

St Dominick

Community Emergency Plan

Version: Issue 1

Date of Plan: February 2024

This Plan is next due for review: Feb 2025

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Environment
Agency

Map of area covered by plan is on **Page 27**

Contents		Page
Section 1: First things to do in the event of an Emergency		4
Section 2: Activating the Community Emergency Plan		5
Section 3: Communication Tree		6
Section 4: Community Resources and Skills		
4.1 – Evacuation Assembly Points		7
4.2 – Skills		8
4.3 – Resources		10
4.4 – Supporting Organisations		11
Section 5: Local Hazards and Vulnerable groups		
5.1 – Vulnerable groups		12
5.2 – Main local risks or hazards most likely to result in plan activation		15
5.3 - Other Local hazards		16
Section 6: Flood Plan		17
6.1	Map showing flood risk areas and direction of flooding	18
6.2	Actions to be taken before, during and after a flood	22
6.3	After a flood: local contractors	23

Contents	Page
Section 7: Toolbox	
7.1 - Incident Log	24
7.2 – Evacuation Assembly Point building details	25
Section 8: Map of area covered by plan	27
Section 9: Plan Distribution and Review Date	28
Section 10: Acknowledgements & Disclaimers	29

Section 1: First things to do in the event of an emergency

- 1. Ring 999 to inform the Emergency Services and provide**
 - Clear**
 - Concise**
 - Actual information as soon as possible**
- 2. Contact the plan volunteers**
- 3. Meet at the Coordinators Assembly Point**

Primary Coordinator Assembly Point

Name of Venue: St Dominick Parish Hall

Address of Venue: St Dominick PL12 6TD

In the event that the above location is inaccessible the following will be used:

Backup Coordinator Assembly Point

Name of Venue: St Dominick Parish Church

Address of Venue: St Dominick PL12 6TP

The coordinator and Plan Group may then decide to:

- Agree locations and open Evacuation Assembly Point/s [If required]**
- Contact plan volunteers with specific skills, equipment or resources who may be able to help with the emergency situation**
- Contact other plan volunteers using the other Communications Tree**

Section 2: Activating the community emergency plan

Until help arrives and without endangering yourself or other local people contact the appropriate members of the community listed in the plan and ask them to report to the agreed assembly point.

When the emergency services or other responders have arrived, make contact with them, explain who you are and what your role is.

Role	Name	Tel	Mobile	Address
Coordinator	Gillian Brown	01579 386567	07801 534043	Brindles, Burraton, St. Dominick
Deputy	Graham Wilkins	01579 351353	0780274 0284	Kelly Park, St. Dominick
Team Member 1	Dave Fry	015793 51177	078121 76214	St Anthony's Muse, St. Dominick
Team Member 2	Alan Cox	015793 50325	075913 99362	Martindale, St. Dominick
Team Member 3	Sharon Brady	01579 351152	079059 15347	Birdsong, St. Dominick

- The Plan can be activated by the Emergency coordinator based on that person's assessment of the situation. It is easier to stop the plan should events come under control sooner than expected than to not respond at all.
- Sometimes full plan activation will not be required and the plan should also be seen as a resource to solve smaller issues within the community
- If details of an incident are received from a source other than the emergency services or local authority then those

receiving the notification must contact the emergency services to ensure they are aware of the incident. This may require making a 999 call.

NB: If you live in a remote location you are advised to keep the contact details of your nearest friend or neighbour within easy reach in an emergency, so you can ask them to help you contact the emergency coordinator or arrange to bring the nearest defibrillator whilst awaiting the arrival of the emergency services.

- The Parish of St Dominick includes Burraton, Bohetherick, Ashton, Halton Quay and Cotehele Mill and Quay.

Section 3: Communication tree

The Emergency Coordinator should contact the coordinators below who will notify the people identified.

- Use of the 'what3words' App can assist with location of individuals and for use when reporting to the emergency services. Download the 'what3words' app to your smart phone now and keep your phone with you when you are out.

