

ST DOMINIC PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of St Dominic Parish Council held at St Dominick Parish Hall on Wednesday 6th April 2022 at 7.00pm.

Present: Councillors: D Potter (Chair), A Cox, D Fry, J Wenmoth, K Heslop and S Shannon.

In Attendance: Parish Clerk, J Candy

There were five members of the public present.

Item		Action By
1	Apologies. Cornwall Councillor Long and Cllr G Wilkins.	
2	<p>Public Participation and Council Response</p> <p>a) A member of the Parish Nature Group asked if the Council would promote the planting of blossoming trees, which might be sponsored. The Chair asked for specific proposals to be made, bearing in mind the need to avoid visibility splays on highway junctions.</p> <p>b) Two residents spoke about their concerns regarding future use of Back Lane. They highlighted the potential of vehicles using the lane damaging the surface of the path The Chair replied that vehicle owners would be liable for any damage caused to the footpath.</p> <p>c) A resident queried why the registration of PROWs was on the agenda, stating that recent use of the 2 paths had been by 'Grace and Favour'. The Chair replied that the item would probably be deferred to allow Cllrs to visit the paths in question.</p> <p>d) Another resident stated they were keen to be involved in the Emergency Plan. The Chair stated this would probably be deferred until after the AGM.</p>	
3	<p>Report from Cornwall Councillor</p> <p>Cllr Long was not present.</p>	
4	<p>Declarations of Interest</p> <p>a) Agenda Items. None declared.</p> <p>b) Gifts. None declared.</p>	
5	<p>Consideration of written requests for dispensation.</p> <p>None received.</p>	
6	<p>Approval of Minutes of Parish Council meeting on 2nd March2022</p> <p>These were approved, Proposed Cllr Potter, Seconded Cllr Cox, All in Favour.</p>	
7	<p>Matters Arising from the Minutes</p> <p>The Neighbourhood Plan meetings had been well attended, with a small committee in place.</p> <p>The Chair had attended the site meeting arranged by National Trust at Morden Weir. The weir was not going to be rebuilt, fish flights were to be incorporated into the design.</p>	
8	<p>Co-option</p> <p>There had been no applicants for Co-option.</p>	

<p>9</p>	<p>Planning</p> <p>a) PA22/02521 Works subject to a Tree Preservation Order (TPO), 1 Horse Chestnut and 2 x Ash Trees at Beech Haven St Dominick Saltash Cornwall. Cllr Wenmoth proposed support, seconded Cllr Shannon, All in Favour.</p> <p>b) There was one Planning Application received after the Agenda had been published; PA22/03047 Higher Corneal Road from Corneal to Bartletts Bridge, Callington Cornwall PL17 8AF; Extension to form new kitchen/dining. The Chair agreed to take the item as urgent. After debate, Cllr Shannon proposed Support, Seconded Cllr Heslop, All in Favour.</p> <p>c) The Clerk reported the Result of 5 Day Protocol Consultation: PA21/10445 2 Edgcumbe Road, St Dominick, that a majority of Cllrs had agreed to support the application.</p> <p>d) The decisions notice for PA21/10445 2 Edgcumbe Road, St Dominick had been issued.</p>	
<p>10</p>	<p>Defibrillators</p> <p>a) The Defibrillator and First Aid training, in the Parish Hall at 10.00am on 9th April was oversubscribed, with residents on a reserve list. Lynher Training had sent a guide for attendees re Covid, etc. It was proposed by Cllr Heslop, seconded Cllr Shannon, that the Parish Council should pay the Hall hire fee for the event.</p> <p>b) The Defibrillator in the ex GPO box had gone missing, subsequently found in the road by a member of the public. Cllr Cox and the Clerk will investigate if the code needs changing.</p>	<p>Clerk</p> <p>Cllr Cox & Clerk</p>
<p>11</p>	<p>Footpaths.</p> <p>a) Cllr Potter thanked Cllrs Wilkins and Fry for installing the stile, but noted that modifications were required to make it stockproof. Cllr Fry agreed to investigate.</p> <p>b) The Burcombe Valley footbridge had not been reinstated yet.</p> <p>c) Cllrs discussed the 2 paths in the Parish and agreed to defer the item to the next meeting, as Cllr Wilkins was not in attendance, and could inform that meeting.</p> <p>d) The Clerk was asked to investigate why the council had not been consulted on the Coast to Coast Trail.</p>	<p>Cllr Fry</p> <p>All Cllrs</p> <p>Clerk</p>
<p>12</p>	<p>Highway Matters</p> <p>a) The Clerk was asked to inform Highways that the sign at Oaktree needed refurbishment and re-lettering.</p> <p>b) The Highways Network Manager had suggested installing Hazard Marker Posts on the verge near the School Crossroads to prevent parking.</p> <p>c) Cllr Shannon requested that Bus Bay lines should be painted on the road by the School Crossroads, as these were Fare Stages, so buses had to currently wait in the middle of the road if they were ahead of schedule.</p> <p>The new Bus Timetable had been announced, with a reduced service for St Dominick. Clerk to circulate a copy of the timetable.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

