

## ST DOMINIC PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting of St Dominic Parish Council held at St Dominick Village Hall on Wednesday 3<sup>rd</sup> November 2021 at 7.00pm.

Present: Councillors: D Potter (Chair), A Cox, K Heslop and G Wilkins. Cllr D Fry joined the meeting at 7.09pm.

In Attendance: Parish Clerk, J Candy

There were four members of the public present.

Item No		Action By
1	<b>Apologies.</b> Cllr J Wenmoth and Cllr S Shannon gave apologies. The Chair reported the resignation of Cllr Evident.	
2	<p><b>Public Participation and Council Response</b></p> <p>A member of the St Dominic Festivities Group reminded the Council that they would need to provide the contents for an Advent Bag, to be displayed in St Dominic Church. She then requested the involvement of the Council in the Queen's Platinum Jubilee Celebration, 2<sup>nd</sup>-5<sup>th</sup> June 2022. It is intended to have a Tea Party on 4<sup>th</sup>, and Picnic Lunch in Lovells on 5<sup>th</sup>, possibly culminating in the lighting of a Beacon that evening in Lovells.</p>	
3	<p><b>Report from Cornwall Councillor</b></p> <p>Cllr Long stated that it was intended to have a large Jubilee Beacon on Kit Hill, the Clerk should contact Callington Town Council Clerk for arrangements.</p> <p>He reported that the Council would be carrying out a Residents Survey. The consultation on Leisure Centres, which would affect both Saltash and Launceston, was now closed. He highlighted the availability of Covid boosters, Food Banks and Winter Wellbeing plan, to support those in fuel poverty. There would be free parking for Christmas on 4<sup>th</sup> December.</p>	Clerk
4	<p><b>Neighbourhood Development Plan</b></p> <p>Cllr Fry and Potter had attended a meeting at St Mellion, to discuss the potential for working on a joint plan.</p> <p>Cornwall Cllr Long explained the process of creating a Neighbourhood Development Plan, and explained the benefits, including extra Community Infrastructure Levy, and a potential ban on new built second homes.</p> <p>A member of the public, who had also attended the meeting, was invited to speak by the Chair. He stated that consultation was important, a working group would need to be set up, and a budget for meetings etc was required.</p> <p>Cllr Potter proposed that a joint Neighbourhood Development Plan with St Mellion be instigated, seconded Cllr Heslop, All in Favour</p> <p>Cllr Fry stated that an informal meeting to discuss the formation of a working group should be arranged, for which a budget was required. He proposed that the working group could draw down up to £200 of Council funds, seconded Cllr Potter, All in Favour</p>	
5	<p><b>Declarations of Interest</b></p> <p>a) <b>Agenda Items.</b> None.  <b>Gifts.</b> None declared.</p>	

6	<b>Consideration of written requests for dispensation.</b> b) None.	
7	<b>Approval of Minutes</b> a) <b>Parish Council meeting on 6<sup>th</sup> October 2021</b> These were approved, Proposed Cllr Wilkins, Seconded Cllr Potter, all in favour, with a spelling amendment.	
8	<b>Matters Arising from the minutes</b> a) The Clerk had discussed the tenure of the St Dominick Football Club of the pitch at Lovells with the National Trust Estate Manager. They had written a letter acknowledging the licence which the Parish Council have given the Football Club, and supporting the Football Club bid for a Pitch Maintenance Grant. b) The Clerk confirmed that the Council's Insurance Policy includes Officials' Indemnity Insurance. This provides cover up to £500,000 in any one period of insurance should a claim arise from a negligent act, accidental error or omission committed by an employee or Cllr during the course of their duties. c) The Clerk confirmed that he was awaiting a reply from HMRC re outstanding VAT payment to Council. d) The CTS grant had been paid, now reallocated on the cashflow, and the relevant department in Cornwall Council now had the correct contact details for the Clerk.	
9	<b>Co-option</b> a) There had been no applicants for Co-option. Cllr Cox was reminded to write on St Dominick Chat and Newsletter to advertise the role, with assistance from the Clerk and Council reporter.	<b>Clerk &amp; Cllr Cox</b>
10	<b>Precept</b> The Clerk displayed a spreadsheet, previously circulated, on the projection screen, with actual figures to 30 <sup>th</sup> September 2021, and estimates for the year ending 31 <sup>st</sup> March 2022. Estimates of Income and Expenditure for 2022-2023 had been included, demonstrating the need for a 2% increase in the Precept. Cllrs discussed the figures, and adjusted the income and expenditure figures, reflecting the need for renewal of the play equipment in Lovells. After debate Cllr Wilkins proposed a rise of 2%, seconded Cllr Fry. On being put to the vote 4 in favour, with 1 abstention. Cllr Wilkins stated that he would provide the Clerk with an updated copy of the spreadsheet, with the correct allocation of reserves, as agreed by the Cllrs present.	<b>Clerk Cllr Wilkins</b>
11	<b>Planning</b> a) <b>PA21/10441</b> Hillcrest Road from Westcott Lodge to West Brendon St Dominick PL12 6TU Proposed (replacement) single storey rear extension to house and car port at side Plans of the site were displayed on the projection screen. After debate, Cllr Wilkins proposed support, seconded Cllr Potter, All in Favour <b>b) Planning application received after the agenda was published</b> None received <b>c) Planning decisions to note</b> A21/02126/PREAPP Closed - advice given Applicant: Radland Barn St Dominick Saltash Cornwall PL12 6TR	<b>Clerk</b>

