

## ST DOMINIC PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting of St Dominic Parish Council held at St Dominick Village Hall on Wednesday 1<sup>st</sup> December 2021 at 7.00pm.

Present: Councillors: D Potter (Chair), A Cox, D Fry, J Wenmoth and G Wilkins.

In Attendance: Parish Clerk, J Candy

There were five members of the public present.

Item No		Action By
1	<b>Apologies.</b> Cllrs K Heslop and S Shannon gave apologies.	
2	<b>Public Participation and Council Response</b> A member of the public spoke, on behalf of residents of 11 Park Road, against the Planning Application PA21/10445. The concerns were loss of privacy and overlooking into the rear gardens and dwellings of adjoining properties, including views from the external access steps.	
3	<b>Report from Cornwall Councillor</b> Cllr Long was not in attendance	
4	<b>Declarations of Interest</b> a) <b>Agenda Items.</b> Cllr Cox declared an interest in Item 14, Noticeboard, as he had been appointed Treasurer of the Parish Hall since the last meeting. Cllr Wenmoth declared an interest as being a member of the Parish Hall Committee. b) <b>Gifts.</b> None declared.	
5	<b>Consideration of written requests for dispensation.</b> Cllr Cox had submitted a written request for dispensation to speak on Item 14, Noticeboard, as he had been instrumental in obtaining the noticeboard quotes. Cllr Potter proposed that Cllr Cox be allowed to participate in the discussion and vote, seconded Cllr Wilkins, All in Favour.	
6	<b>Approval of Minutes</b> a) <b>Parish Council meeting on 3<sup>rd</sup> November 2021</b> These were approved, Proposed Cllr Wilkins, Seconded Cllr Fry, with 1 abstention.	
7	<b>Matters Arising from the minutes</b> None	
8	<b>Co-option</b> There had been no applicants for Co-option	

<p><b>9</b></p>	<p><b>Planning</b></p> <p><b>PA21/10445</b> Reconstruction and first floor extension of garage to provide garage and workshop on ground floor and a self contained one bedroom residential unit on first floor. 2 Edgcumbe Road St Dominick Saltash Cornwall Plans of the site were shown on the projection screen. After lengthy debate, during which it was stated that the Parish Council supports the principle of providing care for relations etc within the community, Cllr Potter proposed refusal on the following grounds</p> <ol style="list-style-type: none"> <li>i. The plans do not show relationship drawings with the existing dwelling, or the neighbouring dwellings, so the impact of the new development cannot be assessed.</li> <li>ii. There is no condition tying the new accommodation to the existing dwelling. It was considered that this development would not be appropriate as an independent unit, and requires a condition that it should be used as ancillary accommodation.</li> <li>iii. The issue of overlooking into the adjoining properties and gardens was a further reason for objection, especially as there is no screening shown on the application from the steps into adjoining rear gardens. Cllr Fry seconded the motion for refusal, All in Favour of refusal</li> </ol> <p><b>PA21/10872</b> Removal of existing greenhouse and proposed new garden room/orangery Southview St Dominick Saltash Cornwall Plans of the site were shown on the projection screen. After debate Cllr Wilkins proposed Approval, seconded by Cllr Wenmoth, All in Favour of Approval</p> <p><b>PA21/11474</b> Proposal Alterations to improve and refurbish the existing detached workshop building Location Vine Cottage St Dominick Saltash Cornwall. After debate Cllr Cox proposed Approval, seconded by Cllr Wenmoth, All in Favour of Approval</p>	
<p><b>10</b></p>	<p><b>Defibrillators</b></p> <p>The defibrillator at the Who'd Have Thought It Inn had been installed on 12<sup>th</sup> November. It was checked by Cllr Fry a week later, but has since lost the connection to the internet. The Clerk had checked it on 1<sup>st</sup> December, it was in working order but the internet connection was still not working. The Clerk explained that it was still in use, as the cabinet now installed allowed access to the defibrillator even if the electric or internet supply failed.</p> <p>The Clerk was asked to investigate how the checks of the defibrillator at the Who'd Have Thought It Inn were reported to South West Ambulance Service Trust when the internet connection was unavailable.</p> <p>The Clerk was asked to investigate altering the defibrillator at the Who'd Have Thought It Inn to one which does not have internet access.</p> <p>The Clerk was asked to track down the new adult pads for the defibrillator in the ex GPO box, as the current ones were expired</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>11</b></p>	<p><b>Footpaths.</b></p> <p>Cornwall Council Local Access team had offered to supply a new kissing gate kit to replace the stile at OS 399677, on footpath 5, if permission from the occupier was obtained. Cllr Potter had obtained permission from the occupant. Cllr Wilkins asked for the kit to be delivered to him, and he would install it.</p>	<p><b>Clerk &amp; Cllr Wilkins</b></p>

