

ST DOMINIC PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting of St Dominic Parish Council held at St Dominick Parish Hall on Wednesday 4th May 2022, commencing 7.30pm, after the AGM.

Present: Councillors: D Fry, (Chair), A Cox, J Wenmoth, K Heslop, D Potter, G Wilkins and S Shannon.

In Attendance: Parish Clerk, J Candy

There were two members of the public present.

Item		Action By
1	Apologies. None	
2	Public Participation and Council Response None	
3	Report from Cornwall Councillor Cornwall Cllr Long stated that residents in SE Cornwall were facing higher Tamar Tolls, reduced bus services with no fare reductions, as they were not available on routes that finished in Plymouth, and less funding from Westminster than was promised before Brexit. He had £3000 funding available in his Community Chest for 2022-2023. He was keen to raise awareness of support for those with dementia, and suicide prevention, especially in young males. Finally, he asked the Council to consider supporting new addresses in Cornish, rather than English with a Cornish translation.	
4	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
5	Consideration of written requests for dispensation. None received.	
6	Approval of Minutes of Parish Council meeting on 6th April 2022 These were approved, with the following amendment to 11 c) under Footpaths; “Cllrs discussed the 2 paths in the Parish and agreed to defer the item to the next meeting, as Cllr Wilkins was not in attendance, and could inform that meeting.” The amended minutes were proposed Cllr Cox, Seconded Cllr Potter, All in Favour with 1 abstention.	
7	Matters Arising from the Minutes Cllr Wilkins may be able to refurbish the wooden sign at Oaktree, he will report back.	Cllr Wilkins
8	Co-option There had been no applicants for Co-option.	
9	Planning a) 1) PA22/03107 4 Peppers Court Road from Radland Mill To Baber Farm St Dominick; Conversion of attached garage to en suite bedroom. After debate, Cllr Fry proposed Approval, Seconded Cllr Heslop, All in Favour.	

	<p>2) PA22/03573 Radland Barn, St Dominick, demolition of derelict pig sties and erection of annexe. After debate, Cllr Fry Proposed Approval, Seconded Cllr Potter, All in Favour.</p> <p>b) There was one Planning Application received after the Agenda had been published; PA22/02696 Blue Skies, Ashton; Minor Amendment to relocate proposed garage. Proposed support by Cllr Wilkins, Seconded Cllr Shannon, All in Favour.</p> <p>c) Decision notice: TPO PA22/0252 Beech Haven, St Dominick, TPO works to 3 trees had been approved.</p>	
10	<p>Defibrillators</p> <p>a) The training event was well attended, and may need to be repeated in future. b) The Clerk was instructed to write to thank Lynher Training. c) The Clerk was asked to find out if the battery in the door lock of the defibrillator at the Who'd needed routine replacement.</p>	Clerk Clerk
11	<p>Footpaths.</p> <p>a) Cllr Fry agreed to investigate repositioning the closure on the kissing gate. b) The Burcombe Valley footbridge had now been replaced. c) Cllrs decided not to register any more paths in the Parish as PROWs. d) The Council had not yet been formally consulted on the Coast to Coast Trail.</p>	Cllr Fry
12	<p>Highway Matters</p> <p>a) The sign at Oaktree would be inspected with a view to refurbishment. b) The Community Network Panel Highway budget may be able to fund the works to prevent parking on the verge at the School Crossroads, traffic calming on Tipwell Lane and a 20mph limit in part of the village. c) Cornwall Cllr Long had agreed to look at bus bays or double yellow lines by the School Crossroads, as these were Fare Stages, so buses had to currently wait in the middle of the road if they were ahead of schedule.</p>	Cllrs Potter &Wilkins
13	<p>Recreation Ground, Bus Shelter and Telephone Kiosk</p> <p>a) Cllrs Cox and Fry reported on the April safety inspections. b) The Clerk was asked to investigate if fortnightly inspections would suffice. c) The installation of the Play Tractor was imminent. d) The June inspections will be carried out by Cllrs Wenmoth and Potter.</p>	Clerk Cllrs Wenmoth & Potter
14	<p>Neighbourhood Development Plan</p> <p>The Chair read a report from Kevin Owen, which highlighted sufficient capacity and support. The intention is to set up a steering group and formally lodge the intention to create an NDP and apply for the grant in June</p>	