12	<p><b>Defibrillators</b></p> <p>The Clerk had been informed that the defibrillator would be installed at the Who'd Have Thought It Inn from 9.00am on 12<sup>th</sup> November. He would attend, also Cllr Fry. The Clerk would remind Duchy defibrillators to provide replacement pads for the ex GPO Box.</p>	Cllr Fry & Clerk
13	<p><b>Footpaths.</b></p> <p>Cllr Wilkins raised the poor condition of the stile at OS 399677, on footpath 5 at the Northern end.</p> <p>He requested a new kissing gate kit be provided by Cornwall Council Local Access team, to be fitted by himself after gaining permission from the land owner.</p> <p>If a new kit was not provided, Cllr Wilkins proposed that he be reimbursed for the materials. This was seconded by Cllr Potter, All in Favour</p>	
14	<p><b>Highway Matters</b></p> <p>a) Cllrs Potter and Wilkins reported on the meeting with Cornwall Councillor Long and the Highways Area Manager, Will Glassup. The issue of 20mph limits throughout the Parish was raised, there is potential to be included on a trial. Cllr Long was investigating problems of speeding on Tipwell Lane. A more prominent bollard might be fitted on Peppers Hill.</p> <p>b) The placing of a boat as a flower bed at the entrance to the village, should not impede visibility splays, Cllr Potter would discuss with former Cllr Evident</p>	Cllr Potter
15	<p><b>Recreation Ground, Bus Shelter and Telephone Kiosk</b></p> <p>a. The repairs identified by the ROSPA report had been completed.</p> <p>b. The reports of October safety inspections were submitted.</p> <p>Cllr Wilkins noted that there were problems developing with the wooden posts on the Assault course.</p> <p>After a discussion, it was agreed that all Cllrs would meet to review the play equipment with a view to replacing some items in the current financial year</p> <p>c. Cllrs Fry and Cox will carry out the December inspections</p> <p>d. The Clerk had checked the lease documents for the Football Club on file, and discussed the tenure of the St Dominick Football Club of the pitch at Lovells with the National Trust Estate Manager. They had written a letter acknowledging the licence which the Parish Council have given the Football Club, and supporting the Football Club bid for a Pitch Maintenance Grant. The Clerk had completed the requested grant forms.</p> <p>e. Cllr Fry is discussing the planting of the Landmark tree with the St Dominic School. Other organisations will join in the celebration</p> <p>f. Cllr Potter will ask a former National Trust employee for his advice on managing the sapling trees in Lovells. The Clerk stated the National Trust had offered to provide mulch for any trees that needed it in the winter.</p>	<p>All Cllrs</p> <p>Cllr Fry &amp; Cox</p> <p>Cllr Fry</p>
16	<p><b>Noticeboard</b></p> <p>The grant application to Cornwall Community Foundation was not successful. An application to Cornwall Cllr Long's Community Chest, was being progressed. Cllr Cox would discuss a contribution with the Village Hall Committee.</p>	Cllrs Cox & Clerk
17	<p><b>Reports from Community Groups</b></p> <p>a) Village Hall</p>	

	<p>The installation of wi-fi was being progressed. A contractor was in place to refurbish the toilets</p> <p><b>b) Community Shop</b> Several promotions were planned, the pumpkin competition, judged by Cllr Cox, was very successful.</p>	
<b>18</b>	<p><b>Correspondence</b></p> <p>a) The Clerk had received an account from SW Water, with the cost of the water leak credited, ie £0.00. The National Trust had highlighted that the lease stated that the Council are responsible for water costs. The Clerk highlighted that there is a £50.85 standing charge. After debate, Cllr Wilkins proposed that the water meter be removed, at no cost to the Council, in order that there is no possibility of a further leak from this disused meter. Being seconded by Cllr Heslop, All in Favour.</p> <p>b) The Councillors were reminded to provide items for the Advent Bags.</p> <p>c) The Queen's Platinum Jubilee Celebrations were to be an ongoing agenda item.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>19</b>	<p><b>Training</b></p> <p>a) Cllrs Shannon, Wilkins, Cox, Wenmoth, Potter and Heslop were booked to attend Code of Conduct Training November 23rd over Zoom.</p>	<p><b>Cllrs Shannon, Wilkins Wenmoth Potter &amp; Heslop</b></p>
<b>19</b>	<p><b>Finance</b></p> <p>a) Cllr Potter proposed that the November payments be paid, seconded Cllr Fry, All in Favour. It was noted that those who had not yet paid for adverts in the Parish Newsletter be given a final warning by the Clerk, or adverts discontinued.</p> <p>b) The Receipts were noted.</p> <p>c) The Bank Reconciliation, Cashflow and Bank Statements were noted.</p> <p>d) It was agreed to pay the cost of the printing for extra pages to highlight the Advent Calendar Competition.</p> <p>e) Cllr Potter proposed, seconded by Cllr Wilkins, that St Dominic Church be awarded a grant of £400 for Churchyard Maintenance for 2022-23, All in Favour.</p>	
<b>20</b>	<p><b>Urgent Items</b> None</p>	
<b>21</b>	<p><b>Items for next Agenda</b> None</p>	
	<p><b>DATE AND TIME OF NEXT MEETING</b> The next Ordinary Parish Council Meeting will be on 1<sup>st</sup> December.</p>	

There being no further business the Chair closed the meeting at 9.53pm

Signed.....Chairman

Dated.....

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