NAME	NOTIFYING	CONTACT DETAILS
(Coordinator 1) Gillian Brown Parish Councillor	1. Deputy Coordinator: Graham Wilkins 2. Parish Hall rep: L Potter 3. PC Councillor: Dave Fry	1. 01579 351353 2. 01579 350776 3. 01579 351177
(Coordinator 2) Parish Councillor	1. Parish Councillor: D Fry 2. Parish Church rep: C Lee (as necessary) 3. Parish Councillor: Alan Cox	1. 01579 350325 2. 01579 351381 3. 01579 351177
(Coordinator 3) Parish Councillor	1. Parish Councillor: Sharon Brady 2. Who'd Have Thought It Inn (as necessary) 3. Volunteer	1. 01579 351152 2. 01579 350214 3.

Section 4: Community resources and skills

4.1 – Evacuation Assembly Points

Record here details of accommodation that would be suitable for persons, including casualties, requiring temporary shelter until help arrives e.g. halls, hostels, churches etc. Local authority premises, schools, leisure/community /day centers will be opened by the local authority as appropriate.

Please refer to **Appendix 2** for guidance on identifying appropriate premises that could be used as an evacuation assembly point.

Key Holders Name	Facility Address	OS Grid Ref	Teleph one No.	Mobile No.	
Lorna Potter	St Dominick Parish Hall	4030 6775	01579 350776	n/a	
Brenda Grundy	Methodist Hall	4015 6770	01579 383274	n/a	
Clare Lee	St Dominick Parish Church	3985 6785	01579 351381	07814 853438	
Duty Manager	The Who'd Have Thought It	4070 6740	01579 350214	n/a	
Headteacher	St Dominic Primary School	4035 6770	01579 350581	n/a	

Ensure that the managers of these buildings are aware of their inclusion in this Plan, and that they are briefed as to what might be expected of them in an emergency i.e. to open the building, provide shelter (including heating if appropriate) and refreshments to evacuees.

4.2 - Skills

Name	Profession/Skill	Contact number	24hr contact number
Trehill Chapel Radland	Tractors, chainsaws		
Burcombe Haulage	Vehicle removal, repair. Heavy plant hire Snow clearing on roads Gritting roads	01579 35005	
Tamar Trades Justin Newman	Various skills to make repairs	07977 249386	
Radland Building Supplies	Building supplies and delivery	01579 350622	N/A
St Dominick Community Shop PL12 6TD	Food and provisions	01579 350841	N/A
1. 2. 3.	First aiders; First Aider/ trainer Nurse Paramedic		
Parish Hall, PL12 6TD Parish Church, PL12 6TP	Refuge, refreshments	01579 350776	
The Who'd Have Thought It PL12 6TG	Catering, accommodation, shelter	01579350214	
P Jonas	Electrician		
WI 1. 2. 3. 4.	Catering		

5.			
Jessop Price Julian Brooke- Houghton	Water mains and flood advice		
Volunteers to assist ; 1. 2. 3. 4. 5.	General duties General duties General duties General duties		
National Trust Cotehele Estate	Various – to consider	01579 351346	
St Mellion International Resort	Various - shelter, accommodation. Refreshments	01579 351351	

4.3 Resources

Resource available	Contact	Contact Number	24hr contact number
Parish Councillors	Gill Brown		
	Dave Fry		
	Drew Potter		
	Julie Wenmoth		
	Alan Cox		
Warm Spaces	Callington Town Hall		
	St Mary's Church, Callington,		
	Mustard Seed Callington		
	The Woodland Centre, Gunnislake		
Defibrillators; Near Parish Church, in ex GPO Telephone Box PL12 6TP 2. The Who'd Have Thought It Inn PL12 6TG			

