating under delegated powers at the moment, so would be reviewing the option of cooperating with St Dominic to create a plan in September	Clerk
16	Review of Fursdon Field This will be progressed by the Chair, if Covid restrictions are relaxed	Cllr Potter
17	Clerks Appraisal The Clerk explained that his contract stated he should have an Annual Appraisal. It was agreed that Cllrs Potter, Cox and Wilkins carry this out at a mutually convenient time and venue	Cllrs Cox Potter & Wilkins
18	Reports from Community Groups a) Village Hall The plans for refurbishing the toilets were well advanced. Cllr Cox was investigating options for installing wifi in the Hall. b) Community shop The shop was trading well. The AGM will be on 22nd July in the Church.	
19	Correspondence None	Cllr Cox
20	Training Cllr Cox had attended the Benchmarking training.	
21	FINANCE: a) The Accounts to be Paid were agreed, and Receipts noted, Proposed Cllr Wenmoth, seconded Cllr Potter, all in favour b) The Bank Reconciliation and Cashflow were noted, Proposed Cllr Potter, seconded Cllr Heslop, all in favour c) The Asset Register, 2021, was agreed as correct. The Clerk will publish it d) The Financial Risk Assessment had been circulated to members. The Clerk had explained the proposed alterations to take account of online banking and replacing paper copies of correspondence etc with electronic copies. The alterations were accepted. e) The Annual Governance Statement 2020/21 was acknowledged and agreed by Cllrs, and Signed by Cllr Potter, Chair.	Clerk Clerk

22	Items for next Agenda None	Clerk
	DATE AND TIME OF NEXT MEETING The next Ordinary Parish Council Meeting will be on 1 st September. Cllr Heslop stated he would not be able to attend.	

There being no further business the Chair closed the meeting at 8.59pm

Signed.....Chairman

Dated.....

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