

# St Dominic Parish Council

## Minutes of the Ordinary Meeting of St Dominic Parish Council held on Wednesday 7<sup>th</sup> June at St Dominick Parish Hall commencing at 7.00pm

**Present:** Cllrs Fry, Chair, A Cox, Vice Chair, J Wenmoth, D Greene, G Brown, S Brady, D Potter and G Wilkins  
**In Attendance:** Clerk, J Candy, Cornwall Cllr Long and 2 Members of the Public.

Item		Action by
1	<p><b>Apologies</b> Cornwall Cllr Long and Cllrs S Shannon and K Heslop had sent apologies.</p>	
2	<p><b>Public Participation and Council Response</b> A member of the public spoke about the recent incident that caused damage to telephone cables by lighting bonfires including plastic agricultural waste, which is illegal. She asked that the PC took action.</p>	
3	<p><b>Report from Cornwall Councillor</b> Cllr Long had sent the following report:</p> <ul style="list-style-type: none"> <li>a) Public Health related issue between Ashton and Gooseford - following reports of the alleged dumping of waste I have reported the concern through Public Health and am chasing an update</li> <li>b) Highways - I am meeting Highways on 28th June to go through the list of areas of concern to keep them on the list. Could I ask if there are any new issues that need addressing could you let me have them by the week before so I can formulate a list.</li> <li>c) 20MPH Speed - I am also chasing an updated start date for the proposed new signage for the new 20mph zone in St Dominic and I will report back as soon as I have an update.</li> </ul>	
4	<p><b>Declarations of Interest and Dispensations</b></p> <ul style="list-style-type: none"> <li>a) <b>Interest in Agenda Items</b> Cllr Fry declared an interest in a potential late planning item, PA23/03806, and will leave the meeting for 7b), as a neighbour.</li> <li>b) <b>Gifts to declare</b> None</li> <li>c) <b>Written Dispensations requested</b> None</li> </ul>	
5	<p><b>Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>a) The Minutes of the meeting of Annual General Meeting on 3<sup>rd</sup> May were <b>Proposed Cllr Wilkins, Seconded Cllr Potter , Passed 8 For, 1 Abstain.</b></li> <li>b) The Minutes of the Ordinary Parish Council Meeting on 3<sup>rd</sup> May were <b>Proposed Cllr Brown , Seconded Cllr Potter, with a minor amendment , Passed 8 For, 1 Abstain.</b></li> <li>c) The Minutes of the Annual Parish Meeting on 17<sup>th</sup> May were <b>Noted for Accuracy, Proposed Cllr Wenmoth, Seconded Cllr Brady, All in Favour</b></li> </ul>	
6	<p><b>Matters arising from Minutes</b> None</p>	



12	<b>Bus Shelter and Other Assets</b> a) Cllr Brady offered to trim the area around the ex GPO Kiosk b) Cllr Fry offered to look at the sticking door on the ex GPO kiosk	<b>Cllr Brady Cllr Fry</b>
13	<b>Neighbourhood Development Plan</b> Progress to report	
14	<b>Emergency Plan</b> The leaflets will be delivered with the Newsletter	
15	<b>Reports</b> <b>a) Parish Hall</b> The funds raised at recent events had been spent on repairing doors damaged at the Coronation Event Replacements for the Serving Hatches were being explored The oil tank needs protection, this was being investigated. <b>b) Community Shop</b> The Post Office was not available due to IT problems <b>c) Community Network Area</b> The new Community Area Partnership was to be called "Tamar and Moor" A new Police Inspector for Launceston area was being appointed.	
16	<b>Correspondence</b> a) It was decided not to take up the offer of a Landmark Tree. b) The letter (redacted) re bonfires with plastic waste was displayed. <b>Cllr Fry Proposed, Seconded Cllr Brady</b> that an article about this illegal action is submitted to the Newsletter, <b>All in Favour</b> c) <b>Cllr Fry Proposed, Seconded Cllr Brady</b> , that the new email system as offered by Western Web, be taken up, <b>All in Favour</b>	<b>Clerk  Clerk</b>
17	<b>Training</b> a) CALC training opportunities were noted. b) The Clerk was asked to find out how many residents attended the recent Defibrillator Training Event, for which the PC paid the Parish Hall hire	
18	<b>Finance</b> <b>a) HMRC payments</b> Cllr Wilkins explained that the errors on the HMRC PAYE RTI system had been resolved <b>b) To agree Payments for the preceding month</b> <b>Cllr Fry Proposed, Seconded Cllr Wilkins</b> , that the payments are made, <b>All in Favour.</b> <b>c) To note Bank Records and Cashflow</b> <b>Cllr Wilkins Proposed, Seconded Cllr Fry</b> , that the Cashflow and Reconciliation are noted <b>All in Favour</b>	
18	<b>Audit</b> a) The Audit Finance papers were displayed and noted b) The Internal Auditor's Report was accepted. c) The Annual Governance Statement was Agreed. d) The Annual Accounting Statements were Approved e) The Period for Exercise of Public Rights, June 12 <sup>th</sup> to July 31 <sup>st</sup> , was noted.	<b>Clerk</b>
19	<b>Coronation</b> a) The mugs had been distributed to all the children. b) The event had been a success, thanks to the Festivities Committee and Parish Hall c) Allocation of remaining mugs was discussed and agreed.	<b>Cllr Fry</b>

<b>18</b>	<b>Urgent items not on the Agenda</b> Cllr Potter stated that there were no instructions for the Defibrillator in the Ex GPO Kiosk. Cllr Cox offered to provide temporary instructions, with permanent signage commissioned over the summer.	<b>Cllr Cox</b>
<b>19</b>	<b>Items for next Agenda</b> Updating the website.	
<b>20</b>	<b>Details of next meeting</b> The next Ordinary Parish Council Meeting will be on 19 <sup>th</sup> July in St Dominick Parish Hall at 7.00pm	

There being no further business the Chair closed the meeting at 9.29 pm

Signed.....Chairman Dated.....

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[www.stdominicpc.org.uk](http://www.stdominicpc.org.uk)

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