4.4 – Supporting organisations

Emergency Contact numbers

Name / Contact	Role	Daytime contact number	24hr contact number
Emergency Services	Fire/Ambulance/Police	999	999
Anti Terrorist Hotline	Police	0800 789 321	0800 789 321
Local GP Surgeries	Tamar Health, Callington Tamar Health Gunnislake	01579 382666 01822 832641	
Environment Agency	Floodline	0345 988 1188	0345 988 1188
Environment Agency	Incident Hotline	0800 807060	0800 807060
NHS Direct	Non-emergency medical advice	0845 4647 111	0845 4647 111
Farm Vet	Calweton, Callington	01579 386132	01579 386132
Non-Emergency	Police	101	
Highways emergency	0300 1234 222		
Utility companies			
Water	South West Water	0800 230 0561	
Electricity	Western Power / National Grid	0800 6783 105	105
Gas	West and Wales	0800 111 999	

Social Care emergency	Adult Child	0300 1234 131 01208 251 300	01208 251 300
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Section 5: Local hazards and vulnerable groups

5.1 – Vulnerable Groups

Record here those vulnerable groups in the community that may require additional or specific assistance in the event of an emergency. This could include groups such as elderly persons care homes, schools, special schools, special homes, care in the community hostels and residential homes.

NAME OF GROUP	ADDRESS	OS GRID REF	CONTACT NUMBER	DETAILS OF ANY SPECIFIC REQUIREMENTS
St Dominic Primary School	St Dominick PL12 6SU			

N.B. It is not recommended that details of individuals who might be defined as 'vulnerable' are kept in the emergency plan as it is likely that the plan will be circulated to a range of people. However, it may be worth considering identifying a person or persons to keep a secure list of individuals within the community that could be referred to during an emergency. If this is the case it is important to remember to ask the permission of the people concerned before adding them to the list.

5.2 Main local risks or hazards most likely to result in plan activation

Risk or Hazard	LOCATION OS Grid Reference	Other Info
Loss of power	Various	
Loss of water supply	Various	
High winds causing damage and restricting access	Various	
Blocked road	Various	
Heavy snow/ice	Various	
Prolonged heavy rain causing damage and restricting access	Various	
Pandemic	Various	
Flood from river or tide	Halton Quay, Cotehele Quay	

DISCLAIMER – This is not designed to be an exhaustive list but is provided in this plan to identify risks or hazards that the community feels are most likely to occur resulting in the plan being activated.

5.3 – Other Local risks and hazards

HAZARD	LOCATION OS Grid Reference	Other Info
HMNB Devonport	Devonport, Plymouth	
Torpoint Oil Storage Depot	Torpoint, Cornwall	

Section 6: Flood planning



community flood plan

Introduction

The natural landscape of St Dominick is of steeply sloping valleys. Heavy rainfall can result in temporary flooding, particularly among properties located at valley bottoms. Flooding is exacerbated by poor maintenance of surface water drainage structures, caused by pipe blockages and surface water flows denied access to road-side ditches. River and stream levels can also be affected by high tides.

Organisations responsible for flood management

Main river. The Tamar is the only 'main' river in St Dominick. The **Environment Agency (EA)** is the organisation concerned to predict flooding from main rivers, to warn the public of such predictions and to operate and maintain formal flood defences. The only flood defences in St Dominick Parish are at Halton Quay, which are in the ownership of the **Pentille Estate**. These structures are managed by **EA** upstream of the Chapel dedicated to St Indract and by the **Pentille Estate** immediately downstream of this chapel.

Other watercourses. Oversight of non-main river watercourses is the responsibility of **Cornwall Council**, although the duty to maintain these watercourses lies with the **landowner**.

There is a duty of care on any **landowner** to accept water which runs naturally onto their property from adjacent land and a corresponding right to allow water to drain naturally off their land onto a neighbouring property.

Flooding of roads. **Cornwall Council** as Highway Authority in St Dominick has the responsibility to maintain existing thoroughfares, which includes ensuring roadside channels are kept available to accept all discharges landing on a maintained highway.

EA Flood Warning Advice.

The EA provide a public service to advise individual properties of flooding events in potentially vulnerable areas. In St Dominick, these potentially vulnerable areas are restricted to a few properties around Halton Quay where flooding occurs, primarily from Dairy Mill Stream (*which stretches up to the Who'd Have Thought It pub*) and road run-off rather than from the River Tamar.