12	<p><b>Highway Matters</b></p> <p>The Clerk informed the meeting of the discussion Cllr Heslop had had with Cornwall Cllr Long re vehicles parking on the pavement at Baber. The Clerk was asked to get confirmation if this is a Police or Cornwall Council Highway enforcement matter.</p>	Clerk
13	<p><b>Recreation Ground, Bus Shelter and Telephone Kiosk</b></p> <p>a) The November Safety inspections had identified sharp points on broken stems in the willow dome which needed trimming. Cllr Wilkins offered to carry this out.</p> <p>b) Cllrs Shannon and Heslop had agreed to carry out the January safety inspections.</p> <p>c) Cllrs Wenmoth and Potter agreed to carry out the February inspections.</p> <p>d) Cllr Fry reported that the Landmark Tree had been planted by the new Chair of the Community Shop board of directors, and a volunteer at the Community Shop who is a green campaigner. He had sent photos etc to the media and Forest for Cornwall.</p> <p>e) Cllr Potter had contacted a local tree expert, who will carry out routine maintenance on the saplings at Lovells.</p> <p>f) The Clerk reported that he had contacted Western Power Distribution to request new signs to advise against kite flying etc due to low power cables in Lovells. Cllr Potter proposed that a budget of £100 be allocated to replace Parish Council signage at Lovells which had incorrect contact details for the Parish Clerk. This was seconded by Cllr Fry, All in Favour</p> <p>g) Cllr Wenmoth volunteered to ask a local contractor to flail the brambles and top the rough grass on the northern boundary of Lovells.</p> <p>h) As recent inspections had highlighted the poor state of the Toddler Play Tractor at Lovells, Cllr Potter proposed that a new Tommy Tractor be purchased from Outdoor Play People at a cost of £3016 plus VAT. Subject to the relevant checks being done by the Clerk, Cllr Fry seconded the motion, All in Favour</p>	<p>Cllr Wilkins</p> <p>Cllrs Helop &amp; Shannon Cllrs Potter &amp; Wenmoth</p> <p>Clerk</p> <p>Cllr Wenmoth Clerk</p>
14	<p><b>Notice Board</b></p> <p><b>Cllr Wenmoth left the meeting</b></p> <p>The Clerk informed the meeting that the Parish Hall had agreed to pay £600 towards the cost of the Noticeboard, and Cornwall Cllr Long had allocated £600 from his Community Chest. Cllr Fry proposed that the PC purchase a Noticeboard from Greenbarnes at a cost of £1,803.90 plus VAT £360.78 Total £2,164.68, and that the Parish Council pays for the installation of the Noticeboard. This was seconded by Cllr Wilkins, All in Favour.</p> <p><b>Cllr Wenmoth re-joined the meeting</b></p>	Cllr Potter
15	<p><b>Neighbourhood Development Plan</b></p> <p>Cllr Fry stated that a member of the public had expressed an interest in joining the NDP group.</p> <p>A public meeting was being arranged for January in the Parish Hall.</p>	
16	<p><b>Reports from Community Groups</b></p> <p><b>a) Village Hall</b></p> <p>The AGM had taken place, with 2 years accounts passed, and sent to the Charity Commissioners. New officers had been elected. The installation of wi-fi was being progressed.</p>	

	<p><b>b) Community Shop</b> The anniversary of the opening of the Community Shop took place on 27<sup>th</sup> November, with the planting of the Landmark Tree and lighting of the Christmas Tree. Several promotions were planned, including a January sale of old stock.</p>	
<b>17</b>	<p><b>Correspondence</b> a) The Councillors were reminded to provide items for the Advent Bags as Parish Councillors. b) The Clerk had checked that none of the tenants of Fursdon Fields wished to use the water meter, so would request its removal.</p>	<b>Clerk</b>
<b>18</b>	<p><b>Jubilee Celebrations</b> The Callington Town Clerk would update St Dominic Parish Council re Queen's Platinum Jubilee Beacon at Kit Hill.</p>	
<b>19</b>	<p><b>Training</b> Cllr Cox stated that the Code of Conduct training had recommended that all Cllrs use a dedicated Parish Council email address, it was agreed that the Clerk arranged that they be provided for all Cllrs not yet using them.</p>	<b>Clerk</b>
<b>19</b>	<p><b>Finance</b> a) Cllr Potter proposed that the payments be paid, seconded Cllr Wilkins, except that the Duchy Defibrillator Invoice should not be paid until the pads had been received, All in Favour. b) The Receipts were noted, including the outstanding advert payments. c) The Bank Reconciliation, Cashflow and Bank Statements were noted. d) The Budget Reserves were noted. e) Cllr Potter proposed that the January accounts are paid, subject to scrutiny by Cllrs Potter, Wilkins and Cox. This was seconded by Cllr Cox.</p>	
<b>20</b>	<p><b>Urgent Items</b> Due to potential risk of not being able to carry out Parish Council business if the Covid pandemic worsened and Cllrs were unwilling to attend meetings, especially as there were 3 vacancies on the Parish Council, it was proposed by Cllr Wilkins that; In the event of a severe Covid outbreak, decisions will be delegated to the Clerk, in consultation with the Chair, to carry out essential business of the Parish Council. This decision to be reviewed within 6 months. This was seconded by Cllr Fry, 4 in favour with 1 abstention.</p>	
<b>21</b>	<p><b>Items for next Agenda</b> None</p>	
	<p><b>DATE AND TIME OF NEXT MEETING</b> The next Ordinary Parish Council Meeting will be on 2<sup>nd</sup> February.</p>	

There being no further business the Chair closed the meeting at 9.41pm

Signed.....Chairman

Dated.....

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