15	<p>Reports from Community Groups</p> <p>a) Village Hall The Plant Sale was arranged for the following Saturday, 7th May. The Festivities Group were going to continue to raise funding for the Christmas and Easter celebrations. A Carbon Dioxide monitor had been fitted to help assess air quality to prevent the spread of diseases. An improved fire alarm had been installed. A bell had been fitted to assist with disabled access.</p> <p>b) Community Shop Plans were progressing to expand the shop space.</p>	
16	<p>Emergency Plan The Chair suggested that the item be deferred to choose a working group of Cllrs and residents.</p>	Cllr Fry
17	<p>Correspondence None.</p>	
18	<p>Jubilee Celebrations</p> <p>a) The Clerk had liaised with St Dominick School, who intend to present the Jubilee Medallions on Wednesday 3rd June to those in school, with a representative of the Council present. The school would be open on Sunday 5th June to allow parents of those children not in school to collect their medallions.</p> <p>b) The Chair and Clerk had met with Charmian Saunders to discuss the events programme and check that all events had insurance cover.</p>	All Cllrs
19	<p>Training There were no training requests.</p>	
20	<p>St Dominick Parish Newsletter</p> <p>a) Cllr Cox had had discussions with the Editor and Cornwall Council Print Room. A price increase from £21.69 to £41.87 was imminent, to cover increased paper costs and inflation. The print room have advised that they could produce a 16 page A5 stapled booklet for £61.87. After debate, it was suggested that a new 16 page format is trialled.</p> <p>b) It was noted that advertising rates had not been increased for many years. Cllr Fry proposed that rates for a large box be increased to £37.50, with single line entries in the directory increased to £18.00. This was seconded by Cllr Wilkins, All in Favour. Invoices should be raised at the new rate.</p> <p>c) The Community Shop and St Dominic School might want to place an advert, or have free editorial. Cllr Fry would investigate.</p>	Cllr Cox Clerk Cllr Fry
21	<p>Finance</p> <p>a) The Clerk left the room whilst his Appraisal was discussed. Cllr Potter stated that the Clerk was entitled to a Spinal Point increase to Point 9, which equates to £497.46 per month. He had requested an increase to Spinal Point 12, which equates to £527.91 per</p>	

	<p>month. After debate, Cllr Fry proposed that the Clerk's rate be increased to Spinal Point 12, this was seconded by Cllr Potter, All in Favour.</p> <p>Cllr Potter stated that the Clerk had not taken any holiday but had filled his 45 hours allocated every month. It was proposed that the Clerk be given the option of carrying 36 hours forward, or being paid for them at Spinal Point 8, his rate for 2021-2022, by Cllr Fry, Seconded Cllr Potter, All in Favour.</p> <p>b) Cllr Fry proposed that the invoices for April be paid, seconded Cllr Wilkins, All in Favour.</p> <p>c) The Receipts for April were noted.</p> <p>d) The Bank Reconciliation, Cashflow and Bank Statements for the period from 1st April to 20th April were accepted proposed by Cllr Wilkins, Seconded Cllr Heslop, All in Favour.</p> <p>e) Cllr Fry Proposed, Seconded Cllr Wilkins, that the Council signed the Cornwall Council Legal Department Service Level Agreement, All in Favour</p> <p>Cllr Cox proposed that the meeting time be extended, to cover the business, seconded Cllr Potter, All in Favour.</p>	<p>Clerk</p> <p>Clerk</p>
22	<p>Reletting of Fursdon Market Garden Plots</p> <p>a) The Clerk explained that the occupants of plots 4, and 13 and 14, had surrendered their tenancies on those plots.</p> <p>b) It had been agreed to set a rate of £110 per acre for new lettings, to cover the cost of the rent and admin time.</p> <p>c) New tenancy agreement templates had been obtained, modified for Fursdon by the Clerk.</p> <p>d) Plot 4 and plots 13 and 14 had been relet.</p> <p>e) It had been discovered that no rent was being received for Plot 12a, whilst a tenant was paying for a plot occupied by his relative, this was being rectified.</p>	
23	<p>Urgent Items</p> <p>None</p>	
24	<p>Items for next Agenda</p> <p>None</p>	
25	<p>DATE AND TIME OF NEXT MEETING</p> <p>The Annual Parish Meeting will be at 7.00pm on 18th May in St Dominick Parish Hall.</p> <p>The next Ordinary Parish Council Meeting will take place at 7.00pm on 1st June.</p>	

There being no further business the Chair closed the meeting at 1015pm

Signed.....Chairman

Dated.....

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