The EA's general advice to the public can be summarised as follows:

- To find out if a property can receive automatic flood warnings , call Floodline (24-hour service) on 0845 988 1188 or go online using www.environment-agency.gov.uk/flood for flood risk forecasts, live flood warnings and alerts
- Call Floodline to secure up-to-date information about potential flooding in your area
- Call Floodline and ask for a quick-dial number can secure direct access to recorded flood warnings for any specific local area
- Listen to local radio and TV for weather information

Properties can be flooded by rising river and stream levels caused by heavy rainfall, high tides or blockages, as well as by water running off land or down roads and paths

In terms of flooding, the Environment Agency is primarily concerned with prediction, warnings and operating flood defences. It may remove blockages from Main Rivers where there is a risk to properties or life. The only Main River in the parish is the Tamar. Oversight of other watercourses is the responsibility of Cornwall Council although the duty to maintain a watercourse ultimately rests with the landowner.

There is a duty on any landowner to accept water which runs naturally from adjacent land and a corresponding right to allow water to run naturally off his/ her land.

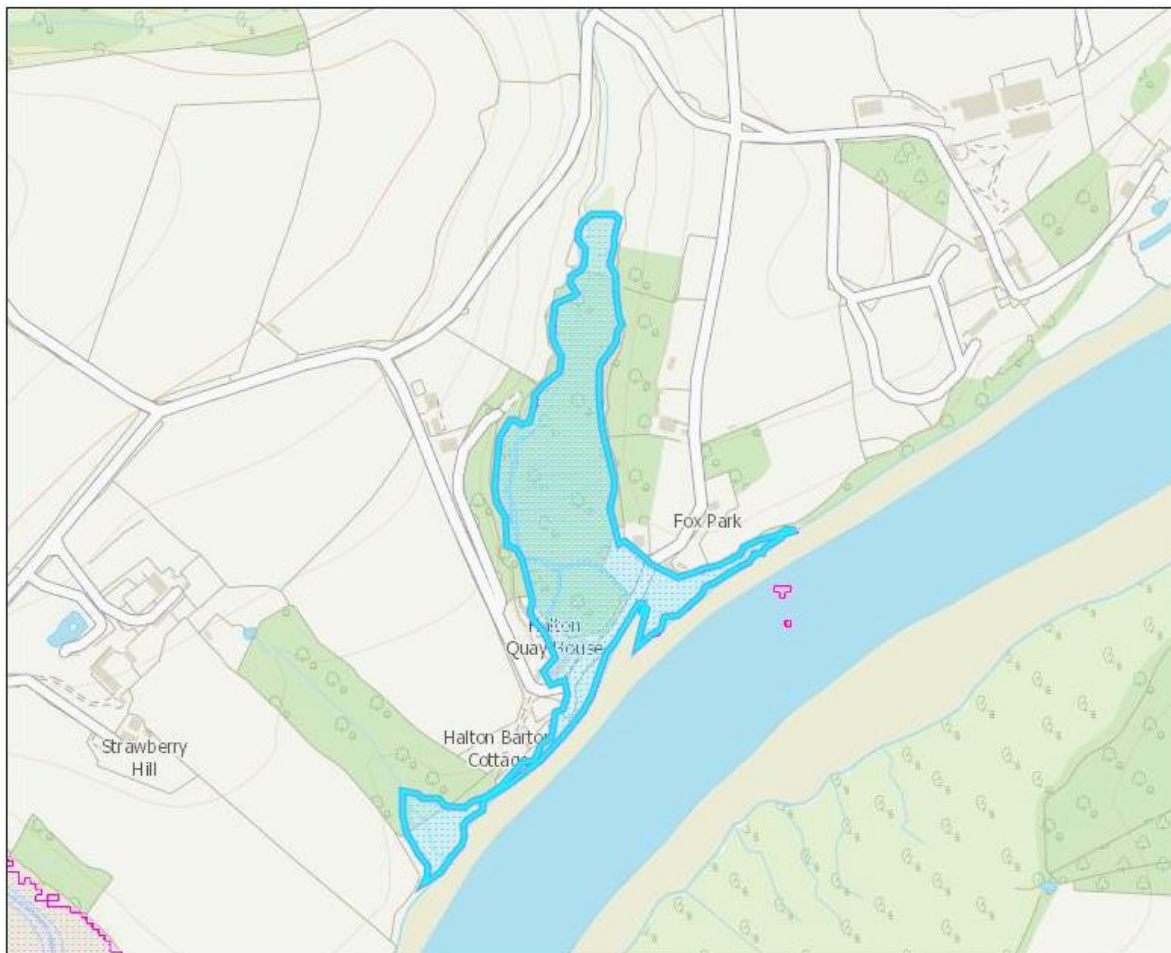
Flooding of roads is the responsibility of Cornwall Council as Highway Authority, who employ Cormac to undertake any activity. Flooding from water supply mains or from sewers is a matter for South West Water.