13	<p>Recreation Ground, Bus Shelter and Telephone Kiosk</p> <ul style="list-style-type: none"> a) Cllr Potter reported on the March safety inspections. b) Cllrs Heslop and Shannon agreed to carry out the May safety inspections. c) The installation of the Play Tractor had been delayed due to a shortage of materials. Clerk to keep Cllrs informed. d) The slide by the school may need moving over Easter, Clerk to investigate. 	<p>Cllr Heslop & Shannon Clerk</p>
14	<p>Notice Board</p> <p>The Notice Board had been erected, and would be “Unwrapped” just before the Defibrillator training course on 9th April.</p> <p>Cllr Heslop proposed that Cllr Cox be reimbursed for purchasing more magnets for the Noticeboard, seconded Cllr Shannon, All in Favour.</p>	<p>All Cllrs</p> <p>Cllr Cox</p>
15	<p>Neighbourhood Development Plan</p> <p>Cllr Fry stated that all 3 sessions of the public meeting arranged in the Parish Hall on 5th March were well attended. A committee is to be formed.</p>	<p>Cllr Fry</p>
16	<p>Reports from Community Groups</p> <ul style="list-style-type: none"> a) Village Hall A Plant Sale was arranged for 7th May. The issue of funding the Christmas celebration at the Parish Hall was being addressed. b) Community Shop Turnover had reduced, but still breaking even. New lines were being stocked to address the shortfall in income. 	
17	<p>St Dominick Horse Show and Gymkhana</p> <p>The banner had been commissioned</p>	<p>Clerk</p>
18	<p>Emergency Plan</p> <p>The Clerk shared the advice from CALC on the screen, which stated that it is best practice to delegate authority to the Chair to appoint someone to act as unpaid Clerk, on a temporary basis, in the event of the Clerk’ sudden incapacity, or appoint a member to act as unpaid clerk for longer term absences. It was agreed that:</p> <ul style="list-style-type: none"> a) The Clerk explores the option of having a locum on standby. b) The Clerk would put a plan in place to ensure the Parish Council could carry out its functions in an emergency or longer periods of absences of the Clerk. c) The Clerk would share examples of other Parish Council’s Emergency Plans with Cllrs. 	<p>Clerk</p>
19	<p>Correspondence</p> <p>The School had asked to site a skip in Lovells. This was agreed, Proposed Cllr Potter, seconded Cllr Wenmoth, All in Favour.</p>	

20	Jubilee Celebrations a) The Clerk to liaise with St Dominick School re arrangements for presenting the Jubilee Medallions. b) The Chair and Clerk to meet organisers of the Jubilee Events to check that all events had insurance cover. c) The Clerk had been asked if there were any Cornish speakers available to repeat the Proclamation in Kernewek.	Cllr Potter & Clerk
21	Training No requests for training were made.	
22	Finance a) Cllr Potter proposed that the payments for March be paid, seconded Cllr Shannon, All in Favour. b) The Receipts for March were noted. c) The Clerk explained that the Bank Reconciliation, Cashflow and Bank Statements were for the period to 31 st March, to coincide with the end of the financial year. Acceptance was proposed by Cllr Fry, Seconded Cllr Shannon, All in Favour. d) CL Finance LLP were appointed internal auditor, proposed Cllr Potter, Seconded Cllr Wenmoth, All in Favour. e) The Clerk was asked to circulate details of Cornwall Council Legal Department Service Level Agreement.	
23	Urgent Items None	
24	Items for next Agenda None	
25	DATE AND TIME OF NEXT MEETING The Annual General Meeting will take place at 7.00pm on 4 th May, followed by the next Ordinary Parish Council Meeting. The Annual Parish Meeting will be at 7.00pm on 18 th May in St Dominick Parish Hall.	

There being no further business the Chair closed the meeting at 9.25pm

Signed.....Chairman

Dated.....

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