People can help themselves and others by keeping road gullies free of leaves and other debris. If individual properties are vulnerable to water coming onto the land, for example from water running down a road, a ramp or stop board can be helpful. Sandbags are not generally available in a crisis and do not completely seal an opening.

Maps showing sources of flooding

Flooding from the River Tamar:

(Source: EA website).



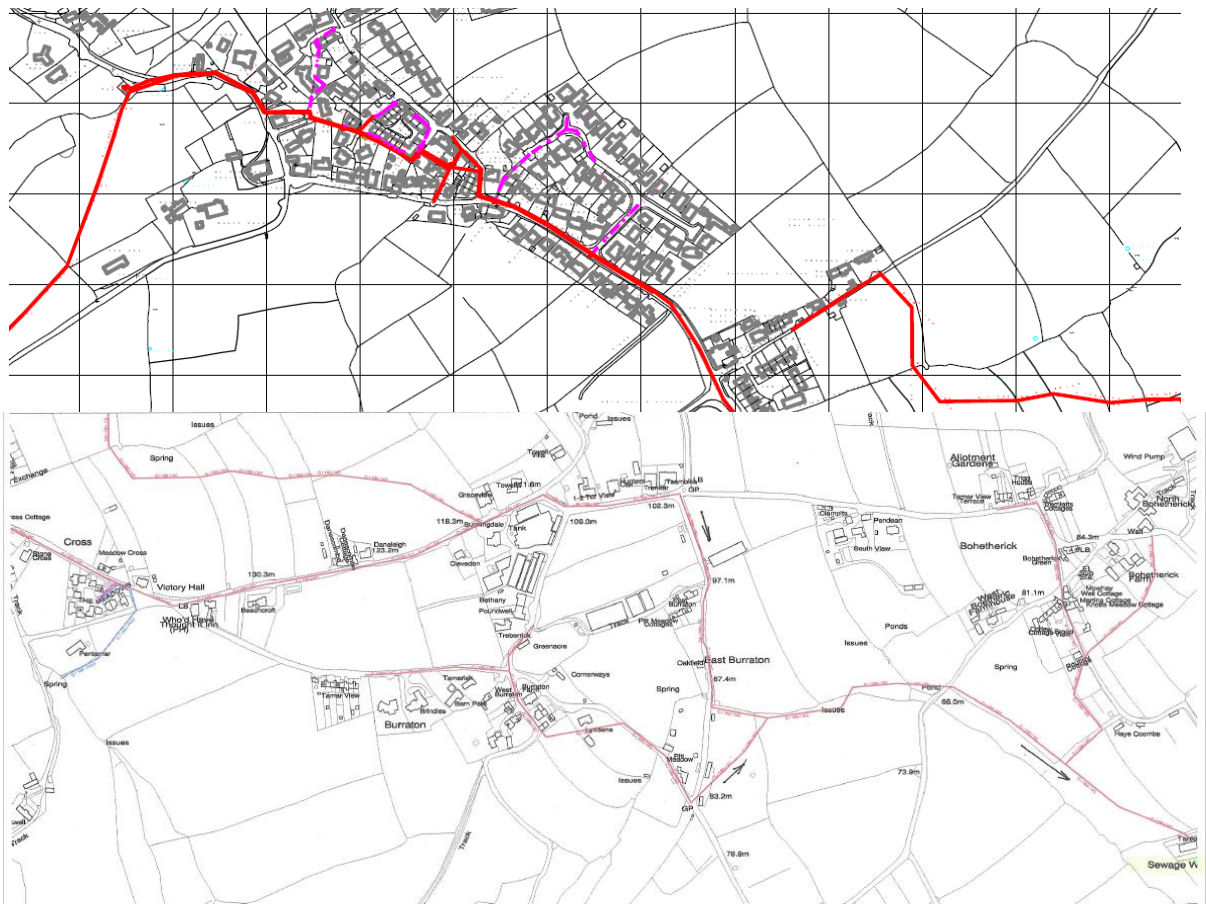
Flood warnings are triggered by a combination of wind, heavy rain and high tides in the River Tamar. Within the Parish, the EA's mapping shows the area around Halton Quay which is vulnerable to flooding, the EA placed a flap valve on the outlet of Dairy Mill Stream to prevent water discharging into this catchment during high tides in the Tamar, although water can build up while it cannot discharge through the flap. If a floating log should cause this flap valve to remain shut or debris prevents it closing fully, the EA should be informed at once to ensure the flap valve is restored to working mode and properties upstream are not affected by undue storage being taken up in the Dairy Mill Stream catchment.

Flooding caused by blockages and overflows from the St Dominick Sewerage System

The control of burst water mains, leakage and overflows from public sewers is the responsibility of South West Water.

St Dominick's sewerage system has developed since World War 11 as a 'combined' system which collects both foul sewage and rainwater from roofs and hardstandings. The sewerage system is predominately a gravity system with one pumping station at Radland which transfers sewage to the treatment plant is at Bohetherick. Treated effluent is discharged directly to the River Tamar.

Maps of the sewerage system are shown below in two parts. In the upper map the purple lines show the foul sewers and the red lines show the combined sewers.



Self Help before and during a flood

People can help themselves and their neighbours by keeping road gullies free of leaves and other debris to enable storm run-off to discharge into underground pipework. If individual properties are vulnerable to water flowing onto their land, for example from run-off from a road, a ramp or a stop board can be helpful. Sandbags are generally not available in a crisis and do not completely make an opening watertight.

After long periods of light rainfall, fields become waterlogged and any further rainfall (especially heavy rainfall) will run off the fields almost immediately. Water will find its easiest flow path; that means instant run-off will often end up on the public highway, eventually ending up in the River Tamar. This process washes significant debris downhill particularly in late autumn as leaves begin to fall.

There are many locations in the Parish served by storm ditches either side of the road. Cornwall Council maintain these annually, but access from road surface to ditch often gets blocked with debris during the year when the Council is not around. Where it is practical, residents should take action to ensure these flow pathways are clear so that flash storms can drain away to ditches rather than the flow accumulating as it gathers pace down the hill towards the River Tamar.

Community Actions

In the event of floods threatening a property, the occupants may need assistance to secure valuables, mitigating damage, isolating electricity and even evacuation to alternative accommodation. The Fire and Rescue Service are there to assist and local residents should make themselves available to provide extra manpower and accommodation. Organised assistance is also available through Cornwall Council.

Actions after a Flood

EA advises that both residents and businesses in the Parish should be encouraged to make a photographic record of any damage before any clean-up, to provide evidence in the event of making an insurance claim.

In the event of flood damage being the subject for a claim, insurance companies should be contacted before discarding any damaged items, in case they require specific data in support of a claim.

The EA is also able to provide advice through www.gov.uk/prepare-for-a-flood/get-help-after-a-flood. Support for flood victims can also be sought from the British Disaster Management Association (bdma.org.uk)

Flood levels in the River Tamar and global warming

The flood defences at Halton Quay have rarely if ever been over-topped. The EA carried out pressure grouting on the flood wall facing the River during the last decade to provide a sound structure for the foreseeable future. Such works have not been carried out on the defences immediately downstream of the Chapel.

If sea level continues to rise as predicted over-topping at Halton Quay may start to be noticeable and ultimately along the more rural defences upstream. Heavy rainfall is also predicted to become more frequent, which will put more strain on the streams and surface water drainage.

Section 7: Toolbox

7.1 Incident Log

INCIDENT LOG (Nature of incident) **NAME** **DATE** **SHEET**
No.

No.	Time	Name	Information

7.2 Evacuation assembly point building details

Location Information			
Name of Building:	St Dominick Parish Hall		
Address of Building: Including postcode & grid reference if known	St Dominick Postcode: PL12 6TD Grid ref: SX 4030 6775		
Telephone Number:			
Is it accessible by car?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is it accessible by bus?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
No. of car parking spaces:			
Building Information			
Maximum Capacity:	90		
Number of Rooms:	Two plus kitchen		
Any potential sleeping areas? <i>(if bedding were to be provided)</i>	Yes		
Wheelchair Access:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Number of toilets:	Male Female Unisex /Disabled: 4		
Bath / Shower-rooms:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, how many?		
Kitchen:	Facilities: Is the kitchen powered by: Gas <input type="checkbox"/> Electric <input checked="" type="checkbox"/>		
Water:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Heating type:	Oil fired		
Is there Mobile phone /Broadband service available	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Key holder			
<i>Please provide details of 2 key holders for this building:</i>			
Key holder 1		Key holder 2	
Name:	Lorna Potter	Name:	
Address:	Beechcroft	Address:	
Telephone:	01579 350776	Telephone:	
Mobile:		Mobile:	

Buildings Information – Evacuation Assembly Points

Community Emergency Plan

If any Risk Assessments have been carried out for this building/area, will we be able to have access to them in the event of the building being used during an emergency? Yes No

If *YES*, please note down in the Additional Information box below, where we can obtain copies from.

If *NO* please contact you Health and Safety expert to undertake the Risk Assessment required.

Please enter any additional details or information about the nominated Evacuation Assembly Point in the box provided below (for example: the type of rooms or accommodation the building could provide; the approximate sq. footage; any additional office space or outside areas that could be used; is there somewhere that could be used as a reception area or information point; are there any additional telephone points etc).

Additional Information

Data Protection Information for Key holders

The information entered on this form may be required to be accessed in the event of an emergency and / or in any future emergency planning. The information which you (the key holders) have provided (i.e. your name, address and telephone numbers), is classed as 'publicly available' information, and as such you **do not need to sign the Data Protection release statement below unless the telephone number you have supplied is ex-directory**. If you (the key holder) have given an ex-directory telephone number, please read the following information carefully and sign on the relevant line below.

Section 8: Map showing Parish Boundary



Section 9: Distribution list & review date:

Distribution List:

NAME	LOCATION	CONTACT NUMBER	EMAIL ADDRESS
Gillian Brown	Brindles, Burraton, St Dominick PL12 6ST	07801 534043	gillianbrown1001@gmail.com

Plan review date:

This plan is to be reviewed on: February 2025

NOT LATER THAN 12 MONTHS AFTER DATE AGREED OF PLAN

Section 10: Acknowledgements and disclaimer

Acknowledgement

This document is based on an original version prepared by Nottinghamshire County Council, Emergency Planning Team.

This Draft Template has been prepared by Cornwall Council Emergency Management.

The information contained in this document is for guidance only.

It is acknowledged and accepted that Cornwall Council will not be liable, either under this Guidance or otherwise, for any actions or omissions of any community groups or volunteers in an emergency situation. The suitability of the application of this Guidance to the emergency situation shall be entirely for the determination of the communities themselves. This Guidance does not constitute legal advice in relation to emergency planning.

Endorsed by Community Emergency Planning Management Group

